

DECLARATION

Date: 09-11-17

From:

SYED GOLAM SARWAR

Vill + Po - Indrani.

Dist - Murshidabad, West Bengal.

To,
HR Manager,
Modi Properties Pvt. Ltd.,
M.G. Road, Secunderabad-03.

I have submitted my bio-data/ resume for a suitable post in your company and its associated firms/subsidiaries.

I hereby certify/declare that the details given herein are true to the best of my knowledge.

In case the information given by me is found to be un-true, I will be liable for consequences thereon.

I shall provide proof of last drawn salary as and when requested.

I shall provide letters of good conduct/recommendation from past employers as and when asked for.

I further undertake to work for a minimum period of 2 years, if I am offered employment in your company.

Thank you.

Yours sincerely,

Signature Syed golam sarwar

Name: SYED GOLAM SARWAR

Place: Hydrabad

Date: 09-11-17

~~XXXX~~

Bio-Data

Note: Attach copy of Resume / Bio-data

Application for post of	Site Engineer (Civil)	
Date of application	04-11-17	
Application through	<input type="checkbox"/> Advertisement	<input checked="" type="checkbox"/> Referred by: Vikas Kumar

Personal Details:

Name	SYED GOLAM SARWAR		
Age	25	Date of Birth	05-02-1992
Fathers Name	SYED GOLAM MURSHID		
Address for Correspondence	Chevella, Dist - Rangpur, Pin - 501503.		
Phone & Mobile	7319104968		
Permanent Address	Vill + PO - Indrani, Dist - Murshidabad, State - West Bengal. Pin - 742159.		

Room at Chevella
Proper at West Bengal
of

Education:

(P.G) Degree			
Name of college			
Location			
Course type	<input type="checkbox"/> Regular Course	<input type="checkbox"/> Correspondence Course	
Year of completion		Medium of Instruction	
Percentage marks		Category	SC / ST / BC / Open

Degree/ Diploma	B.tech. (Civil Engineering.)		
Name of college	Vidya Vikas Institute of Technology - Chevella.		
Location			
Course type	<input checked="" type="checkbox"/> Regular course	<input type="checkbox"/> Correspondence Course	
Year of completion	2016	Medium of Instruction	English.
Percentage marks	65%		

Also - diploma complete in CMLC

Name of Inter/ Jr. College	Nagar A.M. High School.		
Location	West Bengal.		
Year	2010	Medium of Instruction	English.

Name of school	Shespur high school.		
Location	West Bengal.		
Year	2008	Medium of Instruction	Bengali.

Description of other courses or diploma	Diploma in civil engineering. from The
	Institute of Civil Engineer. (2012) (Kolkata)

Computer Skills:

MS Office	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
MS Word	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
MS Excel	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Auto CAD	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor <input type="checkbox"/> N.A.
Email	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Other	

Two Wheeler / Car:

Make	Year
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Family Details:	Name	Age	Occupation	Company
Father	Syed golan murshid	53	Ex - Army	
Mother	Syeda Laila begum	42	House-wif-	
Wife / Husband				
Brother / Sister	Syed golan Saifud	22	Student.	NIT (Si Kkim)
Brother / Sister				
Brother / Sister				
Son / daughter				
Son / daughter				
Son / daughter				

Salary Details:
(Copy of 1 yr bank statement form salary account will have produced at time of employment)

Last Drawn Salary	25K per month	
Does the above salary include:	ESI: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	PF: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Conveyance: <input type="checkbox"/> Yes <input type="checkbox"/> No	Mobile Allowance: <input type="checkbox"/> Yes <input type="checkbox"/> No
Expected Salary	25K +	

Surety:
Can you provide 2 sureties from Govt. employees or employees of reputed companies? Yes No

Surety 1:	Name	Mr. Rajendra prasad.	Company	VPL
	Designation	PM (Civil)	Your Relation	Colleague
Surety 2:	Name	Mr. Rama rao	Company	VPL
	Designation	PPM (Electrical)	Your Relation	Colleague

Commitment
Can you commit to work for a minimum of 2 years? Yes No

Experience & Employment Details:

Years of experience in relevant field	4 +
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Apurbo Saha Contractor

3 years

Name of Company	Saha building Center Pvt Ltd.		
Duration of employment	2.5 yrs	From date: 1st June 12	To date: 31-07-15
Location	Kolkata, and Sikkim (Gantok).		
Designation	Junior Engineer.		
Last drawn salary	15 K per month.		
Number of employees in the company / branch?	100 +	Number of employees in your dept. or division?	8 +
Brief description of work handled by you.	Site execution total work of civil department and give marking as per drawing and giving plan for day to labor to work material calculation, equipment - etc.		
Reason for leaving	To get higher studies -		

Remarks: (For office use only - Do not write in this box)

in contract

1 year

Name of Company	Vishwanath Projects Limited, Hyd		
Duration of employment	2.5 yrs	From date: 11th July 16	To date: till.
Location	Odisha (Cuttack) - Hyderabad Odisha		
Designation	Junior Engineer.		
Last drawn salary	25 K per month		
Number of employees in the company / branch?	250 +	Number of employees in your dept. or division?	15 +
Brief description of work handled by you.	Handling direct operation and maintenance activities on site and proper execution of all civil work giving marking, check quality of work, etc.		
Reason for leaving	Project completion		

Remarks: (For office use only - Do not write in this box)

Cannot provide experience letter

Name of Company			
Duration of employment	yrs	From date:	To date:
Location			
Designation			
Last drawn salary			
Number of employees in the company / branch?		Number of employees in your dept. or division?	
Brief description of work handled by you.			
Reason for leaving			

Remarks: (For office use only – Do not write in this box)

Name of Company			
Duration of employment	yrs	From date:	To date:
Location			
Designation			
Last drawn salary			
Number of employees in the company / branch?		Number of employees in your dept. or division?	
Brief description of work handled by you.			
Reason for leaving			

Remarks: (For office use only – Do not write in this box)

Ask for additional sheets if required.

Remarks by Admin.: (For office use only - Do not write in this box)

Background - Personal	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Background - Work	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Personality	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Appearance	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Communication skills	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Recommendation	<input type="checkbox"/> Employ <input type="checkbox"/> Reject <input checked="" type="checkbox"/> Short list & decide later
Recommended salary	21,000/-
<i>Confident</i>	
<i>Can select for Engineer</i>	
<i>→ Cannot provide Experience letters. Can give appointment letter</i>	
<i>[Signature]</i>	

Remarks by Divisional Manager: (For office use only - Do not write in this box)

Relevant experience	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Knowledge of subject	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Recommendation	<input checked="" type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later
Recommended salary	As an Engineer b/w 15 to 18k
<i>has a good knowledge of work. worked under good supervision having experience in rec-work well.</i>	
<i>[Signature]</i>	

Remarks by MD (For office use only - Do not write in this box)

Recommendation	<input checked="" type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later
Recommended salary	21,000/-
<i>For service forms.</i>	
<i>Tai Kuen to Re-convert</i>	

APPROVED BY
 06 NOV 2017
 MANAGING DIRECTOR

Offer Details

Salary offered	22,500/-	Date of joining
Remarks:	<i>[Signature]</i>	

Details of Appointment: (For office use only – Do not write on this page)

Name	
CTC Salary	
Conveyance	<input type="checkbox"/> Included in salary <input type="checkbox"/> Extra Rs. _____ per month <input type="checkbox"/> As per actuals
Mobile Allowance	<input type="checkbox"/> Nil <input type="checkbox"/> Rs. _____ per month.
PF & ESI	<input type="checkbox"/> No PF & ESI <input type="checkbox"/> Only after 3 months <input type="checkbox"/> Pay ESI & PF <input type="checkbox"/> PF & ESI included in above salary
Probation Period	<input type="checkbox"/> 3 months <input type="checkbox"/> Nil
Salary revision	<input type="checkbox"/> After 3 months <input type="checkbox"/> Next April - _____
Employee company	
Designation	
Site	
Date of joining	
Report to	
Commitment	Committed to work for at least _____ yrs.
Documents required	<input type="checkbox"/> 4 photographs <input type="checkbox"/> Copy of school certificates <input type="checkbox"/> Copy of degree certificates <input type="checkbox"/> Copy of drivers license <input type="checkbox"/> Copy of passport <input type="checkbox"/> Fathers employment details / Copy of ID card. <input type="checkbox"/> Surety from _____ <input type="checkbox"/> Surety from _____ <input type="checkbox"/> 1 yr bank statement _____ <input type="checkbox"/> Reference letter from _____ <input type="checkbox"/> Service Certificate from _____ <input type="checkbox"/> Other _____ <input type="checkbox"/> Other _____
Remarks	

Approved by Manager - HR & Admin.		Approved by Managing Director	
Date:		Date:	
Sign:		Sign:	

SYED GOLAM SARWAR

Contact : 7319104968
E-Mail : surojsarwar@gmail.com

CAREER OBJECTIVE

To reach the level of eminence in my career where I can curriculum vitae my analytical & technical skills & serve to the organization by my experience and skills.

CAREER PROFILE

A Civil Engineer with 4 yrs of experience in infrastructure like Construction of Government Building , Residential & Commercial Building & 33/11 kv Indoor Substation civil work. Experience in site supervision, construction works, Road alignment drawings. Knowledge of construction activities.

EDUCATIONAL QUALIFICATIONS

Course/Degree	University	Year
Bachelor of Technology (B.Tech) In Civil Engineering	Vidya Vikas Institute of Technology, JNTU , Hyderabad	2016
Diploma in Civil Engineering	The Institute Of Civil Engineer (India)	2012
Higher Secondary	West Bengal State Council of Technical and Vocational Education	2010
High School	West Bengal Board of Secondary Education	2008

OTHER /CERTIFICATIONS/PROGRAMS

One Month Internship along with academic main project in Analysis & Design (C+G+5) of Residential building under seismic analysis using STAAD Pro in B.Tech final year.

PROFESSIONAL EXPERIENCE

Current Employer

Working as an Junior Engineer on OPTCL/ODSSP (33/11KV) Substation Project at Odisha (Ganjam) with Vishwanath Projects Limited from

11th July 2016 to till.

Previous Employer

Worked as an Junior Engineer on Residential & Commercial Building Project at Kolkata & also CPWD Staff Building Project at Sikkim (Gangtok) with Saha Building Centre Pvt Ltd from

1st Jun 2012 to 31 July 2015

COMPANY PROFILE

A private independent engineering company offering services in the area of Building infrastructure, Water supply & Environment, Buildings, Power plants . Working in the field of engineering of Building and constructions.

ROLES AND RESPONSIBILITIES:

- Analyzing reports maps, drawing etc. to plan project.
- Responsible for investigation & checking of the site for the Indoor Substation building project.
- Ensuring design specification and safety standards on project site.
- Handling direct operation and maintenance activities on site.
- To determine strength & adequacy of foundations, concrete by testing material on site.
- Preparation of Sub-contractor bills by verifying the executed quantities to Design quantities
- Preparing of monthly progress reports and reporting to consultant as well as client
- Proficient of OPTCL client billing
- Preparing of working rates for Sub- contractor
- Material reconciliation on monthly basis and reporting the same to responsible authority
- Monitoring of daily progress reports
- Maintaining of correspondence letters among client, consultant and contractor and timely reporting the same to Project Manager and concern departments
- Reporting of material requirements through Project Manager to concern departments
- Maintaining Strip charts of various works showing the status of project progress
- Coordinating with head office colleagues regarding daily activities
- Co ordination with the client.
- Client Billing and Vendors Billing.
- Planning and Budgeting.
- Monitoring of the execution team.
- Bar Bending Schedule duly approved.
- Observance of safety requirements.

KEY RESPONSIBILITIES HANDLED

- Preparation of daily, weekly, monthly, reports on work progress (key performance indicator) & evaluating as per the planned schedules.
- Supervision of the working labour to ensure strict conformance to methods, quality and safety.
- Study of the related documents such as drawings, Utility estimates, Vendor agreements etc.
- Attending the client meeting regarding the status of work.
- Explains the work and Study of assembly drawings to the new comers.

PERSONALITY TRAITS

- Positive attitude towards work and great ability towards result oriented output.
- Have good communication/inter personal skills to interact individuals at all levels.
- Excellent grasping power and technical skills.

TECHNICAL PROFICIENCIES

Operating Systems	Windows 7, Windows XP, Windows 10
Packages	MS-Office
Auto CAD Tools	Auto CAD,
Other Tools	Internet Savvy
Instruments Known	Auto levels

PERSONAL PROFILE

Full Name : Syed golam sarwar
Father Name : Syed Golam Murshid
Address : Vill+po- indrani
Dist-Murshidabad
Pin – 742159
State- WB
Date of Birth : 05th Feb. 1992
Nationality : Indian
Languages Known : English. Hindi, Bengali.

Syed golam Sarwar
(Syed Golam Sarwar)

JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

HYDERABAD - 500 085, TELANGANA STATE, INDIA.

College: E2 - VVIT, CHEVELLA

31190000599

SI. No. PC 00878915



PROVISIONAL CERTIFICATE

21190000602

UET No: 13023/A0105

This is to certify that Mr. SYED GULAM SARWAR

son of Mr. SYED GULAM MURSHID

passed B. Tech. CIVIL ENGINEERING degree

examination of this University, held in May, 2016 and that he was

placed in FIRST CLASS.

He has satisfied all the requirements for the award of the degree.

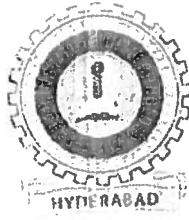
Hyderabad - T.S.

Controller of Examinations

REGISTRAR

Date: September 3, 2016





FARAH INSTITUTE OF TECHNOLOGY

(Formerly Vidya Vikas Institute of Technology)

(Accredited by NBA, Approved by AICTE and Affiliated to JNTUH - Hyderabad)

Date: 16/05/2016.

COURSE COMPLETION CERTIFICATE

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. SYED GOLAM SARWAR S/o SYED GOLAM MURSHID, Roll. No: 13E25A0105, is a student of our college from 2013 to 2016, is eligible to be awarded the B.Tech in CIVIL ENGINEERING Degree by the University. And he fulfilled the academic requirements of the University.


Person-in-charge




PRINCIPAL

PRINCIPAL
FARAH INSTITUTE OF TECHNOLOGY
Chevella, Ranga Reddy Dist-501 503

College Address : Sy. No. 103 & 104, Chevella, Shabad X Road, R.R. Dist. - 501 503. Ph : 08417-203223/203144/9393932200
Corporate Off : 25A, First Floor, Opp. Shantinagar Club, Shanti Nagar, Masabtank, Hyderabad - 500 028. Ph. Off. : 040-66253642 / 23398
www.vidyagroup.ac.in Email : principal_vvit@yahoo.co.in

JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD
HYDERABAD - 500 085, TELANGANA STATE, INDIA.



CONSOLIDATED MARKS MEMO / CREDIT SHEET

B.Tech. CIVIL ENGINEERING

CMM. No. **C 0747080**

Serial No. 21190000602

Name **BYED GULAM SARWAR**

Hall Ticket No. **13E25A0105**



Name of the College: **E2-V VIT, CHEVELLA**

Month & Year of Final Exam: **May, 2016**

Year of Admission: **2013-2014**

Class Awarded: **FIRST CLASS**

S.No.	SUBJECT TITLE	INT MARKS	EXT MARKS	TOTAL	CREDITS	S.No.	SUBJECT TITLE	INT MARKS	EXT MARKS	TOTAL	CREDITS
I YEAR											
DIRECT ADMISSION INTO II-YEAR UNDER LATERAL ENTRY SCHEME											
II YEAR											
I SEMESTER						II SEMESTER					
1	MATHEMATICS-II	18	26	44*	4	1	PROBABILITY & STATISTICS	25	31	56	3
2	ELECTRICAL & ELECTRONICS ENGG	21	30	51	4	2	STRENGTH OF MATERIALS - II	16	08	24*	0
3	STRENGTH OF MATERIALS-I	22	26	48	3	3	HYDRAULICS & HYDRAULIC MACHINES	22	26	48	4
4	SURVEYING	20	33	53	3	4	ENVIRONMENTAL STUDIES	21	49	70	3
5	FLUID MECHANICS	23	26	49	3	5	STRUCTURAL ANALYSIS - I	18	26	44	4
6	MANAGERIAL ECONOMICS & FINANCIAL ANALYSIS	22	27	49	4	6	BUILDING MATERIALS, CONSTRUCTION & PLANNING	21	41	62	3
7	SURVEYING LAB-I	22	46	68	2	7	COMPUTER AIDED DRAFTING OF BUILDINGS (LAB)	25	47	72	2
8	STRENGTH OF MATERIALS LAB	23	47	70	2	8	SURVEYING LAB - II	23	48	71	2
III YEAR											
I SEMESTER						II SEMESTER					
1	CONCRETE TECHNOLOGY	21	32	53	3	1	DESIGN OF STEEL STRUCTURES	21	31	52	4
2	ENGINEERING GEOLOGY (LAB)	23	48	71	2	2	ADVANCED ENGLISH COMMUNICATION SKILLS (LAB)	24	49	73	2
3	DESIGN OF REINFORCED CONCRETE STRUCTURES	18	27	45	4	3	ENVIRONMENTAL ENGINEERING	21	26	47	3
4	ENGINEERING GEOLOGY	21	33	54	4	4	WATER RESOURCES ENGINEERING - II	22	35	57	3
5	GEOTECHNICAL ENGINEERING - I	22	29	51	3	5	GEOTECHNICAL ENGINEERING - II	22	38	60	3
6	WATER RESOURCES ENGINEERING - I	21	26	47	3	6	TRANSPORTATION ENGINEERING	20	35	55	4
7	WASTE MANAGEMENT	20	58	78	4	7	CONSTRUCTION TECHNOLOGY AND PROJECT MANAC	21	32	53	4
8	FLUID MECHANICS AND HYDRAULIC MACHINERY (LAB)	22	47	69	2	8	GEOTECHNICAL ENGINEERING (LAB)	23	45	68	2
IV YEAR											
I SEMESTER						II SEMESTER					
1	GROUND WATER DEVELOPMENT AND MANAGEMENT	22	36	58	4	1	PROJECT	48	135	183	10
2	DISASTER MANAGEMENT AND MITIGATION	23	32	55	4	2	COMPREHENSIVE VIVA	-	98	98	2
3	ADVANCED FOUNDATION ENGINEERING	20	37	57	4	3	PRESTRESSED CONCRETE STRUCTURES	24	44	68	3
4	CONCRETE AND HIGHWAY MATERIALS LAB	20	45	65	2	4	REHABILITATION AND RETROFITTING OF STRUCTURE	24	29	53	3
5	ENVIRONMENTAL ENGINEERING LAB	19	38	57	2	5	MANAGEMENT SCIENCE	24	31	55	3
6	GIS AND REMOTE SENSING	22	27	49	3	6	INDUSTRY ORIENTED MINI PROJECT	-	42	42	2
7	PAVEMENT DESIGN	19	42	61	3	7	SEMINAR	48	-	48	2
8	ESTIMATING AND COSTING	24	26	50	3						

Number of Credits registered for: 150 Aggregate Marks Secured for best: 442

Aggregate Marks Secured **2743 OUT OF 4250 (64.54%)**

Date of Issue: **September 8, 2016**

(see overleaf for Rules concerned to award of class)
 A indicates 'ABSENT'

(*Courses registered but not counted for calculation of aggregate)



(Signature)
CONTROLLER OF EXAMINATION




CERTIFICATE

This is to certify that the following student


Mr. SYED GOLAM SARWAR

13E25A0105

Of "VIDYA VIKAS INSTITUTE OF TECHNOLOGY" has successfully completed his major project entitled "ANALYSIS & DESIGN OF MULTI STORIED RESIDENTIAL BUILDING USING STAAD PRO" completed in our organization under the "university education program". During this program his performance was satisfactory.


Project Guide
(HAMED RAZA)




Director
(Innovative Technologies)

Serial No.: 1019104

Institution Code: 6777

West Bengal State Council of Vocational Education and Training



Certified that SYED GOLAM SARWAR passed the
SON/DAUGHTER/WARD OF SYEDA LAJLA ANJU MANUARA BEGAM & SYED GOLAM MURSHID in
ENGINEERING & TECHNOLOGY Discipline

(X + 2) Level Higher Secondary (Vocational) Examination, 2010 in
COMPUTER APPLICATION
MAINTENANCE
HIGH SCHOOL (HS)
NAGAR
and was placed in the (Very Good) Grade.

(ALOK KUMAR DAS)
President

West Bengal State Council of Vocational Education & Training

Secretary

West Bengal State Council of Vocational Education & Training

100, Park Street
Kolkata - 700 002

Phone: 23370001

23370002



Sl. No.: 1019104

WEST BENGAL STATE COUNCIL OF VOCATIONAL EDUCATION & TRAINING
VOCATIONAL STREAM COURSES

ANNUAL EXAMINATION MARK SHEET FOR CLASS XII & THE FINAL MARKSHEET OF (X+2) LEVEL HIGHER SECONDARY (VOCATIONAL) STREAM COURSES

Name of the Student: **SYED GOLAM SARWAR** Roll No.: **367770902016**
 Academic Year: **2009 - 2010** Registration No.: **3677702016** Year of Registration: **2008**
 Name of the Institution: **NAGAR A.M. HIGH SCHOOL (HS)**
 Discipline: **ENGINEERING & TECHNOLOGY** Institution Code: **6777**
 Vocational Paper: **CMAF, PCMT**

Marksheet For Class XII

SUBJECTS	THEORY		PRACTICAL	
	Full Marks	Marks Obtained	Full Marks	Marks Obtained
COMMON SUBJECT				
ENST	100	41		
CORE SUBJECT				
TEDG PROJ	100	61	100	88
VOCATIONAL SUBJECT				
CMAF PCMT	50 50	22 23	50 50	39 42
ADDITIONAL SUBJECT				
MATH	100	53		
LANGUAGE				
BNG2 CEN2	100 50	52 20	50	45
Total Marks :		201		214
Grand Total :		415		Percentage/Grade : 69.17/V

Final Marksheet of (X+2) Level Higher Secondary (Vocational) Stream Courses

Class	Subjects Taken	Total	Total	Percentage
		Full Marks	Marks Obtained	
XI	BNG1, CEN1, EPCM, INTC, BEMC, BETH, WKPC BASC	600	481	80.17
XII		600	415	69.17
OVERALL MARKS OBTAINED (80% OF XII + 20% OF XI): 428		OVERALL PERCENTAGE: 71.33		OVERALL GRADE: V
				RESULT : PASSED

Dated: **20TH MAY 2010**
 Place: **KOLKATA**
 PLEASE SEE REVERSE

(Signature)
 Deputy Secretary (Academic)



The Institution of Civil Engineers (India)



(A Govt. of India Recognized Degree Level Institution)

Technician Engineers Membership (T. Engg.)

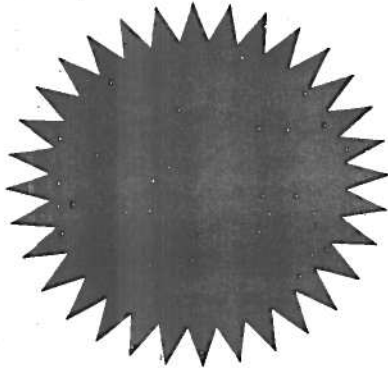
This is to certify that

Syed Golam Sarwar Membership No. 62784 has passed Part II of Technician Engineers Membership Examination (T.Engg.) in Civil Engineering held in Winter 2012. Part I & II of Technician Engineers Membership Examination is recognized by the Ministry of Human Resource Development, Govt. of India vide Gazette Notification No. F.24-1/2007-TS.-III dated 6th November 2007 as equivalent to Diploma in Civil Engineering. The member has undergone Practical Training/Tests and Project Work in an AICTE approved Engineering Institution and has obtained A Grade.

In testimony whereof are set the seal of the Institution and signatures of the Chairman and the Secretary General on this date.

(Part- I of Technician Engineers Membership Examination has been Exempted vide no.ICE(I)/34/W10/62784-65 dated 01.11.2010)


Chairman




Secretary General

Place : Ludhiana (Punjab)
Dated : 15th September, 2013

Sr. No. 152159



The Institution of Civil Engineers (India)

(A Govt. of India Recognized Degree Level Institution)
 'Career House' Bindra Complex, Model Town, Ludhiana (Punjab)

Statement of Marks

Technician Membership Examination (Civil) - Equivalent to Diploma PART - II

Name & Address of the Candidate	Membership No.	Roll No.
Syed Golam Sarwar S/o Syed Golam Murshid Village + PO. Indrani, Distt. Murshidabad, West Bengal - 742159	62784	412906
	Examination Winter 2012	Examination Centre Kolkata

He has been declared FINAL PASS in Technician Membership Examination (Civil) Part II as per Result declared on February 28, 2013

Subject Code	Subject	MARKS OBTAINED IN THE EXAMINATIONS	
		Current Examination	Previous Examination
TC 2.1	Surveying	64	55 (Winter 2010)
TC 2.2	Fluid Mechanics & Machinery		55 (Summer 2011)
TC 2.3	Soil Mechanics		63 (Winter 2010)
TC 2.4	Mechanics of Solids		80 (Winter 2011)
TC 2.5	Basic Structural Design		74 (Winter 2011)
TC 2.6	Environmental Engineering		50 (Winter 2010)
TC 2.7	Construction Technology		70 (Summer 2011)
TC 2.8	Estimation, Costing & Specifications		62 (Summer 2011)
TC 2.9	Civil Engineering Designs		
		Total Marks Obtained	573

Notes

1. Maximum Marks: 100 in each subject.
2. EXMP: Indicates Exemption given.
3. Passing Criteria- 40% marks in each subject and 50% marks in aggregate

For & on behalf of ICE (I)

Pavithra Singh

Secretary General

Date of Issue: February 28, 2013

Syed Golam Sarwar

is awarded

Certificate of Completion

in

AutoCAD Civil 3D

on completion of the required sequence of Course in accordance with the Regulations of the Standard Learning Program and on successful passing the authentication Examination.

In testimony to this accomplishment we award this certificate in March-2013 and set our signatures thereon.



Director



Secretary General

MD INFOSYSTEMS Pvt. Ltd.

AUTODESK ATC

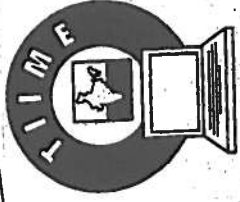
CODE : AP701802

THE INSTITUTION OF CIVIL ENGINEERS (INDIA)

Dated : 26/04/13



TIME COLLEGE OF ENGINEERING



139, Feeder Road, Belgharia, Kolkata-700056, W.B., India.

Ph - (033) 25444644, website - www.timecollege.org

Affiliated to ICE(I) / IME(I) / KSOU / SHIATS-DU Which are recognized by MHRD Govt. Of India & approved by AICTE & UGC-DEC.

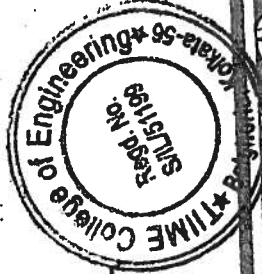
PROVISIONAL PASS CERTIFICATE

This is certified that Syed Golom Sowwore, Regd. No-627857D of Syed Golom Mureshid was a bonafied student of the TIME COLLEGE OF ENGINEERING and has completed Diploma / Degree in Civil Engineering and passed the Final Examination from this Institute in June 2012 under ICE(I) / IME(I) / KSOU / SHIATS-DU. During the period of study in this Institute, he / She was found regular in attendance, sincere, obedience and bears good moral character.

Belgharia
Date: 30 / 04 / 2013

[Signature]
Principal

Principal
TIME College of Engineering
139, Feeder Road, Kolkata-700 056



West Bengal Board of Secondary Education



MADHYAMIK PARIKSHA (SECONDARY EXAMINATION), 2008

Certified that **SYED GOLAM SARWAR**

Son / **পুত্র** / **পুত্র** of **SYED GOLAM MURSHID**
appearing from / **স্ব** **SHERPUR HIGH SCHOOL**



Whose date of birth is **FIFTH** day of **FEBRUARY** **One Thousand Nine Hundred**
and **NINETY TWO** duly passed the **Madhyamik Pariksha (Secondary Examination)**
held in the month of February, 2008 and was placed in the **SECOND** division.



Kolkata-700 016,
Dated, the 28th May, 2008.

Swapan Kumar Samal
Secretary

Manab Roy
President

West Bengal Board Of Secondary Education



MARK SHEET OF MADHYAMIK PARIKSHA
(SECONDARY EXAMINATION) 2008

ROLL

E05911

NO.

0280



NAME SYED GOLAM SARWAR

S/O OF SYED GOLAM MURSHID

APPEARING FROM SHERPUR HIGH SCHOOL

HIS/HER COMBINATION OF SUBJECTS (IN SYMBOLS) BFL ESL WPS
PASS MARKS IN EACH GROUP - 34%. QUALIFYING MARKS (INCLUDING ORAL) IN EACH SUBJECT - 20%.

LANGUAGE GROUP	FULL MARKS	MARKS OBTAINED		
FL-(WRITTEN) FIRST PAPER	90	47		
FL-(WRITTEN) SECOND PAPER	90	51		
FL-(ORAL)	20	18		
FIRST LANGUAGE	200	116		
SECOND LANGUAGE	100	27	GROUP TOTAL (FM-300)	143
SCIENCE GROUP				
MATHEMATICS	100	31		
PSC. (WRITTEN)	90	32		
PSC. (ORAL)	10	09		
PHYSICAL SCIENCE	100	41		
LSC. (WRITTEN)	90	46		
LSC. (ORAL)	10	07		
LIFE SCIENCE	100	53	GROUP TOTAL (FM-300)	125
INDIA & HER PEOPLE GROUP				
HISTORY (WRITTEN)	90	47		
HISTORY (ORAL)	10	06		
HISTORY	100	53		
GEO. (WRITTEN)	90	37		
GEO. (ORAL)	10	06		
GEOGRAPHY	100	43	GROUP TOTAL (FM-200)	96
ADDITIONAL *	100	75	ADD *	41
** GRAND TOTAL → 405 (Four Hundred Five)				
*** DIVISION → II SECOND				

* MARKS IN EXCESS OF THE PASS MARKS ARE ADDED TO THE TOTAL OF A SUCCESSFUL CANDIDATE FOR DETERMINING DIVISION.

** FULL MARKS - 800, PASS MARKS - 272
*** 1st DIV. - 480, 2nd DIV. - 360, 3rd DIV. - 272

Pradip Ghosh
DEPUTY SECRETARY (EXAM.)

Swayam Kumar Sarker
SECRETARY



VPL/HR/AO/342

Date: 28-11-2016

To
Mr. Syed Golam Sarwar,
S/o. Mr. Syed Golam Murshid,
Vill & Po – Indrani, PS-Khargram,
Murshidabad – Dist, West Bengal,
Pin Code – 742159,
Contact No: 7319104968
Email Id: surojsarwar@gmail.com.

Letter of Appointment

Dear Syed Golam Sarwar,

Welcome to Vishwanath Projects Limited,

With reference to your application and subsequent interview with us, we are pleased to appoint you as "Junior Engineer (Civil) – Projects" in Level/Grade "L1" on the following terms and conditions which will be effective from the date of joining.

1. Date of Joining: 11th July 2016

2. Work Place:

Your initial place of work will be at Ganjam Site. However, during your employment with the company you may be posted / transferred to any of the Offices /Sites/ Projects / Divisions / Subsidiaries / Affiliated Companies / Sister Concerns of the company existing or to be set-up at any other location in India.

3. Responsibilities and Duties:

You are required to perform the duties and responsibilities related to your position as assigned to you by the Reporting manager/HOD / Management from time to time and explained more clearly in Annexure-I. Your work in the Organization will be subject to the rules and regulations of the Organization as laid down in relation to conduct, discipline and other matters. You must effectively perform to ensure results.

Page 1 of 7

4. Probation Period:

This appointment is subjected to six months probationary period and the codes governing the appointment. The probationary period may be extended or shortened at the absolute discretion of the Management. During your probationary period, you will be monitored closely by the management to assess your performance to confirm/Regularize your services. In case you decide to leave the Company's services during probationary period or on confirmation, the decision to relieve you before the completion of notice period will be at the sole discretion of the management. In case you decide to leave from the Company's services during probationary period, you should give *30 Days prior notice* in writing or 30 days basic salary in lieu thereof. The decision to relieve you before the completion of notice period will be at the sole discretion of the management.

5. Performance Measurement:

Your performance will be measured on an ongoing basis. Your performance, which forms the basis for your career progress in the company, is assessed through very transparent evaluation criteria on monthly/ quarterly / yearly basis and employees with good performance are rewarded with promotion and recognitions. Your increments and future prospects in the company shall entirely depend on your efficiency, hard working, honesty, integrity and regularity in attendance, sincerity, good conduct and such other relevant factors. Generally salary reviews would be done once every year, however for exceptional performer time is not a constraint. It may be noted that annual salary increase is not guaranteed, it is strictly linked to your performance.

6. Service Rules:

You will be governed by the service rules and regulations of the company including conduct, discipline and administrative orders and any such other rules or orders of the company that may come in force from time to time.

7. Remuneration:

- a. Your Gross Salary will be Rs. 20,000/- (Rupees Twenty thousand only) per month, explained more clearly in Annexure-II.
- b. The above amount includes:-
 - i. Basic Salary
 - ii. Taxable and Non Taxable Allowances and Benefits.
- c. Salary and other perquisites/benefits, which have been distributed under the aforesaid heads, are subject to taxes, as applicable. As its sole discretion, the Management may consider either change of heads or redistribute the total emoluments under various heads of accounts. Your salary is subject to Tax Deduction at source at rates in force from time to time.

8. Working Hours:

The current working hours as per company attendance policy, it is clearly anticipated that your level of responsibilities will certainly require some times beyond working hours.

9. Leaves and Benefits:

- a) You are entitled for leaves as per the Company's Leave Policy. Leaves will be calculated on prorata basis wherever applicable, at its sole discretion, the Management may modify the Leave Policy as per the Business needs.
- b) Eligibility for Medical Insurance coverage will be as per Company policy and your job grade.

10. Jurisdiction:

This agreement shall be construed and enforced in accordance with the laws of India and the courts in Hyderabad will have exclusive jurisdiction to entertain and try any dispute.

11. Traveling:

In the course of your employment, you may be required to undertake travelling within India in connection with the Company's business, for which you will be reimbursed expenses in accordance with the TE rules. Refusal to undertake such travel may result in disciplinary action against you.

12. Code of Conduct:

You are expected to abide by the 'Company's Code of Conduct as mentioned beneath; It is the intention of the company that every employee of the company takes upon himself / herself a certain degree of responsibility and is accountable for the work undertaken by him / her and will conform to such directions that shall be given to you by the Management.

- a. During the period of your employment with the Company, you will devote full time to the work of the Company. Further, you will not take up any other employment or assignment or any office, honorary or for any consideration, in cash or in kind or otherwise, without the prior written permission of the company.
- b. Your behavior towards any member of the public that you come across should be courteous. The Management reserves the right to take disciplinary action against any employee who has been found to misbehave with any member of the public or any other individual.
- c. You shall not pledge the Company's credit and/or make representation unless you are specifically and duly authorized in that behalf.

- d. Sharing information with co employees about remuneration/personal benefits/incentives is strictly prohibited and such actions will lead to initiate an appropriate serious disciplinary action. The above rewards decided only on sole discretion of the Management.
- e. You shall not disclose to any person, about information of the organization, i.e. the business/process of finances of the company or any of its activities, dealings, transactions or affairs, Documents, Designs and Drawings either during the continuance of your employment or thereafter, except in the proper course of your duties, whosoever and shall be use your best endeavor to prevent publication or disclosure of which may come to your knowledge in the course of your employment.
- f. You will abide by the Rules & Regulations of the Company in force, at present, and as varied from time to time.
- g. The Company will expect you to discharge the responsibilities entrusted to you with the highest standards of initiative, efficiency and economy.
- h. Your appointment is subject to satisfactory replies being received from the references / previous employers mentioned in your Employment Application Form.
- i. Your continuance in the services of the Company will be subject to your physical and psychological fitness as may be required for the position you may hold.
- j. All work done by you during your employment with the company will become the property of the company and you have no right to claim the ownership or patent of it by any way.
- k. All matters pertaining to your employment and compensation are strictly confidential and it should be treated as such.
- l. This appointment letter is being issued to you on the basis of the information and particulars furnished by you in your application / bio-data, if it transpires that you have made a false statement resulting in your being offered this appointment, the Management may take such action as it deems fit in its sole discretion, including termination of your services without notice in any time during the employment.
- m. The foregoing constitutes the entire agreement as regards the terms and conditions of your service with the Company and they shall be subject to such modifications and amendments as may be introduced from time to time as per the Company's Rules & Regulation.

13. Termination of Employment:

- a. In the event of violation or breach of any of the terms of conditions, contained in the contractual obligations, the company reserves the right to terminate your appointment without any compensation or notice thereof.
- b. Absence for a continuous period of two days without prior approval of your HOD, (including overstay on leave / training) or indiscipline or poor performance would result in losing your lien on the service and the same shall automatically come to an end without any notice or intimation and without any compensation thereof.
- c. Upon termination of employment you will return to the company all papers/documents and / or other properties relating to the business of the company, which may be in your possession at that time.

Resignation:

- a. If you want to leave from the services of the company, you have to give 3(Three) months prior notice in writing or 3(Three) months basic salary in lieu thereof.
- b. We welcome you to our organization and wish you a long term association and fruitful career with us.

Best Regards,

For VISHWANATH PROJECTS LIMITED



EXECUTIVE DIRECTOR

DECLARATION

I have carefully read and understood the terms and conditions stated in the appointment letter and enclosures herein and hereby confirm my acceptance of the offer of appointment.

Dated:

Place:

Signature

Enclosures:

- I. Annexure - I
- II. Annexure - II

Annexure - I

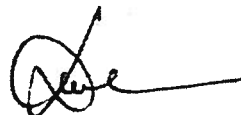
Job Title : Junior Engineer (Civil) Department : Projects
Reports to : Project Manager (Civil) Grade/Level : L1
Location : Ganjam

Primary Roles & Responsibilities:

1. Be present at the site before labour arrives.
2. Keep attendance record of the batch.
3. Keep record of the work done on daily basis and report to your superior and update to HO.
4. Follow safety measures, you will be responsible for any lapses or accidents occurred during your supervision.
5. Maintain log book for two wheeler vehicles, tractor, JCB and other machinery under your command and control.
6. Supervise the works on day-to-day basis closely. The substations Civil & Electrical work & transmission foundation and tower erection shall be supervised as per the approved drawings and take care of the company's material and account for the usage of the same.
7. Make available the materials required for day to day work from stores and counter sign the material requisition slips. Once in a week visit the stores, you need to verify the availability of material for smooth execution of the work and discuss the same with the Project Manager about requirement of materials.
8. Ensure unused material is sent back to stores.
9. Prepare drawings, pole schedules, check measurement for billing where required.
10. Accompany department officials for check survey, resurvey or verification of works.
11. Attend all review meetings called by project in charge.
12. Submit daily work report.

Working Conditions:

Working conditions are normal for an office environment. Work requires significant local travel and may require occasional overnight business travel and weekend and / or evening work.



Annexure – II (REMUNERATION):

SALARY BREAK UP	MONTHLY	ANNUAL
1.BASIC SALARY	13200	158400
2.HOUSE RENT ALLOWANCE	1230	14760
3.CONVEYANCE	1210	14520
4.MEDICAL ALLOWANCE	1890	22680
5.PROJECT ALLOWANCE	2470	29640
GROSS PAY (A)	20000	240000
OTHER BENEFITS :		
6. COMPANY PF	1320	15840
7. MOBILE ALLOWANCE	300	3600
SUB TOTAL (B)	1620	19440
TOTAL COST TO COMPANY (A+B)	21620	259440
<u>POLICY AWARENESS:</u>		
1. You will be provided mobile allowance for which the bills will be paid by the company Subject to a maximum amount as indicated above.		

NOTE:

- a) **Confidentially:** The letter of offer contains all details with respect to your salary and other benefits. Please note that the contents of this letter and the compensation are confidential.
- b) **Mobile Limit:** Monthly billing over and above will be deducted from salary.
- c) **Deductions from the Gross Salary** will be as per statutory norms.

FOR VISHWANATH PROJECTS LIMITED



EXECUTIVE DIRECTOR

Associate Code : D1
Patient's Name : SYED GOLAM SARWAR
ID Number : SDC/16/1/A-472/42
Referred By : SELF

Received On : 07/01/2016
Reported On : 07/01/2016
Age/Sex : 24/MALE

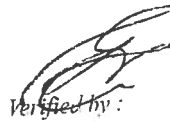
ClinicPro / rony

SEROLOGICAL EXAMINATION

<u>Test Description</u>	<u>Result</u>
<u>Blood Group (A, B & O) & Rh (D) factor</u>	
Blood Group ABO	" B "
Rh (D) Factor	Positive


End of Report

Reference Pathology: Histopathology, FNAC, Biopsy
Clinical Pathology: Blood, Urine, Stool, X-Ray, ECG

Verified by: 

Dr. Rabiul Alam
M.B.B.S., MD (Path)
Consultant Pathologist

Dr. A. Sen
M.B.B.S., MD (Path)
Consultant Pathologist


M.B.B.S., MD (Path)
Consultant Pathologist



VISHWANATH PROJECTS LIMITED

(An ISO - 9001-2008 Company)

CIN No.: U40105TG2006PLC049272

VPL/HRD/AO/274
Date: 28.06.2016

To
Mr.Syed Golam Sarwar
S/o.Mr.Syed Golam Murshid
Vill&Po-Indrani. PS-Khargram
Murshidabad – Dist, West Bengal
Pin Code – 742159:

APPOINTMENT OFFER

Dear Sarwar,

With reference to your application and interview, we are pleased to appoint you as " **Jr. Engineer - Civil** " in our organization at Odisha (OPTCL Sites), deputed at our sites, any where in India. You will be on probation for a period of 6 months from the date of your joining. You have to execute a Service Agreement for a period of 1 (One) years or till completion of Odisha Projects on joining. The appointment will be governed by the terms & conditions of the organization.
You are required to give joining report on or before 10.07.2016.

Please submit photo copies of the following documents along with originals at the time of joining.

- a) Photo copies of Educational Certificates
- b) Photo copies of Technical / Skill Certificates
- c) Address proof and photo identity along a copy of Passport.
- d) ID proof (Photocopy of Passport/Ration Card/Driving License/Voter card)
- e) Six passport size photographs of self.
- f) Experience & relieving Certificates of previous employer
- g) Appointment letter and last drawn salary proof of previous employer
- h) Photo copy of PAN Card

A detailed appointment letter will be issued upon joining the organization. Please acknowledge receipt of this letter and convey your acceptance immediately.

With best wishes,
For **VISHWANATH PROJECTS LIMITED,**

Executive Director.

यदि कार्ड के खोने/चोने का सूचना सुनिश्चित करें/सौदर्य:
आयकर सेवा इकाई, एन एस डी यू
5 वीं मंजिल, मनी स्ट्रीट,
प्लॉट नं. 341, सर्वे नं. 997/8,
मॉडल कॉलोनी, नज़्द डीप बंगला चौक,
पुणे - 411 016.

*If this card is lost / someone's lost card is found,
Please inform / return to:*

Income Tax PAN Services Unit, NSDL
5th Floor, Money Street,
Plot No. 341, Survey No. 997/8,
Model Colony, Near Deep Bungalow Chowk,
Pune - 411 016.

Tel: 01-20-2721 8080, Fax: 01-20-2721 8081
e-mail: unit@nsdl.co.in

आयकर विभाग

INCOME TAX DEPARTMENT

SYED GOLAM SARWAR

SYED GOLAM MURSHID

05/02/1982

Permanent Account Number

FKTPS7925E

Syed golam Sarwar

Signature



भारत सरकार
GOVT OF INDIA



17032014



अधिकारण
Unique Identification Authority of India

पता:
S/O: स्येद गोम मुर्शिद, नई
बिल्डिंग, ब्लॉक ए, फोर्ट विलियम,
फोर्ट विलियम, कोलकाता, पश्चिम
बंगाल, 700021

Address:
S/O: Syed Golam Murshid, NEW
BUILDING, BLOCK A, Fort
William, Fort William, Kolkata,
West Bengal, 700021

8590 5427 3782

1947
1800 300 1947

help@uidai.gov.in

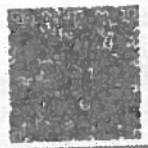
www.uidai.gov.in



सरकार
Government of India



स्येद गोम सरवर
Syed Golam Sarwar
पिता : स्येद गोम मुर्शिद
Father : Syed Golam Murshid
जन्म तिथि / DOB : 05/02/1992
पुरुष / Male



8590 5427 3782

आधार - आम आदमी का अधिकार

Modi Properties Pvt. Ltd – New Employee Joining – Check list

Name:	SYED GOLAM SARWAR	Joining Date:	08-11-17
Designation:	Site Engineer	Division:	Construction Division.
Company:	Modi Properties.	Prepared by:	
Site/Project:		Sign:	Syed golam sarwar
Sl. No.	Description	Status Yes / No/ NA/ Done	
1.	SSC Marksheet collected?	✓	
2.	HSC/Inter /Diploma Marksheet collected?	✓	
3.	Graduation Mark sheet//certificate collected?	✓	
4.	P.G. Marksheet/certificate collected?		
5.	Experience Certificate collected?		
6.	Proof of salary of previous companies collected? (Salary Slip/certificate/ Form 16A)		
7.	Relieving Letter collected?	✓	
8.	4 Passport Size Photographs collected?		
9.	2 Postcard Size Family Photographs collected?	✓	
10.	Residence Proof collected?	✓	
11.	Photo ID Proof collected?	✓	
12.	PAN Card collected?		
13.	2 Reference Letters collected?		
14.	Blood group certificate collected?	✓	
15.	Employee ID Card form filled?	✓	
16.	Bank Account form filled?		
17.	P.F. Declaration form filled?		
18.	E.S.I. Declaration form filled?		
Task to be explained?			
1.	Send introduction email/inform through viber to staff		
2.	Desk - Prepare employee work area or arrange Desk		
3.	Laptop - Arrange computer access/laptop		
4.	SIM - CUG Airtel new connection/portability		
5.	Smart mobile phone – check / provide		
6.	Viber - Add in Groups		
7.	Create employee email ID		
8.	Visiting Cards		
9.	Uniform, wherever required		
10.	Office Rules : Timings, leave policy, & uniform etc., as per circulars		

Remarks:

Adwin
6/11/17

Note on Selay Recommendation

Sir. Mr Syed Golam Sarwar appointed for Sereue farms
he can stay at chivella

Expectation 25,000/- CRC

Recommended 22,500/- CRC Selay

Noor selay - 28,200/-

Please advise

Dain

✓
APPROVED BY
06 NOV 2017
SUHAM MUDI
MANAGING DIRECTOR