

Details of Appointment: (For office use only – Do not write on this page)

Name	B. MURALI KRISHNA
Salary	7500/- + 4000 Advanced services
Conveyance	<input type="checkbox"/> Included in salary <input type="checkbox"/> Extra Rs. _____ per month
Mobile Allowance	<input type="checkbox"/> Nil <input type="checkbox"/> Rs. <u>250</u> per month.
PF & ESI	<input type="checkbox"/> No PF & ESI <input type="checkbox"/> Only after 3 months <input type="checkbox"/> Pay ESI & PF
Probation Period	<input checked="" type="checkbox"/> 3 months <input type="checkbox"/> Nil
Salary revision	<input type="checkbox"/> After 3 months <input type="checkbox"/> Next April-12
Employee company	VSC.
Designation	Sr. Sales Executive
Site	HO
Date of joining	20/08/11 (20/7/12) Rejoined
Report to	Mr. Anand.
Commitment	Committed to work for atleast <u>2</u> yrs.
Documents required	<input checked="" type="checkbox"/> 4 photographs <input checked="" type="checkbox"/> Copy of school certificates <input checked="" type="checkbox"/> Copy of degree certificates - proof of study - IDCARD <input checked="" type="checkbox"/> Copy of drivers license <input type="checkbox"/> Copy of passport <input type="checkbox"/> Fathers employment details / Copy of ID card. <input type="checkbox"/> Surety from <u>VSDA</u> <input type="checkbox"/> Surety from <u>2nd on</u> <input type="checkbox"/> 1 yr bank statement _____ <input type="checkbox"/> Reference letter from _____ <input type="checkbox"/> Reference letter from _____ <input type="checkbox"/> Other _____ <input type="checkbox"/> Other _____
Remarks	Referred by Mr Anand. Resigned in May 12 Rejoined on 20/7/12 for KVM project Should Report to Suresh - Sr Sales Manager Dair Anand 20/7/12

Approved by Shankar Reddy	Approved By MD
Date: 20/08/11	Date:
Sign: <i>[Signature]</i>	Sign:

APPROVED BY
24 JUN 2011
SOHAM MODI
MANAGING DIRECTOR

Description of other courses or training	

Computer Skills

MS Office	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
MS Word	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
MS Excel	<input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Auto CAD	<input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Other	

Two Wheeler / Car

Make	BASAL PULSOR	Year	2004
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Family Details	Name	Age	Occupation	Company
Father	B. JAYARAM	63	PVT EMPLOYEE	SURVARAJAVANI REAL ESTATES
Mother	B. SONASINI	52	HOUSE WIFE	
Wife / Husband	-	-	-	
Brother / Sister	CH. PRASANNA	33	TEACHER	(U.S.A)
Brother / Sister				
Brother / Sister				
Son / daughter				
Son / daughter				
Son / daughter				

Salary Details

(Copy of 1 yr bank statement form salary account will have produced at time of employment)

Last Drawn Salary	10,000/-		
Does the above salary include:	ESI: <input type="checkbox"/> Yes <input type="checkbox"/> No	PF: <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Conveyance: <input type="checkbox"/> Yes <input type="checkbox"/> No	Mobile Allowance: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Expected Salary	Negotiable		

Surety

Can you provide 2 sureties from Govt. employees or employees of reputed companies?			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Surety 1:	Name	B. PRASHANTH	Company	ICICI PRO
	Designation	FRONT OFFICE	Your Relation	FRIEND
Surety 2:	Name	R. RAM GOPAL	Company	BHARAT LAXMIBAI COLLEGE
	Designation	ASST PROF	Your Relation	FRIEND

Commitment

Can you commit to work for a minimum of 2 years?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Experience & Employment Details

Years of experience in relevant field	8 1/2 yrs.
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Name of Company	HBL GLOBAL PVT LTD (HDFC BANK)		
Duration of employment	1 1/2 yrs	From date: FEB-2001	To date: JULY-2002
Location	LAKDIKAPOL, HYDERABAD		
Designation	MARKETING EXECUTIVE		
Last drawn salary	3,400/-		
Number of employees in the company / branch?	600	Number of employees in your dept. or division?	8
Brief description of work handled by you.	OPENING SAVING & CURRENT ACCOUNTS		
Reason for leaving	BETTER PROSPECTS		

Remarks: (For office use only – Do not write in this box)

Name of Company	TRIVARNA AGENCIES		
Duration of employment	2 yrs	From date: NOV-2002	To date: 2004
Location	DILSHUKNAGAR, HYDERABAD		
Designation			
Last drawn salary	4,500/-		
Number of employees in the company / branch?	2	Number of employees in your dept. or division?	0
Brief description of work handled by you.	DISTRIBUTION OF MAA FRUITIS		
Reason for leaving	BETTER PROSPECTS		

Remarks: (For office use only – Do not write in this box)

Kali Service

Name of Company	GE MONEY SERVICING		
Duration of employment	2-4 yrs	From date: Jun-2006	To date: APRIL-2008
Location	DISHOOR NAGAR BRANCH, HYDERABAD		
Designation	TEAM LEADER		
Last drawn salary	7,800.		
Number of employees in the company / branch?	18	Number of employees in your dept. or division?	7
Brief description of work handled by you.	FUNDING PERSONAL LOANS		
Reason for leaving	COMPANY CLOSED LOANS		

Remarks: (For office use only – Do not write in this box)

Name of Company	HDFC BANK (DSA) SRIVAI SHAVI ENTERPRISES		
Duration of employment	1 yrs	From date: AUG 2008	To date: SEP-2009
Location	SEC - BAD		
Designation	TEAM MANAGER		
Last drawn salary	10,000/-		
Number of employees in the company / branch?	7	Number of employees in your dept. or division?	6
Brief description of work handled by you.	FUNDING BUSINESS LOANS UP TO 15 LACS.		
Reason for leaving	BETTER PROSPECTS		

Remarks: (For office use only – Do not write in this box)

Ask for additional sheets if required.

Experience & Employment Details

Years of experience in relevant field

Name of Company	VEDA ENTERPRISES.			
Duration of employment	1 1/2 yrs	From date:	Jan 2010	To date: Still working
Location	MALLAPUR, HYDERABAD			
Designation	MARKETING MANAGER			
Last drawn salary	10,000/-			
Number of employees in the company / branch?	4	Number of employees in your dept. or division?	4	
Brief description of work handled by you.	MARKETING AND INSTALLATION OF ELECTRONIC SECURITY SYSTEMS			
Reason for leaving	FOR BETTER PROSPECTS			

Remarks: (For office use only – Do not write in this box)

Name of Company				
Duration of employment	yrs	From date:		To date:
Location				
Designation				
Last drawn salary				
Number of employees in the company / branch?		Number of employees in your dept. or division?		
Brief description of work handled by you.				
Reason for leaving				

Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	yrs	From date:		To date:	
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Name of Company					
Duration of employment	yrs	From date:		To date:	
Location					
Designation					
Last drawn salary					
Number of employees in the company / branch?		Number of employees in your dept. or division?			
Brief description of work handled by you.					
Reason for leaving					

Remarks: (For office use only – Do not write in this box)

Ask for additional sheets if required.

RESUME

BASAVARAJU MURALI KRISHNA

H.No: 3-70,
Hanumannagar Colony,
Chaitanyapuri,
Dilsukhnagar,
Hyderabad.

Email Id: muraliveda@gmail.com
Mobile No: +91-9701087656

OBJECTIVE:

Quest to work in real professional atmosphere that enables me to cope-up with the organizational goals and gives me scope for widening the spectrum of my knowledge.

ACADEMIC QUALIFICATION:

S.S.C. Completed in Secondary School of Education

B.COM (Passing from open university)

EXPERIENCE:

- ✓ Worked as a Marketing Executive in **HBL Global Pvt. Ltd.**, for 1 Year 6 Months
- ✓ Worked as a Team Leader in **GE MONEY** for 2 Years
- ✓ Working as a Marketing Manager in **VEDA ENTERPRISE** till date.

STRENGTHS

- Work with Commitment.
- Firm Believer in Teamwork.
- Good Planning and Communication Skills
- Believes hard work.

PERSONAL DETAILS:

Father's Name : B. Jayaram
Date of Birth : 23-01-1981
Languages Known : English, Hindi and Telugu
Marital Status : Single

DECLARATION:

I hereby declare that all the above furnished details are correct to the best of my knowledge and belief.

Date: 17/6/11

Place: HYDERABAD

Murali

(BASAVARAJU MURALI KRISHNA)

Remarks by Admin.: (For office use only – Do not write in this box)

Background – Personal	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Background – Work	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Personality	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Appearance	<input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Communication skills	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Recommendation	<input checked="" type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later
Recommended salary	
→ He can join immediately.	
→ Salary fixation may consider after 6 months	

Remarks by Divisional Manager.: (For office use only – Do not write in this box)

Relevant experience	<input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Knowledge of subject	<input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Recommendation	<input type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later
Recommended salary	

Remarks by MD (For office use only – Do not write in this box)

Recommendation	<input type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later
Recommended salary	

Offer Details

Salary offered	7500/14000	Date of joining	25/06/24
Remarks:			

VEDA ENTERPRISES

2-2-308 Nagole Main Road, Hyderabad - 500 068
Ph 040-65285282. 24222682

Ref

Date :.....

Data: 18th June 2011

Whom so ever it may concern

**This is to inform you that Mr. B .MURALI KRISHNA has been worked as a
MARKETING MANAGER during the period of MAY 2010 TO TILL DATE, and his
gross salary was Rs 10000/- and his Communication Skills are good, Personally
he is a good mannered person.**

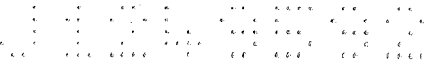
THANKING YOU

Yours truly

VEDA ENTERPRISES
AUTHORISED SIGNATORY



Verified with original
[Signature]



पंजीकरण

विदेशों में रहने वाले भारतीय नागरिकों को सलाह दी जाती है कि वे निकटतम भारतीय मिशन/केन्द्र में अपना पंजीकरण करावाएँ।

चेतावनी

यह पासपोर्ट भारत सरकार की सन्पत्ति है। इस पासपोर्ट के बारे में किसी पासपोर्ट अधिकारी से इसके धारक को यदि कोई सूचना मिलती है जिसमें पासपोर्ट रद्द करने की मांग भी शामिल है तो उसका पुरत अनुपालन किया जाए।

यह पासपोर्ट इसके द्वारा किसी भी देश से बाहर न भेजा जाए। यह पासपोर्ट धारक या उसके द्वारा प्राधिकृत व्यक्ति के कब्जे में ही होना चाहिए। इसमें किसी भी प्रकार का फेरबदल या विद्युति नहीं की जानी चाहिए।

पासपोर्ट गुप्त हो जाने, चोरी हो जाने अथवा नष्ट हो जाने पर उसकी सूचना भारत में सबसे निकटतम पासपोर्ट अधिकारी को अथवा यदि पासपोर्ट धारक विदेश में है तो निकटतम भारतीय मिशन/केन्द्र और स्थानीय पुलिस को तत्काल दी जानी चाहिए। लिखित पृष्ठसूच के साथ ही डुप्लीकेट पासपोर्ट जारी किया जाएगा।

REGISTRATION

INDIAN CITIZENS RESIDENT ABROAD ARE ADVISED TO REGISTER THEMSELVES AT THE NEAREST INDIAN MISSION/POST.

CAUTION

THIS PASSPORT IS THE PROPERTY OF THE GOVERNMENT OF INDIA. ANY COMMUNICATION RECEIVED BY THE HOLDER FROM A PASSPORT AUTHORITY REGARDING THIS PASSPORT, INCLUDING DEMAND FOR ITS SURRENDER, SHOULD BE COMPLIED WITH IMMEDIATELY.

THIS PASSPORT SHOULD NOT BE SENT OUT OF ANY COUNTRY BY POST. THIS SHOULD BE IN THE CUSTODY EITHER OF THE HOLDER OR OF A PERSON AUTHORISED BY THE HOLDER. IT MUST NOT BE ALTERED OR MUTILATED IN ANY WAY.

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पिता / मातृपुत्री अभिभावक का नाम / Name of Father / Legal Guardian

BASVARAJU JAYARAM

माता का नाम / Name of Mother

BASVARAJU SUHASINI

पति या पत्नी का नाम / Name of Spouse

पता / Address

HN03-70 HANUMAN NAGAR COLONY,

DILSHUKNAGAR HYDERABAD

ANDHRA PRADESH INDIA, Pin-500060

पुराने पासपोर्ट का नं. और पुराने जारी होने की तिथि का नं. / Old Passport No. with Date and Place of Issue

फाइल नं. / File No.

HYDHO1554810

आयकर विभाग
INCOME TAX DEPARTMENT



भारत सरकार
GOVT OF INDIA

MURALI KRISHNA BASAVARAJU

JAYARAM BASAVARAJU

23/01/1981

Permanent Account Number

ASFPB1160P


Signature



07012009

admin@modiproperties.com

From: "Admin" <admin@modiproperties.com>
To: "soham modi" <soham@modiproperties.com>
Sent: Thursday, July 12, 2012 3:09 PM
Subject: Requesting for re-appoint - Murali Krishna -sales
Dear Sir,

Mr. Murali Krishna, sales, ex-employee is requesting us to re-join the company, previously he used to look after kiosk activities and stalls etc., due to low salary he left our company. we may consider, if possible basing on his eagerness towards work.

Kindly advise sir,

Regards,
Jai Kumar

Jai Kumar
Ask him to
meet me on
FRIDAY Morning!
—
k

18/7/12

Come -
on - Sales Meeting

