



Details of Appointment: (For office use only – Do not write on this page)

Name	D.S. RAVINDER ✓
Salary	24,000/-
Conveyance	<input type="checkbox"/> Included in salary <input type="checkbox"/> Extra Rs. <u>As per actuals</u> per month
Mobile Allowance	<input type="checkbox"/> Nil <input checked="" type="checkbox"/> Rs. <u>250/-</u> per month.
PF & ESI	<input type="checkbox"/> No PF & ESI <input type="checkbox"/> Only after 3 months <input checked="" type="checkbox"/> Pay ESI & PF
Probation Period	<input checked="" type="checkbox"/> 3 months <input type="checkbox"/> Nil
Salary revision	<input type="checkbox"/> After 3 months <input checked="" type="checkbox"/> Next April-2014 (Performance).
Employee company	PARAMOUNT ESTATES
Designation	PURCHASE MANAGER.
Site	HEAD OFFICE
Date of joining	18-07-2013
Report to	GAURANG MODY
Commitment	Committed to work for atleast <u>02</u> yrs.
Documents required	<input checked="" type="checkbox"/> 4 photographs <input checked="" type="checkbox"/> Copy of school certificates <input checked="" type="checkbox"/> Copy of degree certificates <input checked="" type="checkbox"/> Copy of drivers license <input type="checkbox"/> Copy of passport <input type="checkbox"/> Fathers employment details / Copy of ID card. <input type="checkbox"/> Surety from _____ <input type="checkbox"/> Surety from _____ <input type="checkbox"/> 1 yr bank statement _____ <input type="checkbox"/> Reference letter from _____ <input type="checkbox"/> Reference letter from _____ <input checked="" type="checkbox"/> Other <u>PAN CARD</u> <input checked="" type="checkbox"/> Other <u>AADHAR CARD</u> . <input checked="" type="checkbox"/> <u>PAY SLIP</u> .
Remarks	<p>→ Management Contribution PF - 750/- to be added in Salary</p>

Approved by Manager - HR & Admin.		Approved by Managing Director	
Date:	17-07-2013	Date:	17 JUL 2013
Sign:		Sign:	

SMY
17/7/13
18/7/13

APPROVED BY
17 JUL 2013
SOHAM MODI
MANAGING DIRECTOR

Remarks by Admin.: (For office use only – Do not write in this box)

Background – Personal	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
Background – Work	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Personality	<input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Poor
Appearance	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Communication skills	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Recommendation	<input type="checkbox"/> Employ <input type="checkbox"/> Reject <input checked="" type="checkbox"/> Short list & decide later
Recommended salary	
<i>Candidate OK, Having good Experience in Purchase Can join any time</i>	

Remarks by Divisional Manager: (For office use only – Do not write in this box)

Relevant experience	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Knowledge of subject	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Recommendation	<input type="checkbox"/> Employ <input type="checkbox"/> Reject <input checked="" type="checkbox"/> Short list & decide later
Recommended salary	
<ul style="list-style-type: none"> - Salary is on higher side. - Be Can be employed as ASST. Mgr/Mr. - Communication skills good. 	
<i>SM 15/12/13</i>	

Remarks by MD (For office use only – Do not write in this box)

Recommendation	<input type="checkbox"/> Employ <input type="checkbox"/> Reject <input type="checkbox"/> Short list & decide later
Recommended salary	

Offer Details

Salary offered		Date of joining	
Remarks:			

②

Through Ad

Bio-Data

Note: Attach copy of Resume / Bio-data

Application for post of	Purchase Manager
Date of application	15/07/2013
Application through	<input checked="" type="checkbox"/> Advertisement <input type="checkbox"/> Referred by: <u>NA</u>

Personal Details

Name	D.S. RAVINDER		
Age	49	Date of Birth	15/08/1963
Fathers Name	D.S. WALTERS		
Address for Correspondence	93/A, VATINI NAGAR SIKH ROAD, SECUNDERABAD		
Phone & Mobile	9533773104 * ←		
Permanent Address	Same as Above		

Rented house 55000/-

Soyam

Education

Degree (PG)	M'COM		
Name of college	OSMANIA UNIVERSITY		
Location	HYDERABAD		
Course type	<input checked="" type="checkbox"/> Regular Course <input type="checkbox"/> Correspondence Course		
Year of completion	1995	Medium of Instruction	ENGLISH
Percentage marks	50%	Category	SC / ST / BC / Open

Degree	B'COM		
Name of college	RUPAREL College		
Location	BOMBAY		
Course type	<input checked="" type="checkbox"/> Regular course <input type="checkbox"/> Correspondence Course		
Year of completion	1984	Medium of Instruction	ENGLISH
Percentage marks	50%		

Name of Inter/ Jr. College	NRES Jr. College		
Location	BOMBAY		
Year	1981	Medium of Instruction	ENGLISH

Name of school	Holy Cross High School		
Location	BOMBAY		
Year	1979	Medium of Instruction	ENGLISH

SMY
15/7/13

Communication
2001

Description of other courses or training	
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Computer Skills

MS Office	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
MS Word	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
MS Excel	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Auto CAD	<input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor
Other	

Two Wheeler / Car

Make	—	Year	—
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Family Details	Name	Age	Occupation	Company
Father	D.S. WALTER	79	Retired	Print
Mother	D.K. WALTER	65	—	Retired Teacher
Wife / Husband	Sunder Devi	—	—	Hans wife
Brother / Sister				
Brother / Sister				
Brother / Sister				
Son / daughter	SHASHI	24	student	B'Com
Son / daughter	Jeese	22	student	
Son / daughter				

Salary Details

(Copy of 1 yr bank statement form salary account will have produced at time of employment)

Last Drawn Salary	26500/-		
Does the above salary include:	ESI: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	PF: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Conveyance: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Mobile Allowance: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Expected Salary	28000/- Negotiable		

Surety

Can you provide 2 sureties from Govt. employees or employees of reputed companies?				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Surety 1:	Name	J.S. Parikh	Company	Sani Footwear Pvt. Ltd.
	Designation	Mgr. Purchase	Your Relation	Friend
Surety 2:	Name	Rev. D. Emmanuel	Company	
	Designation	Reverend	Your Relation	Friend.

Commitment

Can you commit to work for a minimum of 2 years?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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15/7/13

Experience & Employment Details

Jhills
Kadhal - Sr. Salim
Mugali Hway
April

Years of experience in relevant field	9 yrs		
Name of Company	Fortune Inter Develops <i>Subilee hills</i>		
Duration of employment	2 yrs	From date: 2011	To date: 2013 April
Location	Hyderabad		
Designation	Sr. Manager Purchase <i>Timing from 10-11 to 18-11</i>		
Last drawn salary	26500/-		
Number of employees in the company / branch?	100	Number of employees in your dept. or division?	8
Brief description of work handled by you.	Entire Purchase & Stores Incharges Checking indents / Negotiating with Suppliers Getting quotations / finalisation of orders Despatch materials to site.		
Reason for leaving	Personal <i>due to mother illness As share Patient</i>		

Remarks: (For office use only – Do not write in this box)

<i>Done PG diploma in material management from Mumbai</i>	
<i>Candidate ok. Can join anytime</i>	

Govt. Projects in Karnataka
Kipally

Name of Company	Standard Infootech		
Duration of employment	2 yrs	From date: 2009	To date: 2011 (2011)
Location	Hyderabad		
Designation	Purchase Manager		
Last drawn salary	21000/-		
Number of employees in the company / branch?	25	Number of employees in your dept. or division?	5
Brief description of work handled by you.	Complete Purchases done for their sites in Karnataka		
Reason for leaving	Better Prospects		

Remarks: (For office use only – Do not write in this box)

Name of Company	ICFAI		
Duration of employment	4 yrs	From date: 2004	To date: 2008
Location	Hyderabad		
Designation	Materials Executive		
Last drawn salary	13000		
Number of employees in the company / branch?	250	Number of employees in your dept. or division?	12
Brief description of work handled by you.	Purchase work for campus construction work at Shakurbilly		
Reason for leaving	Contract was over		

Remarks: (For office use only – Do not write in this box)

Name of Company	VAMSHI RUBBER LTD		
Duration of employment	6 yrs	From date: 1995	To date: 2001
Location	Hyderabad		
Designation	Asst. Manager Commercial		
Last drawn salary	10000		
Number of employees in the company / branch?	150	Number of employees in your dept. or division?	8
Brief description of work handled by you.	Purchase & Stock Control		
Reason for leaving	Better Prospects		

Remarks: (For office use only – Do not write in this box)

Ask for additional sheets if required.

Curriculum Vitae

Name : D.S. Ravinder Walters
Date of Birth : 15th August, 1963.
Marital Status : Married
Address : 93/A, Road No-3,
Vahini Nagar, Sikh Road,
Secunderabad,
Andhra Pradesh -500009.

Contact Number Mobile: **9533773104**

Qualification : Passed **M.Com** in 1995-1996
50% marks through **Osmania University**. Hyderabad.

Passed **B.Com** in 1984 with 50% marks through **Bombay University**.

Professional Qualification Passed **P.G.Diploma Materials Management** with 55% marks through Ghatkopar Institute of Management, Bombay in 1987 - 88.

Work Experience

Worked as **Sr. Manager Purchase/Stores** with **Fortune Infra Developers**, Hyderabad (from August 2011 till April 2013) ✓

★ 1 Year 8 months

Worked with **Standard Infratech Pvt Ltd**, Hyderabad as **Manager Purchase /Stores Incharge** & Other Commercial activities (from Jan'2009 till August 2011) ✓

★ 2 Years 7 months

Worked as **Materials Executive** in **I.C.F.A.I. University**, Punjagutta, Hyderabad from November 2004 to till Dec 2008 (University Campus Project near Hyderabad) (Liasioning work with Govt Dept etc) 4years

★ 4 Years 1 month

Aug-11 to April-13 - 2y 1.8
Jan-09 to Aug-11 - 2y 2.7
Nov-07 to Dec-08 - 1y 4.1
2001 to 2004 - 3y
1995 to 2001 - 6y
1991 to 1995 - 5y
1988 to 1991 - 4y
1985 to 1988 - 3y
1980 to 1985 - 5y

Business

Company changed

D.S. Ravinder Walters

Worked as **Asst. Manager (Commercial)** for 6 years from 1995-2001 with **Vamshi Rubber Ltd.** Hyderabad-29

6 Years

Company Profile: Vamshi Rubber Ltd. is involved in manufacturing of Precured Tread Rubber used for resoling of worn out Tyres of different vehicles .

Job Profile: Was incharge of the entire Purchase/ Stores & Dispatch Division

Worked as **Materials Officer** for 5 years from 1991-1995 with **Datapro Information Technology**, Bombay.

Company Profile Datapro Information Technology dealt in imparting

Computer Education having branches throughout India.

Job Profile: Was incharge of Office Administration / Material Procurement /Dispatch/Stores.

5 Years

Worked as **Stores Officer** for 4 years from 1988 -1991 with **Aksons Mechanical** Entp. Thane

Company Profile Company manufactured valves for pipelines

Job Profile: Was incharge of Stores / Dispatch department

4 Years

Worked as **Stores Incharge** for 3 years from: 1985 -1988 with **M/s.Nitin Castings Ltd.**, Thane .

Company Profile Company was involved in manufacturing of M.S.Pipes for Oil pipe lines.

Job Profile: Was incharge of the entire Stores department

3 Years

Worked as Commercial Apprentice for 1 year from 1984-1985 with **M/s.GKW Ltd.**, Bombay-78 .

Company Profile Company manufactured Screw & Fastners.

Job Profile: Was incharge of Commercial Activity like preparation of Sales Challans / Dispatch orders etc.

1 Year

27 Years

I have an overall experience of 28 years and can handle various types of responsibilities independently and efficiently

Sd/-



D.S.Ravinder

10 to 6: pm.

Sunday - w/ off

Sat: 2:30pm.

—

IL ✓
OL

10:15 → 2 days

1 hour — 1 month

10-15
③
①
3 to 5, 10

1 30
10:01 ✓ 10:16 ✓
10:05 ✓ 10:17 ✓
10:11 ✓ 10:20 ✓

10:14 — 1/2 day.
10:14 — 1/2
10:13 — 1/2

1 1/2

7:00

Admin
MSD
Direct.

आयकर विभाग
INCOME TAX DEPARTMENT



भारत सरकार
GOVT. OF INDIA

D S RAVINDER
SAMUEL WALTERS DOLLA
15/08/1963
Permanent Account Number
AIQPD3402P



D S Ravinder

Signature

In case this card is lost / found, kindly inform / return to :
Income Tax PAN Services Unit, UTI-TSL
Plot No. 3, Sector 11, CBD Belapur,
Navi Mumbai - 400 614.

यह कार्ड खो जाने पर कृपया सूचित करें / लौटायें :
आयकर पैन सेवा यूनिट, UTI-TSL
प्लॉट नं. 3, सेक्टर 11, सी.बी.डी. बेलपुर,
नवी मुंबई-400 614.



Enrolment No/నమోదు సంఖ్య: 1080/20007/38596

Date/తేదీ: 26/06/2013 11:46:28

NPR Rept No: Not Given

Dolla Sundara Ravinder (Male)

దొల్ల సుందర రవిందర్ (పురుషుడు)

S/O: Samuel Walters Dolla

S/O: స్యామ్యూయల్ వాల్టర్స్ దొల్ల

Plot Number 93/A,

ప్లాట్ నంబర్ 93/ఎ,

Vahini Nagar,

వాహిని నగర్,

Road Number 3,

మార్గము నంబర్ 3,

Sikh Village,

సిఖ్ విలేజ్,

Manovikasnagar,

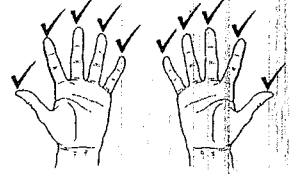
మనోవికాస్ నగర్,

Tirumalagiri, Tirumalagiri, Hyderabad, Andhra Pradesh-500009

తిరుమలగిరి, తిరుమలగిరి, హైదరాబాద్, ఆంధ్ర ప్రదేశ్ - 500009



Fingerprint quality



Left/

Right/

✓ : Good Quality fingerprint recommended for authentication.

Date Of Birth/పుట్టిన తేదీ: 15/08/1963(DECLARED)

Mobile/మొబైల్: 9533773104

Email/ఈమెయిల్: Not Given

Documents: Bank Statement/Passbook, PAN Card

Bank details: New Aadhaar enabled bank account/Any Bank

Information Sharing Consent/సమాచారాన్ని ఇచ్చుటకు అనుమతి: Yes

Biometrics Captured: Fingers(10), Iris(2), Face

Registrar: Govt of Andhra Pradesh

Enrolment Agency: GrapeSoft

Location Id: Not Given

వ్యక్తిగత సమాచారం కోసం నివారణ (ఒకవేళ ఉంటే) నమోదు తర్వాత 96 గంటల లోపు చేయండి.

మీరు కేవలం ఒక ఆధార్ నంబరు మాత్రమే పొందగలరు. మరొకటి తప్ప, దయ చేసి మరలా నమోదు చేసుకోవద్దు.

Rayudu Naveen Kumar(Signature)
Enrolment Operator

For enquiry, please contact: చరచరములకు వివరాలకు సంబంధించి

help@uidai.gov.in

http://www.uidai.gov.in

1800 180 1947

