PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	19/3/22	Prepared by	Monish	Serial no.	2253
Supplier name	Veerabhadra Enterprises			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	14/3/22	PO/WO No.	86407	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	892	14/3/22	44,396/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	44,396/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos :	105015	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	44,396/-
Amount E – PO / WO value:	44,396/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	28/3/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name.	Monish	APPROVED			-
Sign:	Monish				
Date	19/3/22	21 MAR 2022			
Approval limit	Upto 20k	Above 20k MANISH PARIKH MANAGER PROCUREMENT	Above 100k	Upto 20k	Above 20k

Notes. 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP

Address :

GSTIN No : 36ACQFS2044C1Z7

State : T.S State Code : 36

Invoice No. : 892

Invoice Date : 14/3/2022

DC No. : 86407

State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	12% - 0%
	Ariel		60 Box	15/-		900=00	
	Soft Broom SPL		50 nos	75/-			3750=00
	Yellow cloth		120 nos	15/-	1800=0		
	Mop cloth		120 nos	15/-	1800=00		
	Room Fresh		24 nos	80/-		1920=0	
	Sanitary Pump		48 nos	80/-		3840=00	
	Harpic 500m		24 nos	84/-		2016=0	
	Colin 500mL		20 Box	78/-		1560=00	
	Lizol 1L		48 Box	152/-		7296=00	
	Volvo wyper		20 nos	80/-		1600=00	
	Mop stic		30 nos	120/-		3600=00	
	Detergent Powder		30 Pac	25/-		750=00	
	Vim Bar		24 nos	40/-		960=0	
	Transparent Brush w/mus		20 nos	220/-		4400=0	
	Water Bottel		60 nos	40/-		2400=0	

Amount in words

INWARD
Card No: 17895 Dt: 19/3/22
MRN No: 105015 Dt: 19/3/22
Received By: Sign:
SUMMIT SALES LLP

	5%	18%	12% - 0%
Total Amount before Tax	3600=0	31242=00	
Add SGST	90=00	2811=78	
Add CGST	90=00	2811=78	
Add IGST			
Round Off		+0=44	
Total Amount after Tax	3780=00	36866=00	3750=00
Total Tax Amount		GRAND TOTAL	44396=00

Bank Details :
A/c No. **303011023425**
Branch : **General Bazar, Secunderabad,**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

 19-03-2022 14:30:10

86407
28.02.22 2:52:30

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. **GSTIN** 36AEMPG9276J1ZV 040 - 66338850 9246269111	**Doc No**	86407	169554
	Doc Date	14-03-2022	
	Quote No	Nil	
	Quote Date	14-03-2022	
	SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4000 - Consumables - Acid - NA - ltrs	60.00	15.00	0.00	18.00	1,062.00
2	4003 - Consumables - Bombay Broom - Big - nos	50.00	75.00	0.00	0.00	3,750.00
3	4008 - Consumables - Cleaning Cloth - other - nos *Yellow-120 White-120*	240.00	15.00	0.00	5.00	3,780.00
4	4001 - Consumables - Air Freshner - NA - nos *room freshner*	24.00	80.00	0.00	18.00	2,265.60
5	4022 - Consumables - Dettol - NA - nos *Santoor Handwash*	48.00	80.00	0.00	18.00	4,531.20
6	4035 - Consumables - Harpic - Cleaner - 500ml - nos	24.00	84.00	0.00	18.00	2,378.88
7	4014 - Consumables - Colin - 500ml - nos	20.00	78.00	0.00	18.00	1,840.80
8	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs *01ltrs*	48.00	152.00	0.00	18.00	8,609.28
9	4071 - Consumables - Wiper - Other - nos	20.00	80.00	0.00	18.00	1,888.00
10	4041 - Consumables - Mopping stick - NA - nos	30.00	120.00	0.00	18.00	4,248.00
11	4059 - Consumables - Surf Detergent Powder - NA - kgs	30.00	25.00	0.00	18.00	885.00
12	4065 - Consumables - Vim bar - NA - nos	24.00	40.00	0.00	18.00	1,132.80
13	4006 - Consumables - Bucket - other - nos *With Mug*	20.00	220.00	0.00	18.00	5,192.00
14	4108 - Consumables - Water Bottle - NA - Nos	60.00	40.00	0.00	18.00	2,832.00
					Total Order Value . . .	**44,395.56**

Rupees : Fourty Four Thousand Three Hundred Ninty Five and Paise Fifty Six Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ____________________

Name : ____________________

Date : __/__/____

Purchase Order

 19-03-2022 14:30:10 Original / Office Copy / Purchase Div.Copy

Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	11.03.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169554
Material required before date:		ID No.	74624

No	Description	Size	Quantity	Units	Inward No	Date
1	Acid	1liter	60	Nos		
2	Bombay brooms	Big	50	Nos		
3	Sponges		500	Nos		
4	Bombay brooms 86386	Small	500	Nos		
5	Moping cloth		120	Nos		
6	Moping cloth	Yellow	120	Nos		
7	Room freshner		24	Nos		
8	Santhoor hand wash		48	Nos		
9	Harpic	500ml	24	Nos		
10	Colin 86407	500ml	20	Nos		
11	Lizol	1liter	48	Nos		
12	Whyper		20	Nos		
13	Moping stick		30	Nos		
14	GI-bucket		24	Nos		
15	Surf	500gms	30	Nos		
16	PVC bucket with mug		20	Nos		
17	Vimbar		24	Nos		
18	Water bottles		60	Nos		

Remarks: For Stock Replenish purpose

Prepared By	Vanajakshi	Approved by	APPROVED BY
Sign.& Date	11.03..2022	Sign. & Date	12 MAR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.