

Details of Appointment : (For office use only – Do not write on this page)

Name	Syed Mohiuddin
Salary	3,750/-
Conveyance	<input checked="" type="checkbox"/> Included in salary <input type="checkbox"/> Extra Rs. _____ per month
Mobile Allowance	<input checked="" type="checkbox"/> Nil <input type="checkbox"/> Rs. _____ per month.
PF & ESI	<input type="checkbox"/> No PF & ESI <input checked="" type="checkbox"/> Only after 3 months <input type="checkbox"/> Pay ESI & PF
Probation Period	<input checked="" type="checkbox"/> 3 months <input type="checkbox"/> Nil
Salary revision	<input type="checkbox"/> After 3 months <input checked="" type="checkbox"/> Next April
Employee company	Mehta & Modi Home Phase II
Designation	Supervisor
Site	SOB II
Date of joining	22/6/06
Report to	Anand Mehta & Ramen Reddy.
Documents required	<input checked="" type="checkbox"/> 2 photographs <input checked="" type="checkbox"/> Copy of school certificated <input checked="" type="checkbox"/> Copy of degree certificates <input type="checkbox"/> Copy of drivers license <input type="checkbox"/> Copy of passport <input checked="" type="checkbox"/> Fathers employment details / Copy of ID card. <input type="checkbox"/> Reference letter from _____ <input type="checkbox"/> Reference letter from _____ <input type="checkbox"/> Reference letter from _____ <input checked="" type="checkbox"/> Other Address of own home <input checked="" type="checkbox"/> Other Brothers Mechanic shop details .
Remarks	

Sign: John Mark

Date: 20/6/06

for the Post of Jr. Engineer

Bio-Data

Note: Attach copy of Resume / Bio-data

Application for post of	Diploma in Civil Engineering.
Date of application	13 th June 2006.

Personal Details

Name	Syed Mohiuddin		
Age	19 th .	Date of Birth	17-7-1987
Fathers Name	Syed Shamshuddin		
Address for Correspondence	2-3-706/11A Timmeula nagar Amberpet Hyderabad.		
Phone no. for correspondence	9393 099 150 am cell N		
Permanent Address	2-3-706/11A Timmeula nagar Amberpet Hyderabad.		

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→ Communication Skills - minimal

Result awaited

Education

Degree	Diploma in Civil Engineering.		
Name of college	Sri Sargameshwara govt polytechnic		
Location	Zaheerabad		
Year	M/A: 2006	Medium of Instruction	English
	I year 55%	II year	58%

Degree			
Name of college			
Location			
Year		Medium of Instruction	

Name of Inter/ Jr. College			
Location			
Year		Medium of Instruction	

Name of school	Kishore Kunj High School.		
Location	Timmeula nagar Amberpet		
Year	2003.	Medium of Instruction	English.

Other courses or training	—
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→ He has little knowledge in Auto Cad.

Computer Skills

MS Office: Excellent Good Avg. Learnt but never worked on it Nil
 MS Word: Excellent Good Avg. Learnt but never worked on it Nil
 MS Excel: Excellent Good Avg. Learnt but never worked on it Nil
 Auto CAD: Excellent Good Avg. Learnt but never worked on it Nil
 Other:

Two Wheeler

Make		Year	
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Family Details	Name	Age	Occupation	Company
Father	Shamshuddin	65	Business	Wood Business
Mother	Saleemabegum	45	house wife	
Wife / Husband				
Brother / Sister	Syed Ghani	35	mechanic	W. S. Trade Machine
Brother / Sister	Quadeer	12	Learning	at Anup
Brother / Sister	Mubeena	20	Learning	Studip
Brother / Sister				

↓
Shop

Salary Details

Last Drawn Salary		
Above salary Included	ESI: <input type="checkbox"/> Yes <input type="checkbox"/> No	PF: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Conveyance: <input type="checkbox"/> Yes <input type="checkbox"/> No	Mobile Allowance: <input type="checkbox"/> Yes <input type="checkbox"/> No
Expected Salary		

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→ He is expecting Rs 3500/-
→ He can absorb the cost of training
→ He agrees to work minimum 3 yrs.

Experience & Employment Details

Years of experience in relevant field	
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Name of Company			
Duration of employment	From date:	To date:	
Location			
Designation			
Last drawn salary			
Brief Description of work			
Reason for leaving			

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<p>→ He has no experience but eager to learn.</p>

Name of Company			
Duration of employment	From date:	To date:	
Location			
Designation			
Last drawn salary			
Brief Description of work			
Reason for leaving			

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