Details of Appointment: : (For office use only – Do not write on this page)

Name	M. NAGARJUNA			
Salary	12,0001- + 30001-ONAL INCENTIVES			
Conveyance	✓ Included in salary □ Extra Rs per month			
Mobile Allowance	□ Nil □/Rs. <u>250/</u> per month.			
PF & ESI	□ No PF & ESI Only after 3 months □ Pay ESI & PF			
Probation Period	✓3 months □ Nil			
Salary revision	☐ After 3 months ☑ Next April			
Employee	Alpine Estates.			
company	Sr. Gales Executive			
Designation	S8. Sales executive			
Site	20-03-2 009 -			
Date of joining	20-03: 2001.			
Report to				
Documents	photographs			
required	Copy of school certificates			
_	Copy of degree certificates			
	Copy of drivers license			
	Copy of passport, if any.			
	☐ Father/Husband's employment details / Copy of ID card.			
	Beforence letter from Radia Reality Corp (India) put ltd.			
	Reference letter from Radha Reality Corp (India) pvt Ltd. Reference letter from Vodafore			
	□ Reference letter from			
	□ Other			
Remarks	Ry Reference & -Mr. G. Satish Kumar - Asst. Manger-Sales.			
	N. D. EDBY			
Sign:	TAPPROVED BY			
Sign.	2.3 MAR 2009			
Date:	SOHAM MODI MANAGING DIRECTOR			
	MANAGING DIRECTS			
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ay:- My setion Bio-Data Note: Attach copy of Resume / Bio-data Application for post of Cules 3309 Date of application Application through □Advertisement Referred by: Ha. S. Personal Details Name Age Date of Birth Fathers Name Address for 2CH-227 Correspondence , NMorla-al HYd-100040 Phone no. for correspondence Permanent Address Remarks: (For office use only - Do not write in this box) Commen Celi Education Degree Name of college Location Year Medium of Instruction

Degree	R. COM.	
Name of college	R. R.D. Degree College	
Location	Vilne Nacot	
Year	Medium of Instruction	
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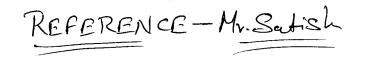
Name of Inter/ Jr. College No. 7	
Year 2002	Medium of Instruction

Name of school	S.T. Creorest Itial Colored
Location	Jansar Norda Monda al;
Year	1997 Medium of Instruction
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included					☑ Yes □ No		
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	Experience & Employment	at Details
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	Name of Company	D I D II CO D I VALLED
	Name of Company Duration of employment	Kadha Kealty Ovi (India) Put Ctd
	Location	From date: OCA-Sex Modate: FC 5
	Designation	Sales Snew No
	Last drawn salary (FC62009 18,1271-
	Brief Description of work	Housting walk in Customer, presenting
		the product Hurough Swents, Collecting
		deuter who looking for an regularity
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	Reason for leaving	As the Toronat is postponing ather an no Jorodnet
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	Duration of employment	From date: Rep 2005 To date: Sep 2007
	Location	Beginnet Varin Hotors
	Designation	austonier coule Papresentative
	Last drawn salary	
	Brief Description of work	Kecering Calls, Employing the product,
		Resolving the quies, splating 4 giring
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CURRICULUM VITAE

M. Nagarjuna

H.No Ligh 227 APHB.Colony Moula-ali Hyderabad – 500040

Mobile: 9885274674/ 9949993587 Email: arjuna_nag82@yahoo.co.in

Career objectives:

To work in an organized manner, to be a part of well organized team, use my analytical skills, ability to communicate ideas, commitment to perform quality work and relevant experience to improve efficiency and enhance customer relations.

Academic Credentials:

Graduation: B.Com (Bachelors of Commerce) from osmania university.

Intermediate : Board of Intermediate (Bi.P.C) from Nrupatunga junior college

Schooling : S.S.C from st.georges high school.

Computer Skills:

> Operating system. : windows.

➤ Office packages : Ms – Office [Excel, PowerPoint & Ms word]

Personal Skills:

- > Willingness to Learn.
- > Leadership Qualities.

Hobbies:

- > Playing snookers.
- > Listening to music.
- Hanging out with friends.

Working with Radha Reality Corp (India) Pvt Ltd as Senior sales executive from Oct 2007 to till date.

Job Responsibilities:

- New customer acquisition.
- > Gathering customer data from various sources and presenting the product.
- Explaining customer about the product and following up in a timely manner.
- > Resolving issues regarding ventures and giving them payment plan.
- > Explaining customer about the loan details.

Previous Experience:

Worked with Vodafone as customer care Expert from Feb 2005 to Sep 2007.

Job Responsibilities:

- Follow up on the issue, resolve it and inform customers about the resolution.
- Re-check with the customers if there are any unresolved issues and whether they are satisfied with the product and services.
- > To check the quality of work done by back end department.
- > To maintain and achieve acceptable set target by the organization.

Personal Profile:

Name

: M. Nagarjuna

Father's Name

: M. Baswaraj

Date of Birth

: July 29th 1982

Marital Status

: Single

Nationality

: Indian

Languages Known

: Telugu, English, and Hindi

(M. Nagarjuna)

