# SUB-REGISTRAR/SUPDT 21127 05929 HPALA SITE STATE STATE

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| Let  | tter No  | Date : 07  | 11 2008  |
| De   | ar Sir   | s.   |  |
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|  |  | ICES TO SME SEGMENT<br>ION OF CREDIT FACILITIES  |  |
| Ca<br>reg  | apital l<br>gard, j  | erence to your application dated 14108/2005 requesting us for sanction / re-<br>Limits and / or Term Loan Limits at existing / enhanced levels and subsequent corre-<br>we have pleasure in advising sanction of the following credit facilities, which are av-<br>expensed / fulfillment of the Terms and Conditions detailed in Annexures A & B.   | Shoureure in ring  |
|  | <u> </u>   |  | (Rs. in lacs)  |
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| >   | •   | TERMS AND                     | CONDITIONS                            |   |  | Term         | Loan: Int                  |
| ١.  | 1. SECURITY:  | ·                             | -                                     | ANNEX                                   | (URE-A   | =            |                            |
| V   | LIMIT   |                               | 0011.1==                              |   | <del></del>  |              | with on da                 |
|     | LIIVII I  | PRIMARY SECURITY              |                                       | AL SECURITY                             |  | expe         | dient, inter               |
| -   | FUND BASED :  |                               | IMMOVABLE PROPERTY                    | THIRD PARTY GUAR                        | ANTEE  | Accru        | ued but un                 |
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| ٧   | Vorking Capital: Repayat                            | ole on demand. The facilit    | y which has been sanctic              |   | ;  | 4            | MARGINS                    |
| 10  | ravaliable forr                                     | nonths from that date, su     | hiect to review every                 |   | hen it   |              | the bus                    |
| - ' | in a compound i leddeed                             | d depending upon the cor      | duct and utilisation of th            | e advance, or as pe                     | er the   | SL.          | . Benic                    |
| D   | lank's Scheme.                                      |                               | ,                                     |   | , A.   | Α            | FUND B                     |
| T   | erm Loan: To be availed                             | within a norific of           |                                       | :                                       | 3/1/2  | а            | Raw Ma                     |
|     |   |                               |                                       | te of sanction.                         | 3  | b            | Raw Ma                     |
| H   | he Term Loan is to be rep                           | aid as per the following re   | epayment schedule.                    |   | in the second  | С            | Semi-Fir                   |
|     | monthly/qua   | rterly installments of Rs     | each                                  | with the first inetal                   |  | d            | Finished                   |
| CC  | ommencing on  |                               | lment falling due on                  |   | ment,  | e            | Compon                     |
| O   | there: interest shall be see                        | •                             |                                       |   |  | <b>*</b>     | Domusi                     |
| ba  | thers: interest shall be pay                        | dobited to the second         | in the loan accounts com              | nputed on daily bala                    | nces d   | 3/15         | Export F                   |
| m   | asis duly compounded and onth, in accordance with t | he accounting practices       | at monthly rests on the la            | ast working day of e                    | very   | 3            | +                          |
|     |   |                               |                                       |   | red<br>Hon   | TO BE        | Term Lo                    |
| ٠   | ommitment charges, as ap                            | oplicable, shall be payabl    | e in case of non-utilisation          | on of sanctioned lin                    | For Kadai, and House Modified House  | B            | NON-FL                     |
| Pr  | e-payment charges, as app                           | olicable, shall be payable i  | Case of pre-payment of                | Term Loon installer                     |  | a a          | Letters                    |
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| 3.  | RATE OF INTEREST:                                   | . ~                           |                                       | *.                                      | iğ   |              | TENOD /                    |
|     | orking Capital: Interest a                          | <del>۱۰۵۰</del><br>t          | bove / below State Bank               | Advance De Lace                         | ents. To see the second | ·5)          | TENOR /                    |
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::3:: Term Loan: Interest at \_\_\_ \_% above / below State Bank Advance Rate (SBAR) ( SBĀR % w.e.f.\_ \_\_\_\_\_) with a minimum of ......% p.a., rising or falling therewith on daily products with monthly rests. Present effective rate: \_\_\_\_\_\_ % p.a. Wherever expedient, interest rate is directly linked to the Credit Risk Assessment of the borrower. Accrued but unapplied interest, if any, shall be governed by RBI's directives on IRAC norms. Interest rates on facilities extended in foreign currency shall be linked to LIBOR rates. Application of interest in respect of Agricultural Advances shall be in line with the harvesting seasons **Enhanced Interest:** Enhanced rate of interest at 1% cumulatively subject to a maximum of 2% will be charged for the period of delay in respect of: i) Delayed/non-submission of financial data required for review / renewal of limits. ii) Delayed/non-submission of annual financial statements. iii) Delayed/non-submission of stock statements. Enhanced rate will be charged on the excess drawings in case any irregularity / breach is continuously less than 60 days, and if it exceeds beyond 60 days, on the entire outstandings from the date of irregularity / breach. Enhanced interest will be compounded monthly. The Bank shall also be entitled to charge at its discretion, enhanced interest rates on the accounts either on the entire outstandings or on a portion thereof, for any irregularity including nonobservance or non-compliance of the Terms and Conditions of the advances, for such period as the Bank deems it necessary.

As Ponthe Cash sudjects Aubmitted to the Company MARGINS: burrowing will med sot. of the total deficit. Basile bisance at any 17/27/2006 Shall be ovatched by MARGIN (IN %) FUND BASED LIMITS: Pro motor. Raw Materials: Imported b Raw Materials: Indigenous c Semi-Finished Goods d Finished Goods Components / Consumables / Spares Domestic Receivables Export Packing Credit Term Loan **NON-FUND BASED LIMITS** Letters of Credit b Bank Guarantees TENOR / RETENTION PERIOD OF BILLS: days. The cover period of \_\_\_\_\_days for Receivables would be extended only in respect of buyers other than associate / sister concerns. Receivables beyond \_ be reckoned far warp Lawy Dawing Power. Drawing Power will also not be available on unpaid

ANNEXURE-A

ECURITY
D PARTY GUARANTEE

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**INSURANCE:** 

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All the assets charged to the Bank should always be fully insured by the Borrower against fire, lightning, riots, strikes, floods, cyclones, earthquakes, civil commotion, and other natural calamities, etc., with a company approved by the Bank in the joint names of the Bank and yourselves, at your cost for full market value or Bank's interest, whichever is higher. The policies / cover notes should be lodged with the Bank. The policies should be kept alive (current) during the currency of the advance. In the event of non-compliance, the Bank reserves the right (but not be bound to exercise) to take the insurance cover as required by the Bank by debit to your account. The machinery to be purchased out of the Term Loan, if any, to be insured for the full market value or original cost of the machinery, whichever is higher. Likewise all the renewals of the policies should also be effected / done by the Borrower at all materials.

## **CREDIT GUARANTEE COVER:**

Pre-shipment Credit, if any, will be covered by the Bank under the individual Packing Credit Guarantee (IPCG) of ECGC, with premium payable by debit to your account.

Post-shipment policy of ECGC with buyer-wise limits for non/L/C exports to be obtained by you at your cost, if applicable.

ECGC officials have the right to inspect the Unit, if considered necessary.

Credit Guarantee under CGTSI Scheme to be covered, wherever applicable. must sub-only cosh busigness

8) STOCK STATEMENTS:

Statements of Stocks / Receivables hypothecated / pledged to the Bank are to be submitted regularly at monthly intervals as on the last day of every month before the 10th of the following 10 days from the date of stock statement and / or whenever there is a large variation in stocks / Book Debts and also as on the date of the Balance Sheet (31st March). The statement should not include stagnant / obsolete / rejected stocks. Bills / Sundry Debtors outstanding beyond cover period should be shown separately in the statement. Sales and purchases figures for the month are to be reported. The details of unpaid stock with value should be shown separately. The Stock Statement should be signed by the authorised signatory. Suitable books / registers of the stock position are to be maintained at the factory / business premises.

The Stock Statement should invariably contain complete particulars of stocks, debtors (along with complete address), creditors, usance L/Cs opened, etc. It is essential that the outstanding borrowings at all times are fully covered by the value of security hypothecated, less the stipulated margins to be reckoned as per valuation of inventory given under Para 11 below. If at any time, the Drawing Power yielded by the stocks, debtors, etc., held by you falls below the amount borrowed, such excess drawings shall be adjusted forthwith. Partywise / agewise details for each bill raised shall be submitted on a monthly basis for computation of Drawing Power against Book Debts. Further, the level of Creditors / Acceptances over and above the accepted level will be deducted while computing Drawing Power.

INSPECTIONS:

The Bank's officials / inspectors are to be permitted in the factory / business premises as and when required to inspect the stocks / books / equipment. Where the premises are leased / hired, necessary approvals to the effect from the lessor, if any required, are to be obtained. All assistance to be extended to the Bank's officials in conducting and completing such inspections smoothly. Necessary remedial steps also to be taken to rectify any shortcomings, if any, pointed out by the Bank's officials. The cost of such inspections shall be borne by you.

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11. SECURITY D

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- a) Agreemen b) Guarante∈
- c) Mortgage
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10. VALUATION OF INVENTORY:

| ITEM  | TO BE VALUED AT   |  |  |  |  |
|---|---|--|--|--|--|
| Imported Raw Material   | Landed cost (i.e., invoice value plus Customs Duty but excluding Sales Tax and demurrage, if any) or market price, whichever is lower |  |  |  |  |
| Indigenous Raw Material packing materials, consumable stores and spares | Invoice price or market price or Govt. controlled price, whichever is is the lowest   |  |  |  |  |
| Semi-Finished Goods and Finished Goods                                  | Cost of Production or Selling Price or market price or Govt. controlled rates, whichever is the lowest.                               |  |  |  |  |

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#### 11. SECURITY DOCUMENTS:

The following security documents shall be executed by you and the Guarantors:

- a) Agreement of Loan cum Hypothecation
- b) Guarantee Agreement
- c) Mortgage documents
- d) any other documents as may be required by the Bank

#### 12. OPENTERM LOAN:

The following Terms and Conditions, amongst others, shall apply in respect of Open Term Loan Facility if any, sanctioned to you by the Bank:

a) The loan has been considered for the following genuine commercial purposes in line with the regular business activity of the Unit:

i)

ii)

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The said facility is to be availed within \_\_\_\_\_months from the date of sanction (currency of sanction). If the limits are not availed & utilised or only partially availed & utilized within \_\_\_\_months from the date of sanction, the limit or unutilized portion of the limit, as the case may be, will lapse and shall, therefore, not be disbursed.

- c) The total amount that would be disbursed will not exceed the overall limit sanctioned under this facility and multiple withdrawals also may be permitted only within the currency of sanction.
- d) Every disbursal under this facility shall be made on receipt of a written request from you within the currency of sanction and release shall be subject to scrutiny of basic financial information.
- e) The Bank shall be free to treat each disbursement as an individual loan or limit for accounting or any other purposes.

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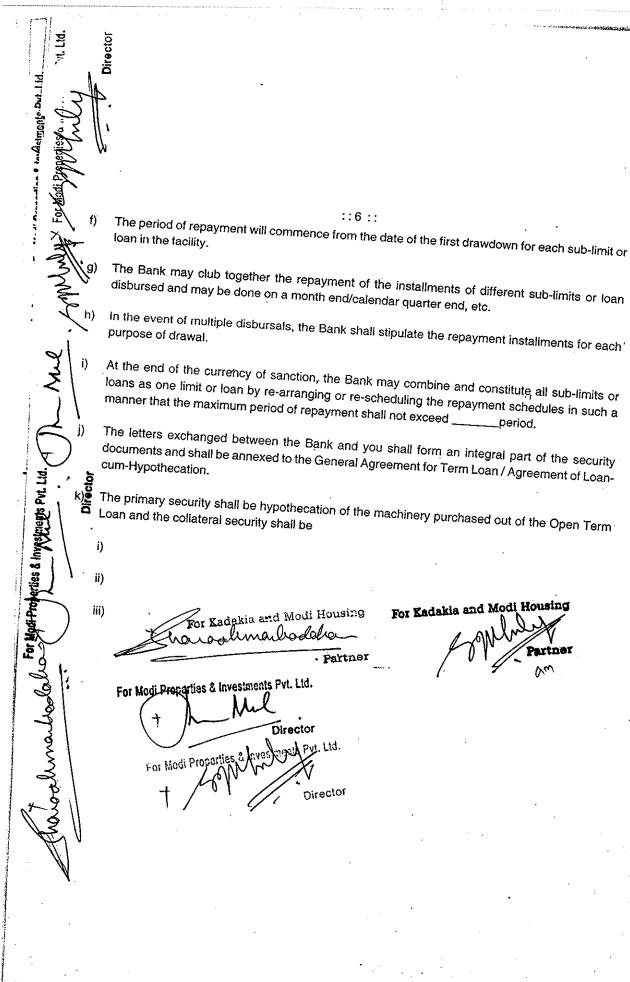
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#### **TERMS & CONDITIONS**

- Disbursement will be made only after completion of security documentation and formalities respect of mortgage creation / extension. In respect of companies, in addition to these two requirements, charge to be filed with the Registrar of Companies within the prescribed period period creating a charge in favour of the Bank.
- Drawings in the account will be regulated on the basis of Drawing Power computed as per the latest Stock Statement.
- The Bank will have the right to examine at all times the Unit's books of account and to have the Unit's factories / offices / showrooms inspected from time to time by the officials of the Bank and 3 or qualified auditors and or technical experts and or management consultants or other persons of the Bank's choice.
- The Unit should not be dissolved / reconstituted without obtaining Bank's prior approval in writing. 🗢 Post-facto approval of reconstitution / dissolution will not be accorded nor the existing guarantors shall be released if the dissolution / reconstitution is effected without prior approval in writing.
- The Unit should maintain adequate books and records which should correctly reflect their financial position and scope of operations and should submit at stipulated intervals such statements as may be prescribed by the Bank. The Unit should produce books of accounts for the inspection of Bank staff as and when called for.
- The Unit should submit provisional financial statements within one month and audited financial statements within three months from the date of closure of the accounting year. The returns submitted to the Sales Tax and Income Tax authorities should also be submitted to the Bank.
- The Unit should confine their entire business including foreign exchange business to us.
- The Bank will have the option of appointing its nominee on the Board of Directors of the Unit to look after its interests.
- The Capital invested in the business by the proprietor / partners / directors should not be withdraw during the currency of our advance.
- In case the Unit fails to complete the formalities with regard to creation of a charge in favour of the Bank within a period of two months from the date of this letter, an enhanced interest of 1% on the outstandings or reduction of Drawing Power by 10% / 20% or both will be considered without an reference to the Unit.
- The Unit should keep the Bank informed of the happening of any event likely to have a substant effect on their profits or business and the remedial measures taken in this regard.
- The Unit should keep the Bank informed of any circumstances adversely affecting the financia position of their sister / associate / family / subsidiary / group concerns in which it has investe including any action taken by any creditor against the said Units legally or otherwise.
- After accounting for provision for taxation, the Bank will have the first charge on the profits of the Unit towards repayment of installments under Term Loans sanctioned / DPGs executed by the Bank or other repayment obligations, interest and any other dues from the Unit to the Bank.

The proprietor / partners / directors should not withdraw the profits earned in the business / capital invested in the business without meeting the instalment(s) payable under the Term Loan. In the case of Companies, dividend should be declared only after meeting the dues to the Bank.

All moneys raised by way of deposits from friends, relatives and / or from any other source should not be withdrawn / repaid during the currency of the Bank's advance. Suitable stamped letters of undertaking from the Unit and 'No Withdrawal' letters from the depositors should be submitted to this effect to the Bank.

- The Bank's name board (s) should be displayed prominently or painted on the machines pledged / hypothecated to the Bank and / or in the premises where the machines are installed and a list of such assets should also be displayed in the Unit.
- The Unit and other depositors of title deeds should possess a clear, absolute and marketable title to the properties proposed to be legally / equitably mortgaged in favour of the Bank to the satisfaction of the Bank's solicitors / advocates. Further, the said properties are to be revalued as and when required at your cost.

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ANNEXURE

| ŀ.,                                   | 3   | 1           | ٠.           | Application (Application of the Application of the  |
|---------------------------------------|---|-------------|--------------|--|
|                                       | 1 ments                                   |             | ý            | Any legal expenses such as a solicitor's / advocate's fees, stamp duty, registration charges and other incidental expenses incurred in connection with the advance should be borne by the Unit.  |
| A Transport                           |   | \$          |              | should be submitted at quarterly intervals within six weeks (42 days) from the close of relative quarter. FFR II (Half-yearly Operating Statement) should be submitted at half-yearly intervals within 8 weeks (56 days) from the close of the relative half-year. Non-submission of the statements  |
| : . : : : : : : : : : : : : : : : : : | E   | t)          |              | to other branches of the Bank/- will be levied per branch allocation in respect of limits allocated  |
| ů.                                    | Le La | u)          | •            | n respect of creation / extension of Equitable Mortgage in respect of property offered as collateral Processing charges as applicable (  |
| 7                                     |   |             | i<br>\<br>6  | Processing charges as applicable (presently Rs/- per lac or part thereof) on the earlier. Upfront fee at the rate of% of limits sanctioned will be charged in respect to the charged in th              |
| <                                     | y.<br>J                                   | <b>、</b> w) | !<br>!<br>C  | the Credit Rating awarded to the Unit is below SB, the risk rating will be reviewed alf-yearly. The Unit should provide necessary information to facilitate such a review. In the absence of half-yearly review for want of such information, the risk ratios are review.  |
|                                       | ≵∖  | x)          | . 11         | nancial data one month before the due data.  |
|                                       | ' '                                       | (y)         | 11           | respect of Term Loans, enhanced rate of interest is payable under the contract.  |
|                                       | }   | •           | а            | Non-payment of interest / installments.  |
| 7                                     | <u> </u>                                  |             | b            | Cross default  |
| . (                                   | <i>&gt;</i>                               | )           | c)<br>ite    | Adverse deviation by more than 20% from stipulated level in respect of any two of the following respect of certain call and two of the following respect of certain call and two of the following respect of certain call and two of the following respect of certain call and two of the following respect of certain call and two of the following respect of certain call and two of the following respect of certain call and two of the following respect of certain call and two of the following respect of certain call and the following respect of certain call and two of the following respect of certain call and the followi |
| ğ                                     |   | z)          | In<br>ur     | respect of certain schemes such as Swarojgar Credit Card, etc., the facility should be covered or the Group Insurance Scheme.  |
| 날                                     | á   | ağ)         | In           | case of Company being the borrows at a City  |
| tmegts Pvt. Ltd.                      | <u> </u>                                  | Ë           | the          | case of Company being the borrower, the following terms are applicable:  A resolution to be passed in a meeting of the Board of Directors of the Company for availing credit facilities sanctioned by the Bank and a duly certified extract to be submitted to the Bank.  e resolution should contain, inter alia, the following particulars:  |
| 2                                     | /2  |             | i)           | e resolution should contain, inter alia, the following particulars:  |
| إدن                                   | 1/  |             | 7            | Acceptance for the Terms & Conditions of the gradit facilities   |
| Propries & Ing                        | 1   | ,           | ii)          | availing the credit facilities sanctioned to the company   |
| B                                     |   | )           | iii)         | and 13 with the Registrar of Companies for creating a charge over the assets of the Company in favour of the Bank.   |
| 70.7                                  |   |             | iv)          | Affixation of the Company's Common Seal on the security documents and vesting of authority to authenticate such affixation.  |
| 1                                     | 1.  |             | v)           | Requesting the guarantors to offer their Personal Guarantee / Corporate Guarantee in favour  |
| 90                                    | <b>}</b> [:                               | ,           | vi)          | Creation of first charge on the assets of the Company in favour of the Bank for the credit   |
| 0, 0, 0                               | (2) (b)                                   | (           | ina<br>Cer   | charge over the assets of the Company in respect of the limits sanctioned herein should be stered with the Registrar of Companies within 30 days from the date of execution of documents filed copies of Form 8 and Form 13, together with receipt should be deposited with us. The  |
| •                                     | 3 do                                      | ) [         | Duri<br>Prio | normical and the state of the control of the contro |
| <del></del> !                         | 31  | i)          | )            | Effect any change in the Unit's capital structure.   |
| J                                     | 3   |             | 4            | on and have had a la se investigate the properties & investor  |
|                                       | W   | ,<br>       |              | ng the currency of the Bank's credit facilities, the Unit / Guarantors will not, without the Bank's repermission in writing:  Effect any change in the Unit's capital structure.  Effect any change in the Unit's capital structure.  For Mod Property William Property of the Bank within reasonable time for our records. The Control of the Bank's Effect any change in the Unit's capital structure.  Director Direc |
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- ii) Implement any fixed as approved by
- iii) Formulate
- iv) Invest by w concern, intrade credit can be exc!
- v) Enter into blanchinstitution,
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- x) Pay are furnished:
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- xiv) Open any immediate
- ac) The following:
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  - ii) Passport
  - iii) 3 self-atte
  - iv) Location /
  - v) Nar sar

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Properties & l

Borrower/s Modi Properties &

luty, registration charges and should be borne by the Unit. cial Follow-up Report (FFR I) ys) from the close of relative nitted at half-yearly intervals submission of the statements

in respect of limits allocated

roperty offered as collateral

r lac or part thereof) on the ne of renewal, whichever is will be charged in respect

irisk rating will be reviewed char 'ew. In the absence matically slip by one step. Unit is required to submit

following circumstances:

f any two of the following

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⇒ Company for availing submitted to the Bank.

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Guarantee in favour

Bank for the credit

ed herein should be ution of documents osited with us. The e for our records.

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Director

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- Implement any scheme of expansion / modernization / diversification / renovation or acquire any fixed assets during any accounting year, except such schemes which have already bee approved by the Bank.
- iii) Formulate any scheme of amalgamation or reconstruction.
- iv) Invest by way of share capital or lend or advance funds to or place deposits with any other concern, including sister / associate / family / subsidiary / group concerns. However, normal trade credit or security deposits in the normal course of business or advances to employees can be excluded.
- Enter into borrowing arrangements either secured or unsecured with any other bank, Financial Institution, company or person.
- Undertake guarantee obligations on behalf of any other company, firm or person.
- vii) Declare dividends for any year except out of profits relating to that year after making all due and necessary provisions and provided further that no default had occurred in any repayment
- viii) Effect any drastic change in their management setup.
- ix) Effect any change in the remuneration payable to the Directors/ Partners, etc. either in the form of sitting fees or otherwise.
- Pay guarantee commission to the guarantors whose guarantees have been stipulate furnished for the credit limits sanctioned by the Bank.
- Create any further charge, lien or encumbrance over the assets and properties of the Ung Guarantors to be charged / charged to the Bank in favour of any other bank, Financial Institution, firm or person.
- xii) Sell, assign, mortgage or otherwise dispose off any of the fixed assets charged to the Bank
- xiii) Undertake any trading activity other than the sale of produce arising out of its over manufacturing / trading operations.
- xiv) Open any account with any other bank. If already opened, the details thereof is to be give immediately and a confirmation to this effect given to the Bank.
- The following particulars / documents are to be furnished / submitted to the Bank: ac)
  - Permanent Account Number (PAN) of each Borrower / Guarantor and Corporate Identity Number (CIN) in the case of companies.
  - Passport Number and other details including photocopies.
  - 3 self-attested photographs of the Borrower and Guarantors.
  - iv) Location / site-map of immovable properties with important landmarks.

Names and addresses / occupations of all the legal heirs of Borrower and Guarantors. िर्माहरू ने ot charged to the Bank. Director Borrower/ Guarantor/s Desiden

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# PASSPORT SIZE PHOTOGRAPHS OF BORROWER(S)

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# PASSPORT SIZE PHOTOGRAPHS OF GUARANTOR(S)

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Note: Self attested passport size photograhs of the Borrowers and the Guarantors to be affixed.

Paramount Press,