

**Details of Appointment:** : (For office use only – Do not write on this page)

Name	K. Yadgiri
Salary	20,000/-
Conveyance	<input checked="" type="checkbox"/> Included in salary <input type="checkbox"/> Extra Rs. _____ per month
Mobile Allowance	<input type="checkbox"/> Nil <input type="checkbox"/> Rs. <u>250/-</u> per month.
PF & ESI	<input type="checkbox"/> No PF & ESI <input checked="" type="checkbox"/> Only after 3 months <input type="checkbox"/> Pay ESI & PF
Probation Period	<input checked="" type="checkbox"/> 3 months <input type="checkbox"/> Nil
Salary revision	<input type="checkbox"/> After 3 months <input checked="" type="checkbox"/> Next April
Employee company	<del>MAHA</del> Mehka A Moli
Designation	Sr. Regg. <span style="float: right;">Am 111</span>
Site	SOB
Date of joining	16/1/08
Report to	Ranjit of SOB.
Documents required	<input checked="" type="checkbox"/> 2 photographs <input checked="" type="checkbox"/> Copy of school certificated <input checked="" type="checkbox"/> Copy of degree certificates <input checked="" type="checkbox"/> Copy of drivers license <input type="checkbox"/> Copy of passport <input type="checkbox"/> Fathers employment details / Copy of ID card. <input checked="" type="checkbox"/> Reference letter from <u>Keerthi Bhatkar.</u> <input type="checkbox"/> Reference letter from _____ <input type="checkbox"/> Reference letter from _____ <input type="checkbox"/> Other _____ <input type="checkbox"/> Other _____
Remarks	Clearance of Ranjit & A Ranesh.

Sign: [Signature]

Date: 9/1/08

12/12

Phase VI

**Bio-Data**

Note: Attach copy of Resume / Bio-data

Application for post of	Sr Engineer		
Date of application	10/1/2008		
Application through	<input type="checkbox"/> Advertisement	<input type="checkbox"/> Referred by:	Recruitment & Personnel

**Personal Details**

Name	KAVAD YADAGIRE		
Age	33	Date of Birth	05-06-1974
Fathers Name	K. POCHALAH		
Address for Correspondence	H.No 5-107 Near Uppal De Post Peer Zalkiguda Buddenagar.		
Phone no. for correspondence	9949052602		
Permanent Address	H.N. 3-16 (Vill + Post) Gudur (Mandal) Bibinagar Dist Nalgonda. 508126.		

Remarks: (For office use only - Do not write in this box)


**Education**

Degree	BE (Civil) Engineering.		
Name of college	M.V.S.R. Engineering college.		
Location	Sadalad		
Year	1996	Medium of Instruction	English.

Degree			
Name of college			
Location			
Year		Medium of Instruction	

Name of Inter/ Jr. College	Govt Junior college Bhongiri		
Location	Bhongiri		
Year	1992	Medium of Instruction	Telugu.

Name of school	Z.P.H.S. Gudur (M) Bibinagar		
Location	Gudur.		
Year	1989	Medium of Instruction	Telugu.

05/11

Other courses or training	
---------------------------	--

**Remarks:** (For office use only – Do not write in this box)


**Computer Skills**

MS Office:	Excellent / Good / Avg. / Learnt but never worked on it / Nil
MS Word:	Excellent / Good / Avg. / Learnt but never worked on it / Nil
MS Excel:	Excellent / Good / Avg. / Learnt but never worked on it / Nil
Auto CAD:	Excellent / Good / Avg. / Learnt but never worked on it / Nil
Other:	

**Two Wheeler**

Make	splender +	Year	2006.
------	------------	------	-------

Family Details	Name	Age	Occupation	Company
Father				
Mother	K. Narayana	60	Housewife	
Wife / Husband	K. MANJULA	25	House wife	
Brother / Sister	K. Narsing Rao	29	Store keeper	ASP Pvt. Ltd.
Brother / Sister	K. Lakshmi	37	Helper	Surya Vamsi Spinning Pvt Ltd.
Brother / Sister	K. Chandrababu	40	Watchman	Saket India Pvt Ltd.
Son / Daughter	K. NIKHIL	3 (months)		
Son / Daughter				
Son / Daughter				

**Salary Details**

Last Drawn Salary	27000/-		
Above salary Included	ESI: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	PF: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Conveyance: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Mobile Allowance: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Expected Salary	39000/-		

**Remarks:** (For office use only – Do not write in this box)

Offered a salary of 20,000/-, Next increase of 10 to 15% in April. Can match salary of 22,000 to 30,000/- in April 2009 provided performance is good!
--

**Experience & Employment Details**

Years of experience in relevant field	11 years
---------------------------------------	----------

Name of Company	Keerthi Estates Pvt Ltd.		
Duration of employment	From date:	11/3/97	To date: 09/11/2008
Location	Shadnagar Near National Air Port		
Designation	Project Engineer		
Last drawn salary	27000/-		
Brief Description of work	Marking of pit sizes, columns marking preparation of Billings and estimation of construction		
Reason for leaving	It is distance of 75 km from my House. (up and down 150 km)		

**Remarks:** (For office use only - Do not write in this box)


Name of Company	Keerthi Estates Pvt Ltd.		
Duration of employment	From date:	11/3/97	To date: 09/11/2008
Location	Shadnagar		
Designation	Project Engineer		
Last drawn salary	27000/-		
Brief Description of work	marking of columns and pits sizes preparation of labor requirement estimation of construction building		
Reason for leaving	It is distance of 75 km from my House.		

**Remarks:** (For office use only - Do not write in this box)


Name of Company	Keethi Estates Pvt Ltd.		
Duration of employment	From date:	01/3/97	To date: 09/1/2008
Location	Shadnagar.		
Designation	Project Engineer		
Last drawn salary	27000/-		
Brief Description of work	Marking of columns and PHS foundations estimation of steel or construction of Buildings preparation of labour payment		
Reason for leaving	Site distance is 75 km by Hdsr.		

**Remarks:** (For office use only – Do not write in this box)


Name of Company			
Duration of employment	From date:		To date:
Location			
Designation			
Last drawn salary			
Brief Description of work			
Reason for leaving			

**Remarks:** (For office use only – Do not write in this box)


*\*Ask for additional sheets if required.*