

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 22/3/22		Prepared by: C. M. K. S.	
PO/WO no. 86531		PO / WO Date. 17/3/22	
Supplier Name PRIYANKA PRINTERS		PO/WO amount 350/-	
Firm/Company C.V. Research Center		Project P.V. RD	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	516	4/3/22	350/-
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			
Sl. No.	DC No	DC. Date	MRN No.
1.	516	4/3/22	
2.			
3.			
4.			
Amount B –Other Credits :-			
Amount C –Other Debits :-			
Amount D (D=A+B-C) – Amount to be credited to the supplier: 350/-			
Amount E – PO / WO value: 350			
Amount F – Difference (A – E):			
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ____/- ☐ No	
Payment – due date		28/3/22	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	C. M. K. S.		
Date	22/3/22		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



TAX INVOICE CASH / CREDIT

Cell : 98495 58805

93987 02763

PRIYANKA PRINTERS

★ OFFSET PRINTING ★ SCREEN PRINTING ★ LETTER PADS
★ INVITATIONS ★ VISTING CARDS ★ ID CARDS ★ BROUCHERS ★ PHAMPLATES
★ OFFICE FILES ★ STICKERS ETC.,

9-5-80/2A, Anjaiaha Nagar, Old Bowenpally, Hyderabad - 500 011, Telangana State.

Email : priyankaprinters4@gmail.com

No. 516

Date : 4/3/2022

M/s G.V. Research Centre Pvt. Ltd.

H.G. Road, Secunderabad.

Party GSTIN.

SI No.	PARTICULARS	HSN Code	Qty	Rate	Amount Rs. Ps.
1.	Synd wassen Akhtar Vc		200	1.75 per	350 = 00
INWARD Inward No: 813 Dt: 4/3/22 SRN No: Dt: Received By: Jamariti Sign: MODI PROPERTIES E. & O.E.					

Rupees. Three hundred & fifty only

Bank Details

Bank : Punjab & Sind Bank

A/c : 03191100022739

Branch : Secunderabad Park Lane

IFSC Code : PSIB0000319

CGST

SGST

TOTAL

350 = 00.

GSTIN: 36AROPK5593K1Z0

Composite Scheme

Goods once sold Cannot be taken back

Subject to Secunderabad jurisdiction

For PRIYANKA PRINTERS

Purchase Order

Page(s) 1 Of 1

17-03-2022 17:32:53



86531

16.03.22 2:13:31

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Priyanka Printers
1-4-5/37/A, Bholakpur, Hyderabad

GSTIN -

9849558805

Doc No	86531	166983
Doc Date	17-03-2022	
Quote No	Nil	
Quote Date	17-03-2022	
SupplyType	Supply	

Kind Attn : Mr. Venu

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 7576 - Stationery - other - Register - other - nos Visiting Cards	200.00	1.75	0.00	0.00	350.00
Total Order Value . . .					350.00

Rupees : Three Hundred Fifty Only.

Terms and Conditions :-

Specification / Brand Visiting Cards

Payment Terms

Tax Inclusive of all taxes

Delivery Date 24-03-2022

Delivery Location Innopolis

Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana

Phone. Nagamani(Engineer) - 7981951035

Penalty For Delay Nil

Transportation Cost Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.

Completion Date 24-03-2022

Measurment Nil

Security Nil

Remarks Nil

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Priyanka Printers**

Name : _____

Name : _____

Date : ____/____/____

Contact --