# **Details of Appointment:** : (For office use only – Do not write on this page)

Name	Maherh gotulons.
Salary	11,000/-
Conveyance	☐ Included in salary ☐ Extra Rs per month
Mobile Allowance	□ Nil □ Rs. 250 — per month.
PF & ESI	☐ No PF & ESIN Only after 3 months ☐ Pay ESI & PF
Probation Period	3 months □ Nil
Salary revision	☐ After 3 months ► Next April
Employee company	Mehta & Modi Homee.
Designation	Asst. Manager. Contoner Rolatine.
Site	Ho.
Date of joining	4/2/08
Report to	RAMBURTBU at CR HO.
Documents	2 photographs
required 	Copy of school certificated
] 	Copy of degree certificates
<u> </u>	Copy of drivers license
	Copy of passport
	☐ Fathers employment details / Copy of ID card.
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	□ Reference letter from
	□ Reference letter from
	Other
 	☐ Other
Remarks	Known to Amen of Reflections. He
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Sign: 1 Mul

Date: 4/2/08

Ref: Kanemalla, Armer

Bio-Data

Note: Attach copy of Resume / Bio-data

Phone no. for correspondence  Permanent Address  As Above  Remarks: (For office use only po not write in this box)  Federation  Degree  Name of college  Name of college  Name of college  Name of college  Location  Pegree  Name of college  Name of college  Location  Year  Medium of Instruction  Name of Inter/ Jr. College  Location  Year  Medium of Instruction  Name of school  Name of school		ote. Attach copy of Resume / Bio-data
Application through Pladvertisement DReferred by:    Personal Details		
Personal Details  Name  MARTESA GOLULDAS.  Age  47  Date of Birth  26-01-199  Fathers Name  GOKULDAS.  Address for Correspondence  Hyderalad 500047.  Phone no. for correspondence  Permanent Address  As Above  Remarks: (For office use only ponot write in this box)  As Above  Remarks: (For office use only ponot write in this box)  Balance  Remarks: (For office use only ponot write in this box)  Balance  Remarks: (For office use only ponot write in this box)  Balance  Remarks: (For office use only ponot write in this box)  Balance  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)  Remarks: (For office use only ponot write in this box)	·	8-01-08
Name  Age  47  Date of Birth  26-01-199  Fathers Name  Address for Correspondence  Hydraula Soco47.  Phone no. for correspondence  Permanent Address  As Above  Remarks: (For office use only po not write in this box)  Send to Jagdich Ar his opinion.  Education  Degree  Name of college  Name of college  Name of college  Location  Degree  Name of college  Location  Year  Medium of Instruction  Name of Inter/ Ir. College  Location  Name of Inter/ Ir. College  Location  Name of Inter/ Ir. College  Location  Year  Medium of Instruction	Application through	Advertisement
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Family Details		Name	Age	Occupation	on	Company
Father	61	Kuldas	90 Rebre			
Mother		ANDRA	75	House W.		
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Salary Details						
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Above salary		ESI: □ Yes □ No PF:		PF.	□ Yes □ No	
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Experience & Employmen	t Details
Years of experience in relev	ant field Nrly 30 Yrs:
	<u> </u>
Name of Company	NISHA ELECTRONICS
Duration of employment	1989 From date: To. To date: 2006
Location	KOThi Hyd.
Designation	
Last drawn salary	
Brief Description of work	Owner of Business Establish-
	Dealing in Andre Casseller VCD'S - DVD's ct.
	VCDT - DVDs ctc.
Reason for leaving	
Remarks: (For office use only - Do	not write in this box)
Name of Company	PRAKASH, Radio. Palace
Duration of employment	PRAKASH Racio Palace From date: May 17 To date: Dec 0
Location	Reciet Road, Ahmadaburg
Designation	
Last drawn salary	TonThousand
Brief Description of work	
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	Came Back & Hyderalend.

# RESUME

Name

: MAHESH UDERNANI

Address

Door No. 10-334/1,

Plot No.40

Vasanthpuri Colony

Malkajgiri

HYDERABAD-500 047 (A.P)

India

Contact No

9966335379

E-mail

: mahesh.udernani@yahoo.com

# CAREER OBJECTIVE:

Seeking a challenging position in a reputed organisation that will help me enhance my skills and utilize my capabilities to the fullest.

## EDUCATIONAL QUALIFICATION:

Intermediate Pass from Ahmedabad, India.

## WORK EXPERIENCE:

Worked as Sole Proprietor in Electronics business from 30 years.

## JOB RESPONSIBILITIES:

- Managing all day activities of the business
- Purchasing, pricing and marketing the products
- Maintaining and updating the needed stock
- Organizing the work force and assigning daily duties
- Supervising daily sales and activities of the business
- Observing market trends and demands to meet the business requirements
- Keeping track of competitors and market pricing to remain strong in business

- Releasing appropriate advertisements and offers to increase sales
- Handling all correspondence black and white business and outside
- Encouraging and driving the staff to increase sales and maximise profits
- Co-ordinating the staff for better productivity and efficiency
- Representing the business for meetings and presentations
- Raise and built lasting relationship to increase business prospects.

#### ACHIEVEMENTS:

- Awarded for achieving maximum sales
- Felicitated by distributors for selling max copier
- Achieved highest sales consecutively for months
- Successful in handling business and achieving maximum output.

#### STRENGTHS:

Sincerity, adaptability and commitments

#### PERSONAL DETAILS:

Father's Name

GOKULDAS UDERNANI

Date of Birth

: 26th January 1960

Marital Status

: Married

Languages Known

: English, Hindi, Gujarati,

Telugu and Sindhi

Mahan udernani MAHESH UDERNANI