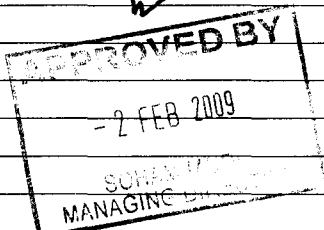


**Details of Appointment:** : (For office use only – Do not write on this page)

|                    |   |
|--------------------|---|
| Name               | P. E. RAGHUKUMAR  |
| Salary             | Rs. 7000/- to Rs. 5000/- on A/c incentives  |
| Conveyance         | <input checked="" type="checkbox"/> Included in salary <input type="checkbox"/> Extra Rs. _____ per month   |
| Mobile Allowance   | <input type="checkbox"/> Nil <input type="checkbox"/> Rs. 250/- per month.  |
| PF & ESI           | <input type="checkbox"/> No PF & ESI <input checked="" type="checkbox"/> Only after 3 months <input type="checkbox"/> Pay ESI & PF  |
| Probation Period   | <input checked="" type="checkbox"/> 3 months <input type="checkbox"/> Nil   |
| Salary revision    | <input type="checkbox"/> After 3 months <input checked="" type="checkbox"/> Next April  |
| Employee company   | MODI VENTURES.  |
| Designation        | SALES EXECUTIVE.  |
| Site               | SOR   |
| Date of joining    | 02/02/09  |
| Report to          | HD  |
| Documents required | <input checked="" type="checkbox"/> 2 photographs<br><input checked="" type="checkbox"/> Copy of school certificated<br><input checked="" type="checkbox"/> Copy of degree certificates<br><input type="checkbox"/> Copy of drivers license<br><input checked="" type="checkbox"/> Copy of passport<br><input type="checkbox"/> Father/Husband's employment details / Copy of ID card.<br><input type="checkbox"/> Reference letter from <u>Samgarani</u><br><input type="checkbox"/> Reference letter from _____<br><input type="checkbox"/> Reference letter from _____<br><input type="checkbox"/> Other _____ |
| Remarks            | <p>He was colleague of Mr. Venkat Nagi Reddy =</p> <div style="text-align: center;">  </div>  |

Sign: \_\_\_\_\_

Date: 02/02/09



Ref: Mr Nagi Reddy

Satisfied  
10/07/09

**Bio-Data**

Note: Attach copy of Resume / Bio-data

|                         |  |
|-------------------------|--|
| Application for post of | SALES EXECUTIVE  |
| Date of application     | 28.1.2009  |
| Application through     | <input type="checkbox"/> Advertisement <input type="checkbox"/> Referred by: K.V. NAGI REDDY<br>9959566505 |

**Personal Details**

|                              |  |               |            |
|------------------------------|--|---------------|------------|
| Name                         | PUDUCHERI EMMANUEL RAJKUMAR  |               |            |
| Age                          |  | Date of Birth | 10.11.1976 |
| Fathers Name                 | P. RAJENDRA BABU   |               |            |
| Address for Correspondence   | 213, B-BLOCK.<br>GULMOHAR GARDENS, HODI PROPERTIES AND INVESTMENTS<br>MALLAPUR - HYDERABAD |               |            |
| Phone no. for correspondence | 9052904937   |               |            |
| Permanent Address            |  |               |            |

Rent  
2,500/-

**Remarks:** (For office use only - Do not write in this box)

|                                  |
|----------------------------------|
| → Colleague of Mr Nagi Reddy     |
| → Communication Skills - average |
|                                  |
|                                  |

**Education**

|                 |          |                       |         |
|-----------------|----------|-----------------------|---------|
| Degree          | BBA      |                       |         |
| Name of college | V.M.P.P. |                       |         |
| Location        | SALEM    |                       |         |
| Year            | 2005     | Medium of Instruction | ENGLISH |

74%

|                 |                             |                       |         |
|-----------------|-----------------------------|-----------------------|---------|
| Degree          | BZC                         |                       |         |
| Name of college | VENKATAGIRI RAJAN'S COLLEGE |                       |         |
| Location        | NELLORE                     |                       |         |
| Year            | 1997                        | Medium of Instruction | ENGLISH |

56%

|                            |                                       |                       |         |
|----------------------------|---------------------------------------|-----------------------|---------|
| Name of Inter/ Jr. College | VENKATAGIRI RAJAN'S COLLEGE (B.I.P.C) |                       |         |
| Location                   | NELLORE                               |                       |         |
| Year                       | 1994                                  | Medium of Instruction | ENGLISH |

53%

|                |                                 |                       |         |
|----------------|---------------------------------|-----------------------|---------|
| Name of school | BALAVIHAR ENGLISH MEDIUM SCHOOL |                       |         |
| Location       | NELLORE                         |                       |         |
| Year           | 1992                            | Medium of Instruction | ENGLISH |

Communication Skills are O.K, I spoke to Nagi Reddy, he has good regards for this person. WE CAN APPOINT HIM.

1/11/09

|                           |  |
|---------------------------|--|
| Other courses or training |  |
|---------------------------|--|

**Remarks:** (For office use only – Do not write in this box)

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**Computer Skills**

|            |   |
|------------|---|
| MS Office: | Excellent / Good ✓ Avg. / Learnt but never worked on it / Nil |
| MS Word:   | Excellent / Good ✓ Avg. / Learnt but never worked on it / Nil |
| MS Excel:  | Excellent / Good ✓ Avg. / Learnt but never worked on it / Nil |
| Auto CAD:  | Excellent / Good / Avg. / Learnt but never worked on it / Nil |
| Other:     |   |

**Two Wheeler**

|      |              |      |      |      |
|------|--------------|------|------|------|
| Make | BAJAJ PULSAR | Year | 2008 | 2008 |
|------|--------------|------|------|------|

| Family Details   | Name               | Age | Occupation | Company                   |
|------------------|--------------------|-----|------------|---------------------------|
| Father           | P. RAJENDER BABU   | 60  | JAO        | Retd - Govt employe APSEB |
| Mother           | P. SWATCHANDA      | 57  | House wife |                           |
| Wife / Husband   | P. SALOMI SANYAL   | 30  | "          |                           |
| Brother / Sister | P. J. SWAROOPKUMAR | 29  | " C.O      | FULLETON.                 |
| Brother / Sister |                    |     |            |                           |
| Brother / Sister |                    |     |            |                           |
| Son / Daughter   | P. B. S. SEETHA    | 06  |            |                           |
| Son / Daughter   |                    |     |            |                           |
| Son / Daughter   |                    |     |            |                           |

JAO

**Salary Details**

|                       |   |   |  |
|-----------------------|---|---|--|
| Last Drawn Salary     | 10,000  |   |  |
| Above salary Included | ESI: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No        | PF: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No               |  |
|                       | Conveyance: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Mobile Allowance: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |  |
| Expected Salary       | 12,000  |   |  |

**Remarks:** (For office use only – Do not write in this box)

|  |  |
|--|--|
| Salary - Rs. 7,000/- + 5,000/- on A/c incentive. |  |
| Designated Salary Hence.                         |  |
| To help salary.                                  |  |
| Join from 31/1/09 to 02/02/09                    |  |

ms  
8/1/09

### Experience & Employment Details

|                                       |         |
|---------------------------------------|---------|
| Years of experience in relevant field | 7 years |
|---------------------------------------|---------|

|                           |                            |           |                    |
|---------------------------|----------------------------|-----------|--------------------|
| Name of Company           | SATYAVANI GREEN HOMES ✓    |           |                    |
| Duration of employment    | From date:                 | 10-2-2008 | To date: till date |
| Location                  | HYDERABAD                  |           |                    |
| Designation               | MARKETING EXECUTIVE        |           |                    |
| Last drawn salary         | 10,000                     |           |                    |
| Brief Description of work | plots High rise Apartments |           |                    |
| Reason for leaving        | work stopped               |           |                    |

**Remarks:** (For office use only – Do not write in this box)

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|                           |   |          |                   |
|---------------------------|---|----------|-------------------|
| Name of Company           | PARDHA REAL ESTATES                         |          |                   |
| Duration of employment    | From date:                                  | Jan 2001 | To date: Nov 2006 |
| Location                  | NELLORE                                     |          |                   |
| Designation               | SALES EXECUTIVE                             |          |                   |
| Last drawn salary         | 10,000                                      |          |                   |
| Brief Description of work | open plots sale                             |          |                   |
| Reason for leaving        | Almost all ventures Completed in this city. |          |                   |

**Remarks:** (For office use only – Do not write in this box)

|                                    |
|------------------------------------|
| * Sold about 200 plots in 5 years. |
| * 60 sales people.                 |
|                                    |
|                                    |
|                                    |
|                                    |

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|                           |   |          |          |          |
|---------------------------|---|----------|----------|----------|
| Name of Company           | BOLD MARKETING (WV) PVT LTD                                       |          |          |          |
| Duration of employment    | From date:  | OCT 1998 | To date: | JAN 2000 |
| Location                  | TRIVENDEEM  |          |          |          |
| Designation               | SALES EXECUTIVE   |          |          |          |
| Last drawn salary         | 8,000/-   |          |          |          |
| Brief Description of work | Home Appliances. of different products<br>it is direct marketing. |          |          |          |
| Reason for leaving        | Company closed  |          |          |          |

**Remarks:** (For office use only – Do not write in this box)

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|                           |  |           |          |          |
|---------------------------|--|-----------|----------|----------|
| Name of Company           | DATA PRO. COMPUTERS PVT LTD                              |           |          |          |
| Duration of employment    | From date:   | JUNE 1998 | To date: | AUG 1998 |
| Location                  | BANGALORE  |           |          |          |
| Designation               | MARKETING EXECUTIVE                                      |           |          |          |
| Last drawn salary         | 12,000/-   |           |          |          |
| Brief Description of work | Computer Accessories, getting orders by Sell the product |           |          |          |
| Reason for leaving        | Company shifted to mangalore                             |           |          |          |

**Remarks:** (For office use only – Do not write in this box)

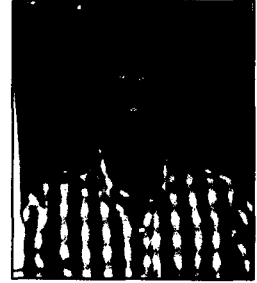
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\*Ask for additional sheets if required.



**VMRF**  
**DEEMED UNIVERSITY**  
SALEM, TAMIL NADU, INDIA

Reg No.  
A5168M0004



# Provisional Certificate


This is to certify that..... **PUDUCHERI EMMANUEL RAJ KUMAR** .....


has qualified for the Degree..... **BBA -** .....

and She / He having passed ..... **FIRST** ..... Class in

final examination held in..... **Nov-2005** .....

Date of Issue  
20/02/2006

*A. A. Sreedhar*  
  
**SUB-TREASURY OFFICER**  
**DIST. TREASURY, NELLORE**

*V. P. Suresh*  
  
Addl. Controller of Examinations  
VMRFDU









**पंजीकरण**

विदेशों में रहने वाले भारतीय नागरिकों को सलाह दी जाती है कि वे अपने को निकटतम भारतीय मिशन, हीन्दी या एंबेसी में पंजीकृत करवायें।

**चेतावनी**

यह पासपोर्ट भारत सरकार की संपत्ति है। पासपोर्ट अधिकारी से इस पासपोर्ट के सदस्य में कोई मूचना मिलने या विसर्ग होने से मुक्ति कर्ना शामिल है, उनका तुलना अनुपमन किया जाए।

यह पासपोर्ट डाक द्वारा किसी भी देश में बाहर न भेजा जाए। यह पासपोर्ट धारक या उसके द्वारा प्राधिकृत व्यक्ति के कब्जे में ही होना चाहिए। इसमें किसी भी प्रकार के फेरबदल या विकृत नहीं किया जाना चाहिए।

पासपोर्ट गुप्त जाना, बंदी हो जाना या नष्ट हो जाने पर उसकी रिपोर्ट तत्काल भारत में निकटतम पासपोर्ट अधिकारी को (तथा यदि धारक विदेश में हो) निकटतम भारतीय मिशन को और स्थानीय पुलिस को दी जानी चाहिए। निरस्तित प्रस्ताव के पश्चात ही प्रतिपुष्क पासपोर्ट जारी किया जाएगा।

**REGISTRATION**

INDIAN CITIZENS RESIDENT ABROAD ARE ADVISED TO REGISTER THEMSELVES AT THE NEAREST INDIAN MISSION / POST.

**CAUTION**

THIS PASSPORT IS THE PROPERTY OF THE GOVERNMENT OF INDIA. ANY COMMUNICATION RECEIVED BY HOLDER FROM THE PASSPORT AUTHORITY REGARDING THIS PASSPORT, INCLUDING DEMAND FOR ITS SURRENDER, SHOULD BE COMPLIED WITH IMMEDIATELY.

PASSPORT SHOULD NOT BE SENT OUT OF ANY COUNTRY BY POST. IT SHOULD BE IN THE CUSTODY EITHER OF THE HOLDER OR OF A PERSON AUTHORIZED BY THE HOLDER. IT MUST NOT BE ALTERED OR MUTILATED IN ANY WAY.

LOSS, THEFT OR DESTRUCTION OF PASSPORTS SHOULD BE IMMEDIATELY REPORTED TO THE NEAREST PASSPORT AUTHORITY IN INDIA OR (IF THE HOLDER IS ABROAD) TO THE NEAREST INDIAN MISSION AND TO THE LOCAL POLICE. ONLY AFTER EXHAUSTIVE ENQUIRIES SHALL A REPLACEMENT PASSPORT BE ISSUED.

पिता का नाम/सम्पत्ति अभिभावक (Name of Father/Legal Guardian)  
**PUBUCHERI RAJENDRA BABU**

माता का नाम (Name of Mother)  
**PUBUCHERI SWATCHANDA**

पति का नाम/पत्नी का नाम (Name of Spouse)  
**PUBUCHERI SALONI SHYRMA**

पता (Address)  
**DNO. 24/629 RAM NAGAR**

**DARGAMITTA NELLORE - 524 003**

**ANDHRA PRADESH**

पूर्व पासपोर्ट का नं. और इसके जारी होने का स्थान एवं तिथि (Old Passport No. with date and Place of issue)

फाइल नं. (File No.)  
**HYDA08279207 0**

