To
Satish Modi,
C/o. Modi Builders,
Secunderabad.

Dear Sir,

This is to remind you once again that the premises 1-20-248 which is occupied by us is not having earthing facilities as a result of which we are unable to operate the newly installed computer and its allied facilities.

The same was communicated to Mr. Thomas and your Electrician long back and they have assured us that earthing would be provided shortly.

Hope you would attend to the work very immediately as the matter is most urgent.

Thanking you,
Yours faithfully,
for Kalva Praveen Kumar & Co.,

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Kalva Praveen Kumar & Co.

1-20-248, Rasoolpura, Secunderabad. • Ph.: 274537

Dt. 6.1.98.

To

Modi Builders, M.G. Road, SECUNDERABAD.

REMINDER - II

Dear Sir,

This is to remind you once again that the wiring in our Godown is not proper as a result we are unable to use the Computer which was installed two months ago.

We are forced to bring it to your notice once again about the minimum facilities like proper wiring. Though the same is being reported to you for past four months.

Hope you shall get the same rectified immediately without giving chance to remind you once again.

Thanking you,

Yours faithfully,

for Kalva Praveen Kumar & Co.,

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Kalva Praveen Kumar & Co. 1-20-248, Rasoolpura, Secunderabad. • Ph.: 274537

Dt. 21.6.97.

To

Modi Builders, M.G. Road, SECUNDERABAD.

Dear Sir,

We would like to inform you that two person's from Kalyani Printers have come and removed the small gate which was fixed to our compound wall forcibly inspite of our resistence stating that the gate were fixed by them at their own costs.

This is for your necessary information and action.

Thanking you,
Yours faithfully,
for Kalva Praveen Kumar & Co.,

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To

Modi Builders, M.G. Road, SECUNDERABAD.

Sir,

Sub:-Electric Wiring in our godown 1-20-248, Raseolpura, Sec'bad reg.

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Refering to the subject cited above this is to inform and remind you that there is no proper Electric Wiring and connections in our godown and same is being informed regularly to Mr. THOMAS recipitation of the same.

Please make necessary arrangements to get the same ractified since due to darkness in certain areas we are unable to despatch the material required properly which is effecting our Business.

Hope you would understand our problem and see that the problem is solved at the earliest.

Thanking you,

Yours faithfully,