

*Joeyng Dali* :



**APPOINTMENT LETTER**

We wish to inform you that you have been appointed as a **SITE ENGINEER (CIVIL)** in our organisation. You will be drawing a gross salary of **Rs. 3,200/-** P.M. (Rupees Three Thousand Two Hundred Only). You are requested to join duty on or before 1<sup>st</sup> of August 1998. You are also requested to get:

- Two Passport Size Photographs.
- Relieving letter from your previous Company and
- Reference letter from your father.

**Place:** Secunderabad

**Date:** 17.07.1998

**SIGNATURE**

REFERENCE CERTIFICATE

This is to certify that I am the father of  
Shri. Ranjith Prakash, working as a Draughtsman  
Gr. I in the Office of Executive Engineer Lower  
Krishna Division, Central water Commission, A.C.  
Guards, Hyderabad and I am a Resident of H.No.  
1-121/4A, V.S.T. Nagar, Nacharam, Ranga Reddy  
District.

PLACE : HYDERABAD

DATE : 15-07-1998

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

SIGNATURE.

Good  
From:

RANJITH PRAKASH  
H.No. 3-5-209,  
Vittalwadi,  
Narayanguda,  
Hyderabad - 500 029.

Sub: Application for the post of SITE ENGINEER (CIVIL)

Dear Sir/Madam,


In response to your advertisement in "D.C."  
dated 7/2/88, I wish to offer my services for the above  
post, in your esteemed company in the capacity of the above  
captioned post.

My academic qualifications and other relevant particulars are  
enclosed herewith for your kind perusal and consideration  
sincerely hope that my candidature synchronises with your  
requirements.

If I am given a chance, I promise you, that I can discharge my  
duties to the utmost satisfaction of my superiors.

Thanking you and looking forward for an early response from  
your end.

Yours faithfully,

  
RANJITH PRAKASH

K. S. Bheeraj

B I O - D A T A

Name : RANJITH PRAKASH  
Father's Name : A.R. PRAKASH RAO  
DATE OF BIRTH & AGE : 14th July 1972, 25 years  
Sex : Male  
Address for Communication : H.No.3-5-209,  
Vittalwadi,  
Narayanguda,  
HYDERABAD - 500 029.

*Father: Central Water  
Comm*

(OR)

H.No.1-121/4A,  
V.S.T. Colony,  
Nacharam,  
HYDERABAD - 501 507.

Educational Qualification : B.E.(Civil) Completed in 1996.  
University : Osmania University (AMU&K)  
Experience : Worked as SITE ENGINEER, at  
M/s BADAM ARCHITECTS Engineer  
Builders.

I Assignment: Worked as Site Engineer  
for BADAM SAROJINI DEVI HOSPITAL.

II Assignment: Worked as Site Engineer  
for BADAM RESIDENTIAL FLATS.

Presently working at M/s J.J.ASSOCIATES  
as Site Engineer

I Assignment: Working as SITE ENGINEER  
for Residential House and also doing  
private contracts independently.

Salary Expected :

Passport Number :

Contact Number :

*3,200/-*  
*212314*

*(P.O)*  
*Last draw salary - 3,000/-*  
*Expected salary - 3,500/-*  
*Own vehicle*

( RANJITH PRAKASH )