

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:		21/3/22		Prepared by		9/10/22		Serial no.		... 2292	
Supplier name		SSHP						HO inward no.			
Firm/Company		SOVHP		Project		SOV		HO received date			
PO/WO date		16/3/22		PO/WO No.		86476		Scan ID.			
Sl no.	Bill no.			Bill date		Bill amount			Original attached		
1.	22668			19/3/22		3289.281			☒ Yes ☐ No		
2.									☐ Yes ☐ No		
3.									☐ Yes ☐ No		
4.									☐ Yes ☐ No		
Amount A – Bills total (Excluding Transport & Hamali Charges):									3289.281		
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report											
MRN nos.:		105040				Proof of delivery matches MRN			☒ Yes ☐ No		
Amount B – Other Credits : Transportation charges									-		
Amount C – Other Debits :									-		
Amount D (D=A+B-C) – Amount to be credited to the supplier:									3289.281		
Amount E – PO / WO value:									3289.281		
Amount F – Difference (A – E):									-		
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received							
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other							
Payment – due date				28/3/22							
Remarks:											
Approved by		Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager	
Name:		9/10/22									
Sign:		9/10/22									
Date		21/3/22									
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer Details				Invoice No.		22668	
Silver Oak Villas LLP				Invoice Date.		19-03-2022	
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd				PO No.		86476	
				PO Date.		16-03-2022	
				Req ID		74720	
GSTIN : 36ADBFS3288A2Z7				Req Date		16-03-2022	
PAN ADBFS3288A				Loc Req No		184025	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos handwash	3401	6	86.00	516.00	18	92.88
2	4001 - Consumables - Air Freshner - NA - nos odonil	3307	5	48.00	240.00	18	43.20
3	4014 - Consumables - Colin - 500ml - nos	3402	5	88.00	440.00	18	79.20
4	4059 - Consumables - Surf Detergent Powder - NA -	3402	6	25.20	151.20	5	7.56
5	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6	55.00	330.00	18	59.40
6	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	76.00	456.00	18	82.08
7	4001 - Consumables - Air Freshner - NA - nos room freshner odonil	3307	4	48.00	192.00	18	34.56
8	4065 - Consumables - Vim bar - NA - nos	3405	4	45.00	180.00	18	32.40
9	4008 - Consumables - Cleaning Cloth - other - nos yellow & white	6307	20	16.80	336.00	5	16.80
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
				224.04		224.04	
Total Taxable Amount				2,841.20		448.08	
Total Invoice Amount				3,289.28			

Rupees : Three Thousand Two Hundred Eighty Nine and Paise Twenty Eight Only.



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 2

16-03-2022 16:10:11



28.02.22 2:52:30

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	86476	184025
Doc Date	16-03-2022	
Quote No	nil	
Quote Date	16-03-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4022 - Consumables - Dettol - NA - nos handwash	6.00	86.00	0.00	18.00	608.88
2 4001 - Consumables - Air Freshner - NA - nos odonil	5.00	48.00	0.00	18.00	283.20
3 4014 - Consumables - Colin - 500ml - nos	5.00	88.00	0.00	18.00	519.20
4 4059 - Consumables - Surf Detergent Powder - NA - kgs	6.00	25.20	0.00	5.00	158.76
5 4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	55.00	0.00	18.00	389.40
6 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	76.00	0.00	18.00	538.08
7 4001 - Consumables - Air Freshner - NA - nos room freshner odonil	4.00	48.00	0.00	18.00	226.56
8 4065 - Consumables - Vim bar - NA - nos	4.00	45.00	0.00	18.00	212.40
9 4008 - Consumables - Cleaning Cloth - other - nos yellow & white	20.00	16.80	0.00	5.00	352.80
Total Order Value . . .					3,289.28
Rupees : Three Thousand Two Hundred Eighty Nine and Paise Twenty Eight Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Deilvery Location** Silver Oak Villas Part Iii
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**Name : 

Name : _____

Date : __/__/__

Purchase Order

Page(s) 2 Of 2

16-03-2022 16:10:11

Original / Office Copy / Purchase Div.Copy

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site office use purpose.

Completion Date Nil

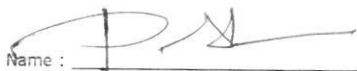
Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Silver Oak Villas LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Silver Oak Villas LLP-III		Date:		16-03-2022	
Site & Phase :		Silver Oak Villas-III		Time:		15.00	
Supplier				Req. No.		184025	
Material required before date:		20-03-2022		ID No.		74720	
No	Description	Size	Quantity	Units	Inward no	Date	
1	Hand wash		6	No's			
2	Odonil (bathroom freshner)		5	No's			
3	Colin		5	No's			
4	Surf powder		6	No's			
5	Harpic		6	No's			
6	lyzol		6	No's			
7	Room Freshner		4	No's			
8	Aer pocket		10	No's			
9	Vim soaps		4	No's			
10	Clothes (yellow & white)		20	No's			
Remarks: - For office purpose							
Prepared By		B.Meenakshi		Approved by			
Sign. & Date		16-03-2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



Summit Sales LLP

#5-4-187 3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier Customer Transporter Copy

GSTIN/UN: 36ACQFS2044C1Z7

Date: 19-03-2022

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No 11,12, 14, 15, 16, 17, 18, 294, cherlapally hvd

DC No 19374

DC Date 19-03-2022

PO No 86476

PO Date 16-03-2022

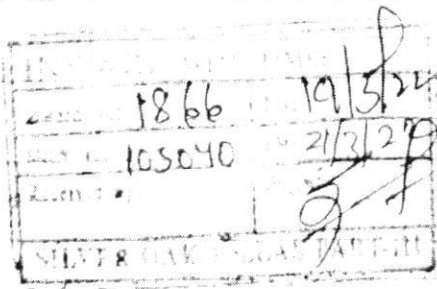
Req ID 74729

Req Date 16-03-2022

Loc Req No 184025

GSTIN: 36ADBFS3288A2Z7

	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	6
2	4001 - Consumables - Air Freshner - NA - nos	3307	5
3	4014 - Consumables - Colin - 500ml - nos	3402	5
4	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	6
5	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6
6	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	6
7	4001 - Consumables - Air Freshner - NA - nos	3307	4
8	4065 - Consumables - Vim bar - NA - nos	3405	4
9	4008 - Consumables - Cleaning Cloth - other - nos	6307	20
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for Summit Sales LLP

Authorized signatory

Subject to Hyderabad Jurisdiction