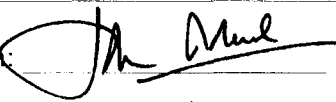


Details of Appointment : (For office use only – Do not write on this page)

Name	L. LAKSHMAN KUMAR
Salary	5,000/-
Conveyance	<input checked="" type="checkbox"/> Included in salary <input type="checkbox"/> Extra Rs. _____ per month
Mobile Allowance	<input type="checkbox"/> Nil <input checked="" type="checkbox"/> Rs. 350/- per month.
PF & ESI	<input type="checkbox"/> No PF & ESI <input checked="" type="checkbox"/> Only after 3 months <input type="checkbox"/> Pay ESI & PF
Probation Period	<input type="checkbox"/> 3 months <input checked="" type="checkbox"/> Nil
Salary revision	<input type="checkbox"/> After 3 months <input checked="" type="checkbox"/> Next April
Employee company	Paramount Builders.
Designation	Mkt. Exec.
Site	Nagavan.
Date of joining	18/9/06.
Report to	GM4 - Doshmuk.
Documents required	<input checked="" type="checkbox"/> 2 photographs (F) <input checked="" type="checkbox"/> Copy of school certificated <input checked="" type="checkbox"/> Copy of degree certificates <input checked="" type="checkbox"/> Copy of drivers license <input type="checkbox"/> Copy of passport <input checked="" type="checkbox"/> Fathers employment details / Copy of ID card. <input checked="" type="checkbox"/> Reference letter from HTMT <input checked="" type="checkbox"/> Reference letter from Tevosoft <input checked="" type="checkbox"/> Reference letter from HDFC <input type="checkbox"/> Other _____ <input type="checkbox"/> Other _____
Remarks	To leave for 15 days from Doshmuk at GM4.

Sign: 

Date: 21/9/06

Ref: ^{Ref: Subbaskini.} Mr. Subbaskini (classmate)

Bio-Data

Note: Attach copy of Resume / Bio-data

Application for post of	
Date of application	14-09-2006.

Personal Details

Name	L. LAKSHMAN KUNAR.		
Age	26.	Date of Birth	25-06-1979.
Fathers Name	L.L. NARAYANA.		
Address for Correspondence	Plot no. A-2/9 DAV. Colony ECIL. G.M. Road.		
Phone no. for correspondence	9848179134 → JTM model		
Permanent Address	Plot no. A-2/9 DAV. Colony ECIL.		

Remarks: (For office use only - Do not write in this box)

→ communication skills - good
→ interest in real estate market

Education

Degree	B.Com.		
Name of college	Sri. Ramachandra Dr. College. 53/.		
Location	Nallakunta.		
Year	2003	Medium of Instruction	English.

Degree			
Name of college			
Location			
Year		Medium of Instruction	

Name of Inter/ Jr. College	Vagdevi Jr. College. End D		
Location	Sainikpuri.		
Year	2000.	Medium of Instruction	English.

Name of school	Kendraya vidyalaya. Bowen Pally. (CBSE)		
Location	Old Bowen Pally.		
Year	1998.	Medium of Instruction	English. DDD

Other courses or training	Call center Training and Air Ticketing courses. <i>3 months</i>
---------------------------	---

Remarks: (For office use only - Do not write in this box)

Computer Skills

MS Office: Excellent Good Avg. Learnt but never worked on it Nil
 MS Word: Excellent Good Avg. Learnt but never worked on it Nil
 MS Excel: Excellent Good Avg. Learnt but never worked on it Nil
 Auto CAD: Excellent Good Avg. Learnt but never worked on it Nil
 Other:

Two Wheeler

Make	Suzuki Ferno	Year	2000	2000
------	--------------	------	------	------

Family Details	Name	Age	Occupation	Company
Father	L. Narayana	55	EX-ARMY	Retired. /
Mother	L. Sudeela	50	House wife	-
Wife / Husband	L. Vijayeshwari	25	House wife	-
Brother / Sister	L. Vinod	29	Gold Stone	Call center
Brother / Sister	L. Phani	24	AOL	American on line. (Bangalore)
Brother / Sister				Bangalore
Brother / Sister				

Salary Details

Last Drawn Salary	8,500 PM.		
Above salary Included	ESI: <input type="checkbox"/> Yes <input type="checkbox"/> No	PF: <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Conveyance: <input type="checkbox"/> Yes <input type="checkbox"/> No	Mobile Allowance: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Expected Salary	10,000 PM.		

Remarks: (For office use only - Do not write in this box)

→ one kid - 2 yrs. No
 → Salary seems to be high, but negligible.
 → He has experience in the market.
 Child - 1 No. 2 year.

Experience & Employment Details

Years of experience in relevant field | HDFC Bank, TeroSoft LTD, now HTMT (Callcenter)

Name of Company	HTMT. (Hinduja Groups).				
Duration of employment	9 months	From date:	Dec. 2005	To date:	01-01-2006.
Location	Somaji Buda.				
Designation	Customer Representative officer (CRO)				
Last drawn salary	8,500. Pm.				
Brief Description of work	HTMT. it is a Call center. Product is Airtel. Customer care. I use to handle 20 people. under me. My Group. I use to train them. Product of Airtel. How to Take Calls.				
Reason for leaving	Growth.				

Remarks: (For office use only - Do not write in this box)

→ In better prospects he left this job.

Name of Company	TeroSoft LTD.				
Duration of employment	8 months	From date:		To date:	
Location	Ashok Bopal Chambers opp. Anand Theater.				
Designation	(CSR).				
Last drawn salary	8000. Pm.				
Brief Description of work	This is a. Out Bound. Call Center. I use to handle the. OutBound Calls. to Sell. Keosera Bobile phones. It is an. Australian. Processes.				
Reason for leaving	Co. closed / Call center has been. Shutdown due to Internal Problem				

Remarks: (For office use only - Do not write in this box)

Name of Company	HDFC. (Bank)				
Duration of employment	1 year	From date:	2003. Jan	To date:	2004. Dec
Location	Banjara Hills. Road no. 2.				
Designation	Executive.				
Last drawn salary	5.500 Pm.				
Brief Description of work	It is a Two weler. loans section. we use to have target of 30 vehicles. to seal. and provide them the loans and collect all the documents relevant to loans. and deliver the vehicles on time.				
Reason for leaving	It was (DSA)				

Remarks: (For office use only - Do not write in this box)

Name of Company					
Duration of employment		From date:		To date:	
Location					
Designation					
Last drawn salary					
Brief Description of work					
Reason for leaving					

Remarks: (For office use only - Do not write in this box)

L. LAKSHMAN KUMAR

A-16 RAO'S ENCLAVE

Maruthi Nagar, Moula Ali

Hyderabad – 500 040.

☎ : 9848179134

OBJECTIVES

To seek a position in your esteemed organization where I can work in an environment, which provides a challenging career, scope for continuous learning and where growth is commensurate to one's effort and performance

EDUCATIONAL QUALIFICATION

- ✓ Bachelor of Commerce, Majored in Accounts from Sri Ramachandra Degree College.
- ✓ Inter from Sri Vagdevi Jr. College.
- ✓ Schooling from Kendraya Vidyalaya, Bowenpally

SKILL SET

Leading from the front I'm a self-starter and a good communicator along with team playing abilities. I believe in productiveness and have a deep zeal for quality.

TECHNICAL QUALIFICATIONS

- ✓ Pursued in Air Ticketing procedures from Trade Wings Institute of Management and Appeared for IATA Exam.

PROFESSIONAL EXPOSURE

- Worked in HDFC bank as DSA DEALZS two wheeler finance for 1 year
- Worked as CSR for Tero software Ltd. (outbound) for 8 Months
- Working for HTMT as Customer Representative Officer.

COMPUTER SKILLS

- MS-Office : Word, Excel and PowerPoint)
- OPERATING SYSTEMS : MS, Windows 95,97, 2000 & Windows XP

ACHIEVEMENTS

- Winners in Basket ball Tournament at Zonal Level

HOBBIES

- Singing
- Swimming

PERSONAL PROFILE

Name : L. LAKSHMAN KUMAR
Father's Name : Mr. L.L.NARAYANA
Date of Birth : 25/06/1979
Height : 5ft 10 Inches
Nationality : Indian
Religion : Hindu
Marital Status : Unmarried
Language Known : English, Hindi and Telugu

Date:

(L. LAKSHMAN KUMAR)

Place: