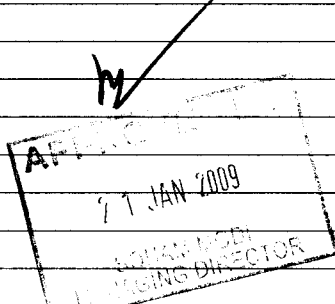


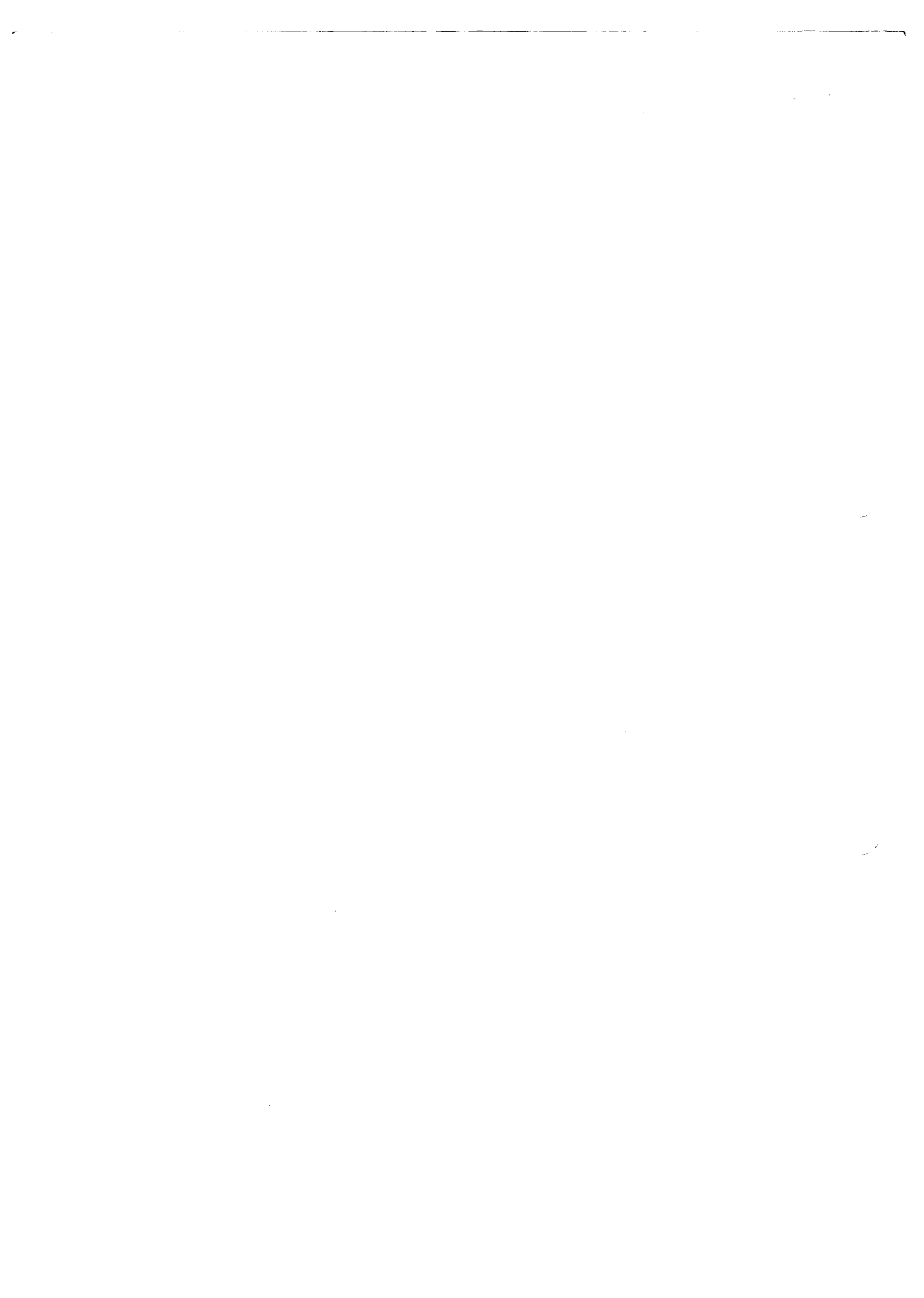
Details of Appointment: : (For office use only – Do not write on this page)

Name	G. SATISH KUMAR
Salary	15,000/- + 10,000/- ON A/C INCENTIVES
Conveyance	<input checked="" type="checkbox"/> Included in salary <input type="checkbox"/> Extra Rs. _____ per month
Mobile Allowance	<input type="checkbox"/> Nil <input type="checkbox"/> Rs. <u>250/-</u> per month.
PF & ESI	<input type="checkbox"/> No PF & ESI <input checked="" type="checkbox"/> Only after 3 months <input type="checkbox"/> Pay ESI & PF
Probation Period	<input checked="" type="checkbox"/> 3 months <input type="checkbox"/> Nil
Salary revision	<input type="checkbox"/> After 3 months <input checked="" type="checkbox"/> Next April
Employee company	Mehta & Modi Homes
Designation	Asst. Manager – Sales.
Site	
Date of joining	23.01.2009
Report to	
Documents required	<input checked="" type="checkbox"/> 2 photographs <input checked="" type="checkbox"/> Copy of school certificated <input checked="" type="checkbox"/> Copy of degree certificates <input checked="" type="checkbox"/> Copy of drivers license <input checked="" type="checkbox"/> Copy of passport If any, <input checked="" type="checkbox"/> Father/Husband's employment details / Copy of ID card. <input checked="" type="checkbox"/> Reference letter from <u>Sankalp Homes Pvt Ltd (previous employr)</u> <input checked="" type="checkbox"/> Reference letter from <u>Saket Eng. Pvt Ltd. (previous Employer)</u> <input checked="" type="checkbox"/> Reference letter from <u>GE Money (Personal loan) (Previous Employer)</u> <input type="checkbox"/> Other _____
Remarks	<p>Through Times jobs.com</p> <div style="text-align: right;">  </div>

Sign: _____

Date: 22/01/09

[Signature]



Ref: - Resignation, Co.

Bio-Data

Note: Attach copy of Resume / Bio-data

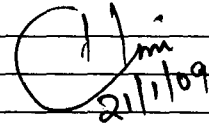
Application for post of	Sales manager
Date of application	19-01-09
Application through	<input checked="" type="checkbox"/> Advertisement <input type="checkbox"/> Referred by:

Personal Details

Name	G. SATISH KUMAR		
Age	28y	Date of Birth	19-08-1981
Fathers Name	G. PANDU		
Address for Correspondence	6-81, Vardha Resdy colony, Malkajgiri Hyd-47.		
Phone no. for correspondence	040-27051163. # 9010988061.		
Permanent Address	- Do -		

Agm
lms

Remarks: (For office use only - Do not write in this box.)

KEEP HIM ON HOLD; We shall contact him after 10-15 days.
 21/1/09

Education

Degree	B. Com [Commerce]		
Name of college	Shree Rama Chandra Degree College		
Location	Hyderabad		
Year	2003	Medium of Instruction	English

627.

Degree			
Name of college			
Location			
Year		Medium of Instruction	

Name of Inter/ Jr. College	Pragathi Mahavidyalaya		
Location	Hyderabad		
Year	2000	Medium of Instruction	English

58.

Name of school	Durga Bhavani High School		
Location	Hyderabad		
Year	1998	Medium of Instruction	English

77.

Candidate is good. There is no clarity ~~about~~ from him, why he wants to leave his present job, looking for high salary

W

HE IS GOOD, EXPECTATION IS HIGH, WE CAN APPOINT HIM.


 19/1/09

Other courses or training	
---------------------------	--

Remarks: (For office use only – Do not write in this box)

Computer Skills

MS Office:	Excellent / Good / Avg. / Learnt but never worked on it / Nil
MS Word:	Excellent / Good / Avg. / Learnt but never worked on it / Nil
MS Excel:	Excellent / Good / Avg. / Learnt but never worked on it / Nil
Auto CAD:	Excellent / Good / Avg. / Learnt but never worked on it / Nil
Other:	

Two Wheeler

Make	Splendor	Year	2005
------	----------	------	------

Family Details	Name	Age	Occupation	Company
Father	G. Pandey	61	Asst. Service	Regimented Air force
Mother	G. Bharathi	52	H.W.	
Wife / Husband	G. Rajeshwari	24	H.W.	
Brother / Sister	G. Kishore	21	Student	
Brother / Sister				
Brother / Sister				
Son / Daughter				
Son / Daughter				
Son / Daughter				

← Security Exchange

Salary Details

Last Drawn Salary	28,000 / month
	<input type="checkbox"/> ESI: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> PF: <input type="checkbox"/> Yes
	<input type="checkbox"/> Conveyance: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Mobile Allowance: <input checked="" type="checkbox"/> Yes
No <input type="checkbox"/> Expected	S 20-25%

a
ry **Remarks:** (For office use only – Do not write in thi

b	Salary Re. 15,000/- + 10,000/- on A/c incense p.m.
<input type="checkbox"/>	Join from 23/1/09
<input type="checkbox"/>	Employed for corporate sales
<input type="checkbox"/>	Denzil Asst. Manager sales

Denzil Asst. Manager sales

APPROVED BY
21 JAN 2009
SUNAM MOJI
MANAGING DIRECTOR

Experience & Employment Details

Years of experience in relevant field	2 years 9 months		
Name of Company	SANKALP HOMES PVT. LTD		
Duration of employment	From date:	Aug 30 th	To date: Till date
Location	Hyderabad		
Designation	G.M. Marketing		
Last drawn salary	28,000/-		
Brief Description of work	<ol style="list-style-type: none"> 1. Sales is the key role 2. Setting Sales target for the team 3. Involving in the negotiations. 4. Implementing the Sales strategies 		
Reason for leaving	No - Scope		

Remarks: (For office use only - Do not write in this box)

Sales team - 8 nos all exec. 72 sales out of 117
 1 U.M. That was 424 Dues
 Sold for 2300/- to 24000/-
 Avg price 2500/-

Name of Company	SAKET Engineers PVT. LTD		
Duration of employment	From date:	April 2006	To date: June 2007
Location	Hyderabad		
Designation	Deputy manager		
Last drawn salary	12,000/-		
Brief Description of work	<ol style="list-style-type: none"> 1. Sales 2. Getting the customer to the office for site. 3. Training the newly joined executives. 		
Reason for leaving	opportunity		

Remarks: (For office use only - Do not write in this box)

Sales team - 28
 MD → 4 Manager, 6 tele call, 22 sales exec.
 Sriani - Sold 23 flats - 6 duplex homes - 738
 Sold for 1650 to 2150/-
 Now sel by at 2400/-

Name of Company	G. E. Money		
Duration of employment	From date: May 2005	To date: March 2006	
Location	Hyderabad		
Designation	Team leader		
Last drawn salary	₹ 8000/-		
Brief Description of work	<ol style="list-style-type: none"> 1. getting the clients who requires personal loan. 2. collecting the requires documents 		
Reason for leaving	opportunity in SAKET		

Remarks: (For office use only – Do not write in this box)

Name of Company	AURA International		
Duration of employment	From date: 2003-Dec	To date: March 2005	
Location	Hyderabad		
Designation	Sales Executive		
Last drawn salary	₹ 5000/-		
Brief Description of work	<ol style="list-style-type: none"> 1. Selling the product. 2. Taking the other requirements 		
Reason for leaving	- Closed -		

Remarks: (For office use only – Do not write in this box)

*Ask for additional sheets if required.

CURRICULUM VITAE

SATISH KUMAR.G

H.No.6-81, Vardha Reddy Colony,
Malkajgiri (P.O.), Hyderabad – 500 047.

PHONE NO. : 040-27051163, 9010988061.

E-mail: satish425@yahoo.co.in

CAREER OBJECTIVE :

Seeking a position to utilize my skills and abilities in your esteemed organization with stimulating environment that offers Professional and personal growth while being resourceful, innovative and flexible.

ACADEMIC QUALIFICATION :

- Bachelor of Commerce from Ram Chandra Degree College Affiliated to Osmania University, Hyderabad.

COMPUTER SKILLS :

Operating System : Windows, Ms-Dos
Packages : Ms-Office (Ms-Word, Ms-Excel & Ms-PowerPoint)

WORK EXPERIENCE :

CURRENT EMPLOYER : Sankalp Homes Private Ltd.

DESIGNATION : General Manager Marketing . (Project of more than 414 units).

Tenure of service : Aug 30th 2007 to till date.

JOB PROFILE :

- Selling the units is key role.
- Negotiations with clients in converting in to sale.
- Set targets for the sales team and assist them achieving the target.
- Implementing the sales strategies.
- Recruiting the sales team and training the project details.
- Training the executives on the project and motivating the team.
- Taking the status of the loan process.

EMPLOYER : Saket Engineers Private Ltd.
DESIGNATION : Deputy Manager- Marketing
TENURE : 1st April-2006 to July 31st-2007

JOB PROFILE :

Worked as Deputy Manager- Marketing, which has different kind of project like gated community (11 acres), designer homes (12 acres), high rise residential towers of G+23 stories(3.19 guntas), and a project for senior citizens(4 acres).

- Briefing the project according to their budget and the requirement. And taking the customer to the site.
- Calculation of the project cost and explaining the payment terms of the project.
- Keeping a track of the cash flow.
- Interacting with External and Internal customers.
- Escalating the issue through middle management (if any).

ACHIEVEMENTS IN SAKET ENGINEERS PVT.LTD :

- Customer appreciation (External).
- Gained a good grasp on different projects within a short span of time.
- Took a self initiative and started working on calculations of the registration cost and Service Tax.
- Promoted as a Deputy Manager-Marketing.

EMPLOYER : GE money (personal loans).
DESIGNATION : Sr. Sales Executive
TENURE : Jan 31st 2005 to March 20th 2006.

JOB PROFILE :

Worked as a Sales Executive.

- Identifying the customer who has eligibility of loan.
- And explaining the process of the loan and collecting the documents which are required for the loan process.

ACHIEVEMENTS IN GE MONEY :



Branch top performer consistently for 3 months. And promoted as Team leader.

STRENGTHS :

- Positive Attitude.
- Good Communication and Analytical Skills.
- Effective Team Player.
- Self Starter
- Effective Interaction with Internal Departments and Team Members to boost the morale of the Group.

PERSONAL PROFORMA :

Date of Birth : 19-08-1981
Father's Name : G.Pandu
Languages Known : English, Hindi, and Telugu
Hobbies and Interest : Listening to Music, Watching and Playing Cricket

Place: Hyderabad.

Date:

(SATISH KUMAR.G)

