

N. Vittal — 23/6/05.

- ① 3 months probation.
- ② Confirm only after reviewing performance after 3 months
- ③ Join from - 27/6/05.
- ④ Salary fixed at Rs. 3,000/- No PF or ESI - 750/- conveyance fixed.
- ⑤ Decide about Mobile in 15 days time.
- ⑥ Documents needed - 2 photographs, Copy of degree certificate, Reference letter from past employers, licence copy - Details of former employment. (~~3~~ ID card copy)
- ⑦ Salary from Silver oak Bungalows.
- ⑧ Report directly to site from 9:30 to 6 pm.

17.6.05

BIO-DATA

Min after 2pm 20.6.05

Note: 1. Attach copy of Resume / bio-data. 2. Fill up this form in capital letters.

Not suitable for diary this is office work. March (English) P. 10/05

Name	N. Vittal
Age/Date of Birth	25-01-1949. - 26 yrs
Fathers Name	N. Satyanarayana
Address for Correspondence	12-1-315 LALAPET, SEC-BAD-17. - own house (parents)
Permanent Address	12-1-315 LALAPET, SEC-BAD-17.
Phone No.	55411725. - yes - Naren. 804.

Education

Degree	B.COM - Eng, medium
Name of college	SREE RAMCHANDRA DEGREE COLLEGE
Location	VIDYANAGAR.
Year	2001 - 2003.

Degree	
Name of college	
Location	
Year	

Name of Inter/Jr. college	KESHAV MEMORIAL JR COLLEGE.
Location	NARAYAN GUDA.
Medium & Year	(ENGLISH) - 1998 - 2000.

Name of School	SUBRAMANAYAM MODEL HIGH SCHOOL.
Location	LALAPET
Medium & Year	(ENGLISH) - 1996-97

Experience

Years of experience in relevant field.	WORKED FOR TATA TELE SERVICES LTD. AS A RETENTION EXECUTIVE FOR PAST 2 YEARS
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Name of company	TATA TELE SERVICES LTD.
Duration of employment	1 yr, 3 months From date: Feb 2004 To date: May 2005
Location	HYD - BAD. Basheerbagh.
Last drawn salary	Rs 3000. - Sal: + Conveyance
Brief description of work	COLLECTION OF CHEQUES & PAYMENT (Field work) office work
Reason for leaving	COMPANY AS FINISHED IS AGREEMENT. PTO

Mr. English Mr. M. S. Blows 27/08/05

\* incentive collection part > Rs 50k. then he got Rs 250/-

WITH T.T.L. 1 yr. late pymts - field work - collect cheques, office, sundial

Name of company	T.T.L. - Tata Teleservices.		
Duration of employment	From date:	2003.	To date: 2004.
Location	- TARANAKA -		
Last drawn salary	3,500 - net sal.		
Brief description of work	Office work. Verification of welcome call, examine new line + wires. <span style="float: right;">customer care - problem - a/b done</span>		
Reason for leaving	- Transferred to Collective Dept		

Name of company	Chandubhai Distributors - Cement (AP)		
Duration of employment	6 months	From date: May 02	To date: Dec 03
Location	Koti		
Last drawn salary	Rs. 3,000 + conveyance.		
Brief description of work	Used to talk to customers + get orders, neg. rates (Commended, basi, Vasavideth)		
Reason for leaving	To TATA Teleservices		

Name of company			
Duration of employment	From date:		To date:
Location			
Last drawn salary			
Brief description of work			
Reason for leaving			

Computer Skills	M.S. OFFICE & WINDOW'S 1998.
Two wheeler & make	YES. BASAI CHETAK - OWN

Details of family members	Name	Age	Occupation	Name of company / employer
Father	N. Sathyanarayana	56	JOB.	AP.DDC - Vijay Daviy
Mother	N. MANO RA	48	Home wife	
Wife				
Brother / Sister	N. Sri Kanth	22	Medical TRANSCRIPTIONS	STAT-DATA - BSc
Brother / Sister	N. Rajesh	20	"	" - Blom.
Brother / Sister				
Brother / Sister				

Expected salary	3,500. + conveyance
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Other information	- CONVEYANCE. Blom degree Accountg - only theory knowledge (not practical)
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# CURRICULUM VITAE

**N.VITTAL**

H.No 12-1-315

LALAPET,

TARNAKA,

Secunderabad-500017

Andhra Pradesh, India.

Ph.no : 9391305843

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## **Objective:**

Intend to build a career with leading corporate of hi-tech environment with committed & dedicated people, which will help me to explore myself fully and realize my potential. Willing to work as a key player in challenging & creative environment.

## **Education:**

- **B.COM** from Sri Ramchandra Degree College, Vidyanagar, Hyderabad.
- **Intermediate** from Keshav Memorial Junior College, Narayanguda, Hyderabad.
- **SSC** from Subramanyam Model High School, Laxminagar, Lalapet, Secunderabad.

## **Work Experience:**

- Worked for Tata Tele Services as a Retention Executive for the past 9 months.

**Personal Profile:**

Name : N.Vittal  
Date of Birth : 25-01-1979.  
Father's name : N.Satyanarayana  
Sex : Male  
Marital Status : Single  
Languages Known : English, Hindi and Telugu  
Nationality : Indian

**Hobbies** : Playing Cricket,  
Listening music  
reading books.

**Permanent Address:** **N.VITTAL**  
H.No 12-1-315  
LALAPET,  
TARNAKA,  
Secunderabad-500017  
Andhra Pradesh, India.

**Date:** 17.6.05

**Place: Secunderabad**

**(N.VITTAL)**

interviewed - *[Signature]*  
17.6.05



22<sup>nd</sup> June 05  
Secunderabad

**TO WHOM SO EVER IT MAY CONCERN.**

This is to certify that Mr. N Vittal; S/o N Satyanarayna had worked as Field Executive cum Welcome call executive in our organization from Jan 2004 to May 2005.

His dedication and indulgence towards work proved to be productive to the organization. His conduct during the above-mentioned period is good.

During his tenure he was found to be hardworking, sincere with sense of timing.

A handwritten signature in black ink is written over a circular stamp. The stamp contains the text "Krishna Manager" and some illegible text around the perimeter. The signature appears to be "N. Vittal".  
Krishna  
Manager

**ONICRA CREDIT RATING AGENCY OF INDIA LIMITED**

S-11, Ballad estates, Tamaka PH.: 55293502, 5529 2678 FAX: 91-11-26514370 URL : [www.onicra.com](http://www.onicra.com)



# OSMANIA UNIVERSITY

0102833

## CONSOLIDATED MARKS MEMORANDUM

EXAMINATION: B. Com (YWS) OCT / NOV. 2000

REF NO: 1931

DATE: 10/01/2000

NAME: VITTAL N

ROLL NO: 199-00454

FATHER'S NAME: N SATYANARAYANA

PART I SUBJECTS	MAX. MARKS	PASS MARKS	MARKS SECURED	YEAR OF PASSING
FIRST YEAR: ENGLISH 1	100	36	47	S99
HINDI I (SEC. LANG)	100	36	61	A99
SECOND YEAR: ENGLISH 2	100	36	52	A00
HINDI II (SEC. LANG)	100	36	54	A00

TOTAL MARKS SECURED IN PART I  
IN FIGURES: 214

IN WORDS:

\*\* TWO ONE FOUR \*\*

SECOND DIVISION

PART II DIV:

PART II SUBJECTS	THEORY MARKS				PRACTICAL MARKS			
	MAX. MARKS	PASS MARKS	MARKS SECURED	YEAR OF PASSING	MAX. MARKS	PASS MARKS	MARKS SECURED	YEAR OF PASSING
FIRST YEAR:								
BUSINESS ECONOMICS	100	36	41	A99	==	==	==	==
ACCOUNTANCY I	100	36	57	A99	==	==	==	==
INDUSTRIAL ORG. MGMT.	100	36	44	A99	==	==	==	==
*IND. H. CULTURE	50	18	28	A99	==	==	==	==
==	==	==	==	==	==	==	==	==
SECOND YEAR:								
ACCOUNTANCY II	100	36	44	S00	==	==	==	==
BUSINESS STATISTICS	100	36	36	S00	==	==	==	==
BANKING THEORY & PR.	100	36	36	A00	==	==	==	==
*SCIENCE & CIVILIZA.	050	18	24	A00	==	==	==	==
==	==	==	==	==	==	==	==	==
THIRD YEAR:								
COST ACCOUNTANCY	100	36	73	A02	==	==	==	==
ACCOUNTANCY III	100	36	36	A01	==	==	==	==
MERCANTILE & IND. LAW	100	36	57	A01	==	==	==	==
AUDITING	100	36	48	A01	==	==	==	==
MANAGEMENT ACCT.	100	36	36	S02	==	==	==	==
INCOME TAX	100	36	78	A02	==	==	==	==
==	==	==	==	==	==	==	==	==

TOTAL MARKS } IN FIGURES : ==  
SECURED IN PART II } IN WORDS : ==

PART II DIV COMPLETED

\* INDIAN HERITAGE & CULTURE AND SCIENCE AND CIVILISATION MARKS ARE NOT INCLUDED IN THE PART II ACCOUNTANCY DIVISION.

HYDERABAD A.P.