

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	MRGV	Date:	21-03-2022
Site:	BRGV	Prepared by:	Pushpalatha
Report From / To	12-03-2022 to 19-03-2022	Approved by:	Sarwar
Report Date	21-03-2022		

List of requisitions numbers missing in the report*:

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO#
95063	11-02-2022	1	Callisto- AC CTY00034 Tiles	PO not issue
95083	16-03-2022	1-18,20	Gym room material	PO not issue
95084	16-03-2022	1,2	Yoga mat, Digital weighing machine	PO not issue
95085	16-03-2022	1-8	Recreation room material	PO not issue
95086	16-03-2022	1-5	Cafeterial material	PO not issue
95089	16-03-2022	1-7	Gardening material	PO not issue
95090	16-03-2022	1-2	Split AC, Casette AC	PO not issue
95091	16-03-2022	1,3,4	Cretch toilet material	PO not issue
95093	16-03-2022	1	Mirror with frame	PO not issue
95094	16-03-2022	1	Low storage	PO not issue

Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier
95068	25-02-2022	1	Wifi router	Spoken with Suneel sir, Will get roter by next week.
95075	04-03-2022	1-5	Stationery	Material is ready at SSLLP, will get by Monday.
95078	07-03-2022	1	Flat Files	Spoken with prasad, Files are in printing progress, will get inby end of this week.
95080	11-03-2022	5,6,9,11,12,13,14	CPVC Materila	Material is ready at SSLLP, will get by tomorrow
95081	15-03-2022	1	Measurement tapes	Material is ready at SSLLP, will get by tomorrow
95082	16-03-2022	1-15	Cretch room material	Supplier arranging for material,
95088	16-03-2022	1	Ro Plant	Supplier arranging for material,
95092	16-03-2022	1	Chair without caster	Supplier arranging for material,
95095	16-03-2022	1	Floor mat	Supplier arranging for material,

No. of gate passes issued this week:	NIL	From No.		To No.	
Delivery van site visit on:	-				

Inward report (MRN/other) & stock report emailed in pdf format to purchase?	Yes / No
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Items not ordered but received:	
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Other corrections & remarks:	
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Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74			