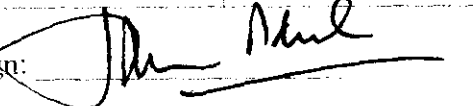


Details of Appointment: : (For office use only - Do not write on this page)

Name	S. Jaysudha
Salary	4,500/-
Conveyance	<input checked="" type="checkbox"/> Included in salary <input type="checkbox"/> Extra Rs. _____ per month
Mobile Allowance	<input type="checkbox"/> Nil <input checked="" type="checkbox"/> Rs. 200 per month.
PF & ESI	<input type="checkbox"/> No PF & ESI <input checked="" type="checkbox"/> Only after 3 months <input type="checkbox"/> Pay ESI & PF
Probation Period	<input checked="" type="checkbox"/> 3 months <input type="checkbox"/> Nil
Salary revision	<input checked="" type="checkbox"/> After 3 months <input type="checkbox"/> Next April <i>increase by Rs 500/- if performance is good.</i>
Employee company	Kadamba & Modi
Designation	Asst. Purchase Officer.
Site	H.O.
Date of joining	14/4/08
Report to	Yashraj / Swasth at HO.
Documents required	<input checked="" type="checkbox"/> 2 photographs <input checked="" type="checkbox"/> Copy of school certificated <input checked="" type="checkbox"/> Copy of degree certificates <input type="checkbox"/> Copy of drivers license <input type="checkbox"/> Copy of passport <input checked="" type="checkbox"/> Fathers employment details / Copy of ID card. <input type="checkbox"/> Reference letter from _____ <input type="checkbox"/> Reference letter from _____ <input type="checkbox"/> Reference letter from _____ <input type="checkbox"/> Other _____ <input type="checkbox"/> Other _____
Remarks	Cousin of Shrawan Kumar GMA.

Sign: 

Date: 12/4/08

Ref: -
 her dad - brother
 his father - sister

M. Sravan Kumar, M. Venkatesh Sry
 Supervisors

Bio-Data

Note: Attach copy of Resume / Bio-data

At Purchan Office (Machilipatnam)
 Date: Tuesday 11.4.08

Application for post of	Data entry
Date of application	5-4-08
Application through	<input type="checkbox"/> Advertisement <input checked="" type="checkbox"/> Referred by:

Personal Details

Name	S. Jayadudha		
Age	24	Date of Birth	07-8-1984
Fathers Name	A. Sankar Rao		
Address for Correspondence	5-11-2, Housing Board, Moula Adli (rented house) As Neeravaram, Moulali		
Phone no. for correspondence	9397850570		
Permanent Address			

Remarks: (For office use only - Do not write in this box)

→ She has been work at Sita's shop (at Cherlapally, Malharu, etc)

→ She is ok in database doing -

Education

Degree	B.A.	Graduation in Arts (Hons)	62%
Name of college	Fakir Mohan (Auto) College		
Location	OTCUSA		
Year	2004	Medium of Instruction	English

Degree			
Name of college			
Location			
Year		Medium of Instruction	

Name of Inter/ Jr. College	K.V. Balasore - XII Th.		
Location	OTCUSA		
Year	2001	Medium of Instruction	English

Name of school	K.V. Balasore		
Location	OTCUSA		
Year	1999	Medium of Instruction	English

Interviewed on Fri. 11.4.08 -
 - Communications skills - ok
 - Education ok -
 Can be employed as Purch Officer
 Coaming M.

