

(Gov)

DECLARATION

From:

Date: 4-11-17

G. Kiran Kumar

H.No: 4-6-158/13/1 Durganagar

Nacharam. Uppal.

To,
HR Manager,
Modi Properties Pvt. Ltd.,
M.G. Road, Secunderabad-03.

I have submitted my bio-data/ resume for a suitable post in your company and its associated firms/subsidiaries.

I hereby certify/declare that the details given herein are true to the best of my knowledge.

In case the information given by me is found to be un-true, I will be liable for consequences thereon.

I shall provide proof of last drawn salary as and when requested.

I shall provide letters of good conduct/recommendation from past employers as and when asked for.

I further undertake to work for a minimum period of 2 years, if I am offered employment in your company.

Thank you.

Yours sincerely,

Signature G. Kiran

Name: G. Kiran Kumar

Place: Nacharam. Uppal.

Date: 4-11-17

Bio-Data

Note: Attach copy of Resume / Bio-data

Application for post of	Supervisor	
Date of application	4-11-17	
Application through	<input type="checkbox"/> Advertisement	<input checked="" type="checkbox"/> Referred by: M. Suresh →

Personal Details:

Name	G. Kisan Kumar		
Age	26	Date of Birth	31-08-1990
Fathers Name	G. Satyanarayana		
Address for Correspondence	4-6-158/131 Durganagar, Nacharam, Uppal. R.R. Coor) Telangana, PIN No:- 500076.		
Phone & Mobile	7659058778		
Permanent Address	4-6-158/131 Durganagar, Nacharam, Uppal R.R. Coor)		

Education:

(P.G) Degree			
Name of college			
Location			
Course type	<input type="checkbox"/> Regular Course	<input type="checkbox"/> Correspondence Course	
Year of completion		Medium of Instruction	
Percentage marks		Category	SC / ST / BC / Open

Degree/ Diploma	Diploma (Civil) Govt polytechnic college Ghanpur.		
Name of college	Govt polytechnic college Ghanpur (Wn)		
Location	Ghanpur (Cm)		
Course type	<input type="checkbox"/> Regular course	<input type="checkbox"/> Correspondence Course	
Year of completion	2011	Medium of Instruction	English
Percentage marks	60%		

Name of Inter/ Jr. College ^{ITI}	Draughtsman CIVIL, ACTIYA Pur. ITI college		
Location	Ghanpur (Cm)		
Year	2017	Medium of Instruction	English.

Name of school	St. Joseph High School		
Location	Sec-had.		
Year	2008	Medium of Instruction	English

P. Suresh

OK. Sir
[Signature]

Description of other courses or diploma	
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Computer Skills:

MS Office	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
MS Word	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
MS Excel	<input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Auto CAD	<input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor <input type="checkbox"/> N.A.
Email	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
Other	

Two Wheeler / Car:

Make	<i>Two wheeler</i>	Year	<i>2010</i>
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Family Details:	Name	Age	Occupation	Company
Father	<i>G. Sattanarayana</i>	<i>65</i>	<i>Retired</i>	<i>Police Dept, Selbar</i>
Mother	<i>G. Padma</i>	<i>58</i>	<i>House wife</i>	
Wife / Husband				
Brother / Sister	<i>Madhuri</i>	<i>27</i>	<i>Student</i>	<i>(Bristol, UK)</i>
Brother / Sister				<i>— O. S. Srinivasan</i>
Brother / Sister				<i>— O. S. Srinivasan</i>
Son / daughter				
Son / daughter				
Son / daughter				

Salary Details:

(Copy of 1 yr bank statement form salary account will have produced at time of employment)

Last Drawn Salary	<i>15000</i>		
Does the above salary include:	ESI: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	PF: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Conveyance: <input type="checkbox"/> Yes <input type="checkbox"/> No	Mobile Allowance: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Expected Salary	<i>15000 (Negotiable)</i>		

Surety:

Can you provide 2 sureties from Govt. employees or employees of reputed companies?				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Surety 1:	Name	<i>M. Sreen</i>	Company	<i>MPP</i>
	Designation	<i>Sales Man</i>	Your Relation	<i>Cousin Brother</i>
Surety 2:	Name		Company	
	Designation		Your Relation	

Commitment

Can you commit to work for a minimum of 2 years?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Experience & Employment Details:

Years of experience in relevant field	1.5 years.
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Name of Company	L&T Construction Self-Contract Sub Contract by Shirakum		
Duration of employment	2015 yrs	From date: 5-3-15	To date: 12-12-16
Location	Punjaguta.		
Designation	Supervisor		
Last drawn salary	12000. By Cash.		
Number of employees in the company / branch?	20000.	Number of employees in your dept. or division?	
Brief description of work handled by you.	marketing. BRICKS work. handled by me		
Reason for leaving	Sub - contract it over		

Remarks: (For office use only - Do not write in this box)

Reporting to: Nagaraj, Engineer

Name of Company	S.13 Construction Contractor — Srinivas		
Duration of employment	2017 yrs	From date: 1-1-16	To date: 4-11-17
Location	Koti — Office ✓		
Designation	Supervisor		
Last drawn salary	13000. by cash in hand		
Number of employees in the company / branch?	40050 nos	Number of employees in your dept. or division?	3
Brief description of work handled by you.	marketing, Brick works handled by me & other works Monitor + Plumbing +		
Reason for leaving	for the betterment of my career		

Remarks: (For office use only - Do not write in this box)

5 floors at Koti, 2 Project Manager A Block
3 Supervisors B Block
1 Store Incharge
Electrical, Plumbing

Name of Company				
Duration of employment	yrs	From date:		To date:
Location				
Designation				
Last drawn salary				
Number of employees in the company / branch?		Number of employees in your dept. or division?		
Brief description of work handled by you.				
Reason for leaving				

Remarks: (For office use only – Do not write in this box)

Name of Company				
Duration of employment	yrs	From date:		To date:
Location				
Designation				
Last drawn salary				
Number of employees in the company / branch?		Number of employees in your dept. or division?		
Brief description of work handled by you.				
Reason for leaving				

Remarks: (For office use only – Do not write in this box)

Ask for additional sheets if required.

Remarks by Admin.: (For office use only – Do not write in this box)

Background – Personal	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Background – Work	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Personality	<input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Appearance	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
Communication skills	<input type="checkbox"/> Good <input type="checkbox"/> Average <input checked="" type="checkbox"/> Poor
Recommendation	<input type="checkbox"/> Employ <input type="checkbox"/> Reject <input checked="" type="checkbox"/> Short list & decide later
Recommended salary	

Remarks by Divisional Manager: (For office use only – Do not write in this box)

Relevant experience	<input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Knowledge of subject	<input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Recommendation	<input type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later
Recommended salary	

Remarks by MD (For office use only – Do not write in this box)

Recommendation	<input checked="" type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later
Recommended salary	<i>Not known to decide</i>

for PANA II

APPROVED BY
06 NOV 2017
SOHAM MOULI
MANAGING DIRECTOR

Offer Details

Salary offered	<i>12000/-</i>	Date of joining	
Remarks:	<i>29% per month</i>		
	<i>[Signature]</i>		

Details of Appointment: (For office use only – Do not write on this page)

Name	
CTC Salary	
Conveyance	<input type="checkbox"/> Included in salary <input type="checkbox"/> Extra Rs. _____ per month <input type="checkbox"/> As per actuals
Mobile Allowance	<input type="checkbox"/> Nil <input type="checkbox"/> Rs. _____ per month.
PF & ESI	<input type="checkbox"/> No PF & ESI <input type="checkbox"/> Only after 3 months <input type="checkbox"/> Pay ESI & PF <input type="checkbox"/> PF & ESI included in above salary
Probation Period	<input type="checkbox"/> 3 months <input type="checkbox"/> Nil
Salary revision	<input type="checkbox"/> After 3 months <input type="checkbox"/> Next April - _____
Employee company	
Designation	
Site	
Date of joining	
Report to	
Commitment	Committed to work for at least _____ yrs.
Documents required	<input type="checkbox"/> 4 photographs <input type="checkbox"/> Copy of school certificates <input type="checkbox"/> Copy of degree certificates <input type="checkbox"/> Copy of drivers license <input type="checkbox"/> Copy of passport <input type="checkbox"/> Fathers employment details / Copy of ID card. <input type="checkbox"/> Surety from _____ <input type="checkbox"/> Surety from _____ <input type="checkbox"/> 1 yr bank statement _____ <input type="checkbox"/> Reference letter from _____ <input type="checkbox"/> Service Certificate from _____ <input type="checkbox"/> Other _____ <input type="checkbox"/> Other _____
Remarks	

Approved by Manager - HR & Admin.		Approved by Managing Director	
Date:		Date:	
Sign:		Sign:	

RESUME

G.KIRAN KUMAR,

H: No:-4-6-158/13/1,
Durganagar ,Nacharam,
R.RDIST,Telangana,
Pin no:500076 .

Email:kirantinku31@gmail.com.
Mobile : 7794982464, 7659058778.

CAREER OBJECTIVE

Looking for an opportunity where I can put all my knowledge & Skills to provide solution to the organizational needs and also to meet the Challenges of the organization.

EDUCATIONAL QUALIFICATION:

- SSC in the Year of 2008.(Hyd)
- Diploma (civil) Govt polytechnic college in the year 2011.
- Draughtsman (civil) Aditya Pvt ITI college in the year 2017.

PERSONAL SKILLS:

- Communication skills.
- Management skills.
- Handling the apparats carefully.

STRENGTHS

- I am confident, positive and Flexible in Nature.
- Hard working Personality.
- Ability to learn new Technology and Concepts.

EXPERIENCE:

- Land surveying Training in 6 months,
- 1 Year worked in TOTAL STATION GO INFOR from (Gujarat),
- 6 month worked in L&T Contraction (Punjaguta).

PERSONAL PROFILE:

Name : **G.KIRAN KUMAR.**
Father's Name : **G.SATYANARAYANA**
Date of Birth : **31-08-1990.**
Sex : **Male.**
Marital Status : **Single.**
Hobbies : **Listening to Music, Painting**
Nationality : **Indian.**
Languages known : **Telugu, Hindi, English**
Cell No : **7794982464**

DECLARATION:

I hereby declare that all the information given by me is genuine to the best of my knowledge and belief.

Place:
Date:

(G.KIRAN KUMAR)

Note for approval

6/11/17

Sir,

Sub:- Jr. Engineer for PWR-D

Salary Recommended for B. Kiran Kumar

Expectation — 15,000/- CTC.

(equal to all
Asst. Engineers) Recommended — 12,000/- CTC.

Mobile allowance — 299/- per month.



BOARD OF SECONDARY EDUCATION ANDHRA PRADESH

GG 1006981



CANDIDATE'S SIGNATURE

PRIVATE PG/03/02255/006981/1

SECONDARY SCHOOL CERTIFICATE

CERTIFIED THAT **GADAPA KIRAN KUMAR** bearing Roll No **1427439**
S/O GADAPA SATYANARAYANA
 belongs to **ST JOSEPH'S H S CHILAKALGUDA SEC BAD**

has appeared and PASSED SSC EXAMINATION held in MARCH 2008 in COMPARTMENTAL

Division with **ENGLISH** as medium of instruction.

DATE OF BIRTH	DAY	MONTH	YEAR
31/08/1990	THREE ONE	AUGUST	ONE NINE NINE ZERO

THE CANDIDATE SECURED THE FOLLOWING PERCENTAGE OF MARKS

SUBJECT	Marks Secured (in figures)	Marks Secured (in words)
FIRST LANGUAGE : (HINDI)	35*	THREE FIVE
THIRD LANGUAGE : ENGLISH	39*	THREE NINE
MATHEMATICS :	37*	THREE SEVEN
GENERAL SCIENCE :	48	FOUR EIGHT
SOCIAL STUDIES :	48*	FOUR EIGHT
TOTAL :	207	TWO ZERO SEVEN
SECOND LANGUAGE : (TELUGU)	32*	THREE TWO
GRAND TOTAL :	239	TWO THREE NINE
Life Skills Education : GRADE SECURED : B		
Marks of Identification :	1. A MOLE ON THE RIGHT CHEEK 2. A MOLE ON THE LEFT HAND WRIST	

Head of Institution with School Stamp

Head Mistress
St. Joseph's High School,

Date of issue: 15.05.2008

recognised by Govt. of A.P.

Attested
Assistant Executive Engineer
BOARD OF SECONDARY EDUCATION
A.P. HYDERABAD

1. Life skills Education - The Board of Secondary Education, Hyderabad - Sec Bad - Chilakalguda - Sec Bad - Head of the Institution before delivery of the certificates to the candidates.
2. Any corrections in the certificate will not be entertained after one year from the date of issue.
3. Any unauthorised correction in the certificate will result in cancellation of certificate.
4. The Marks with asterisk indicate the old marks secured in previous appearance.



2008



भारत सरकार
GOVERNMENT OF INDIA



भारतीय विशिष्ट पहचान प्राधिकरण
UNIQUE IDENTIFICATION AUTHORITY OF INDIA



గడప కిరణ్ కుమార్

Gadapa Kiran Kumar

పుట్టిన తేదీ/ DOB: 31/08/1990

పురుషుడు / MALE



5827 7785 6114

చిరునామా:

Address:

S/O గడప సత్యనారాయణ, 4-
6-158/13/1, దుర్గ నగర్, ఉప్పల్,
6-158/13/1, దుర్గ నగర్, ఉప్పల్, Telangana - 500076

క.వి.రంగారెడ్డి,

తెలంగాణ - 500076

5827 7785 6114

आयकर विभाग

INCOME TAX DEPARTMENT

GADAPA KIRAN KUMAR

SATHYANARAYANA GADAPA

31/08/1990

Permanent Account Number

BDVPG7575H

G. R. I.

Signature



भारत सरकार

GOVT OF INDIA



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