(B)

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/03/22	Prepared by	Vanajakshi	Serial no.	2329
Supplier name	SSLLP			HO inward no.	
Firm/Company	SCLLP	Project	serene farms	HO received date	
PO/WO date	7/03/22	PO/WO No.	86175	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22663	19/03/22	2,7401/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,7401/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 105736 — Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,7401/-
Amount E – PO / WO value:	2,7401/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	28/03/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[signature]				
Date	21/03/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22663
Serene Constructions LLP	Invoice Date.	19-03-2022
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	86175
	PO Date.	07-03-2022
	Req ID	74427
GSTIN : 36ACVFS7909P1ZV PAN ACVFS7909P	Req Date	07-03-2022
	Loc Req No	150621

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos	3401	6	86.00	516.00	18	92.88
	hand wash						
2	4014 - Consumables - Colin - 500ml - nos	3402	6	88.00	528.00	18	95.04
3	4041 - Consumables - Mopping stick - NA - nos	9603	6	128.00	768.00	18	138.24
4	4001 - Consumables - Air Freshner - NA - nos	3307	6	85.00	510.00	18	91.80
	room spray						
5							
6							
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14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,322.00		417.96
	208.98	208.98	Total Invoice Amount	2,739.96		

Rupees : Two Thousand Seven Hundred Thirty Nine and Paise Ninty Six Only.

SUMMIT SALES LLP
INWARD
No: 92355
Date: 19/3
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 07-03-2022 3:27:38 PM

86175
28.02.22 2:52:28

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP	**Doc No**	86175	150621
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4022 - Consumables - Dettol - NA - nos *hand wash*	6.00	86.00	0.00	18.00	608.88
2	4014 - Consumables - Colin - 500ml - nos	6.00	88.00	0.00	18.00	623.04
3	4041 - Consumables - Mopping stick - NA - nos	6.00	128.00	0.00	18.00	906.24
4	4001 - Consumables - Air Freshner - NA - nos *room spray*	6.00	85.00	0.00	18.00	601.80
					Total Order Value . . .	**2,739.96**

Rupees : Two Thousand Seven Hundred Thirty Nine and Paise Ninty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site office use and guest cottages purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Serene Constructions LLP***

Authorised Signatory

Name : DSL

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Serene Constructions llp		Date:		07.03.2022	
Site & Phase :	Serene farms		Time:		12:32	
Supplier			Req.No.		150621	
Material required before date:	08.03.2022		ID No.		74427	

No	Description	Size	Quantity	Units	Inward No	Date
1	Hand wash	std	12	Nos		
2	Colin spray(All purpose house cleaner)	std	06	Nos		
3	Mop sticks for floor cleaning	std	06	Nos		
4	Room spray	std	06	Nos		
5						
6	86175					
7						
8						
9						
10						

Remarks: Towards Site office use and guest cottages purpose.

Prepared By	M. Naveen Reddy	Approved by	Syed Golam Sarwar
Sign.& Date	07.03.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
07 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details	DC No.	19369
Serene Constructions LLP	DC Date.	19-03-2022
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	86175
	PO Date.	07-03-2022
	Req ID	74427
	Req Date	07-03-2022
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150621

	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	6
2	4014 - Consumables - Colin - 500ml - nos	3402	6
3	4041 - Consumables - Mopping stick - NA - nos	9603	6
4	4001 - Consumables - Air Freshner - NA - nos	3307	6
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INWARD

Inward No: 349 Dt: 19/3/22

MRN No: 105136 Dt: 22/3/22

Received By: Dileep Kumar Sign: Dileep

Serene Construction (Hyd) LLP

SUMMIT SALES LLP R.R. DIST. INWARD No: 78658 Date: 22/3 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction