

PURCHASE DIVISION
Advice for approval for credit to supplier

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Date: 19/03/22		Prepared by: Prabhakar		Serial no. 2266	
Supplier name: SSCP				HO inward no.	
Firm/Company: MPPL		Project: MPL		HO received date	
PO/WO No. 1213/22		PO/WO No. 86345		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	22637	16/03/22	8,673.00	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A - Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN no. 104960				Proof of delivery matches MRN <input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B - Other Credits : Transportation charges					
Amount C - Other Debits :					
Amount D (D=A+B-C) - Amount to be credited to the supplier:				8.673	
Amount E - PO / WO value:				8,673/-	
Amount F - Difference (A - E):					
Quantity received as per PO /WO			<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received		
Close PO /WO			<input type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> Other		
Payment - due date			28/3/22		
Remarks: final Bill					

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Prabhakar / Prabhakar				
Sign:	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> APPROVED </div>				
Date:	19/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e. advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HQ within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer Details

Modi Properties Private Limited.
Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

PAN AABCM4761E

Invoice No.	22637
Invoice Date.	16-03-2022
PO No.	86345
PO Date.	12-03-2022
Req ID	74577
Req Date	11-03-2022
Loc Req No	178424

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4745 - Electrical - other - Wall Hanging Light - NA - Type-3		10	735.00	7,350.00	18	1,323.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	7,350.00	1,323.00
	661.50	661.50	Total Invoice Amount	8,673.00	

Rupees : Eight Thousand Six Hundred Seventy Three Only.



for Summit Sales LLP 
Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of

14-03-2022 2:33:41 PM

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86345

28.02.22 2:52:29

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	86345	178424
Doc Date	12-03-2022	
Quote No	NIL	
Quote Date	11-03-2022	
SuppiyType	Suppiy	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4745 - Electrical - other - Wall Hanging Light - NA - nos Type-3	10.00	735.00	0.00	18.00	8,673.00
Total Order Value . . .					8,673.00

Rupees : Eight Thousand Six Hundred Seventy Three Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** GST included in above price.**Delivery Date** Next Day.**Delivery Location** May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not confirming to qty & specs. above order for part-1 flats main door area use purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by emaFor **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

Contact :-

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Date : __/__/__



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 16-03-2022

Supplier - Customer - Transporter - Copy

Customer Details

Modi Properties Private Limited.
Sy No. 82/1, Mallapur, Nacharam, Hyderabad

DC No.	19352
DC Date.	16-03-2022
PO No.	86345
PO Date.	12-03-2022
Req ID	74577
Req Date	11-03-2022
Loc Req No	178424

GSTIN : 36AABCM4761E1ZM

Description of Goods

	Description of Goods	HSN/SAC	Qty
1	4745 - Electrical - other - Wall Hanging Light - NA - nos		10
2			
3			
4			
5			
6			
7			
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18978 INWARD
 Inward No: 18978 Dt: 16/3/22
 Invoice No: 104960 Dt:
 Received By: [Signature]
 MODI PROPERTIES PVT. LTD. Sy.No. 82/1



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Requisition Form

Company Name:		Modi Properties Pvt Ltd	Date:	11.03.2022		
Site & Phase :		May Flower Platinum	Time:	17:22		
Supplier			Req.No.	178424		
Material required before date:		15.03.2022	ID No.	761577		
No	Description	Size	Quantity	Units	Inward No	Date
1	Light above main door	Type-3	10	Nos		
2						
3						
4						
5	Note: Already received					
6						
7						
8						
9						
10						

86345

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APPROVED

S. Y. S. Reddy

P. PRABHAKAR
Sr. MANAGER PURCHASE

Remarks: Towards Part-1 flats main door area use purpose.

Prepared By	R.Ashok	Approved by
Sign. & Date	11.03.2022	Sign. & Date

Note: On receipt of material at site write inward number and date in last 2 columns.