PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/3/22	Prepared by:	G Murali
PO/WO no.	86532	PO / WO Date.	17/3/22
Supplier Name	PRIYANKA PRINTERS	PO/WO amount	350/-
Firm/Company	MODI PROPERTIES PVT LTD	Project	MODI PROPERTIES PVT LTD
Sl. No.	Bill No.	Bill Date	Bill amount
1.	517	4/3/22	350
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	517	4/3/22		□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	
Amount C –Other Debits :_	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	350/-
Amount E – PO / WO value:	350/-
Amount F – Difference (A – E):	

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	28/3/22

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	G Murali	[signature]					
Date	22/3/22						

APPROVED BY
MAR 2022
E. PRASAD
MANAGER PROMOTION

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

 17-03-2022 17:32:53 Original

86532
16.03.22 2:13:31

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Priyanka Printers 1-4-5/37/A, Bholakpur, Hyderabad	**Doc No**	86532	166984
	Doc Date	17-03-2022	
	Quote No	Nil	
GSTIN -	**Quote Date**	17-03-2022	
9849558805	**SupplyType**	Supply	

Kind Attn : Mr. Venu

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	7576 - Stationery - other - Register - other - nos *Visiting Cards*	200.00	1.75	0.00	0.00	350.00
				Total Order Value . . .		**350.00**
Rupees : Three Hundred Fifty Only.						

Terms and Conditions :-

Specification / Brand	Visiting Cards
Payment Terms	-
Tax	Inclusive of all taxes
Delivery Date	24-03-2022
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	24-03-2022
Measurment	Nil
Security	Nil
Remarks	Nil

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Accepted the above Terms And Conditions
For *Priyanka Printers*

Name : ____________________

Name : ____________________

Date : __/__/____

Contact - -

TAX INVOICE CASH / CREDIT

Cell : 98495 58805
93987 02763

PRIYANKA PRINTERS

★ OFFSET PRINTING ★ SCREEN PRINTING ★ LETTER PADS
★ INVITATIONS ★ VISTING CARDS ★ ID CARDS ★ BROUCHERS ★ PHAMPLATES
★ OFFICE FILES ★ STICKERS ETC.,

9-5-80/2A, Anjaiaha Nagar, Old Bowenpally, Hyderabad - 500 011, Telangana State.
Email : priyankaprinters4@gmail.com

No. 517

Date : 4/3/2022

M/s Modi properties pvt. ltd.
M.G. Road, secunderabad.

Party GSTIN.

Sl No.	PARTICULARS	HSN Code	Qty	Rate	Amount Rs. Ps.
1.	Syed waseem Akthar VC		200	1.75=00	350=00
	E. & O.E.				

INWARD
Inward No: 814 Dt: 4/3/22
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

Rupees Three Hundred fifty only.

Bank Details
Bank : Punjab & Sind Bank
A/c : 03191100022739
Branch : Secunderabad Park Lane
IFSC Code : PSIB0000319

CGST	–
SGST	–
TOTAL	350=00

GSTIN: 36AROPK5593K1Z0
Composite Scheme

Goods once sold Cannot be taken back

For PRIYANKA PRINTERS

K. Venu

Subject to Secunderabad jurisdiction