PURCHASE DIVISION
Advice for approval for credit to supplier

6

Date:	21/03/22	Prepared by	Vanajarshi	Serial no.	2325
Supplier name	SSLLP			HO inward no.	
Firm/Company	SCLLP	Project	Serene farms	HO received date	
PO/WO date	8/03/22	PO/WO No.	86209	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22661	19/03/22	5661/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,661/-

Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	105124	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5661/-
Amount E – PO / WO value:	5661/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	28/03/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajarshi				
Sign:	[signature]				
Date	21/03/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	22661
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	19-03-2022
	PO No.	86209
	PO Date.	08-03-2022
	Req ID	74428
GSTIN : 36ACVFS7909P1ZV PAN ACVFS7909P	Req Date	07-03-2022
	Loc Req No	150622

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4585 - Electrical - other - Insulation tape - NA - nos	8546	15	10.00	150.00	18	27.00
2	4804 - Electrical - other - Earth Powder - NA - bags		2	185.00	370.00	5	18.50
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	520.00	45.50
	22.75	22.75	Total Invoice Amount	565.50	

Rupees : Five Hundred Sixty Five and Paise Fifty Only.

SUMMIT SALES LLP R.R. DIST. INWARD No: 92353 Date: 19/3 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 08-03-2022 2:54:32 PM

86209
28.02.22 2:52:28

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP	**Doc No**	86209	150622
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	08-03-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4585 - Electrical - other - Insulation tape - NA - nos	15.00	10.00	0.00	18.00	177.00
2	4804 - Electrical - other - Earth Powder - NA - bags	2.00	185.00	0.00	5.00	388.50
				Total Order Value . . .		**565.50**

Rupees : Five Hundred Sixty Five and Paise Fifty Only.

Terms and Conditions :-

Specification /	All items Sl.no.1 to 12 shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for under round to the starter connecting purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site off

For *Serene Constructions LLP*

Authorised Signatory

Name : 09/03/2022

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________________

Date : __/__/___

Requisition Form

Company Name:	Serene Constructions llp	Date:	07.03.2022
Site & Phase :	Serene farms	Time:	1.10
Supplier		Req.No.	150622
Material required before date:	08.03.2022	ID No.	74428

No	Description	Size	Quantity	Units	Inward No	Date
1	2.5 mm Flat wire three core	2.5mm	50	meters	86212	
2	Insulation tapes blue	std	05	Nos		
3	Insulation tapes red	std	05	Nos		
4	Insulation tapes yellow	std	05	Nos	86209	
5	Bentonite Earthing Power	25kg	02	bags		
6						
7						
8						
9						
10						

Remarks: from under round to the stater connecting purpose which is in villa no. 28,Transformer earth pit purpose.

Prepared By	M. Naveen reddy	Approved by	Syed Golam Sarwar
Sign.& Date	07.03.2022	Sign. & Date	M. Nav

Note: On receipt of material at site write inward number and date in last 2 columns.

09 MAR 20

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	DC No.	19367
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	DC Date.	19-03-2022
	PO No.	86209
	PO Date.	08-03-2022
	Req ID	74428
GSTIN : 36ACVFS7909P1ZV	Req Date	07-03-2022
	Loc Req No	150622

	Description of Goods	HSN/SAC	Qty
1	4585 - Electrical - other - insulation tape - NA - nos	8546	15
2	4804 - Electrical - other - Earth Powder - NA - bags		2
3			
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22	INWARD		
23	Inward No: 348 Dt: 19/3/22		
24	MRN No: 105124 Dt: 22/3/22		
25	Received By: Dileep Sharma Sign: Dileep		
26	Serene Construction (Hyd) LLP		
27			
28			
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 78656
Date: 22/3
Sign: