PURCHASE DIVISION

Advice for approval for credit to supplier (E)

Date:	19/03/21	Prepared by	P. Prabhakar	Serial no.	2264
				HO inward no.	
Supplier name	SSCLP			HO received date	
Firm/Company	MPPL	Project	MPL		
				Scan ID.	
PO/WO date	09/03/22	PO/WO No.	86252		

Sl no.	Bill no.	Bill date	Bill amount	Original attached
				□ Yes □ No
1.	22638	16/03/22	51448	□ Yes □ No
2.				□ Yes □ No
3				□ Yes □ No
4.				

Amount A – Bills total (Excluding Transport & Hamali Charges):	51448
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos	104961	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	51448
Amount E – PO / WO value:	51,448
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/03/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	P. Prabhakar	Prabhakar			-
Sign:		[signature]			
Date	19/03/21				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED 19 MAR 2022 PRABHAKAR MANAGER-PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e. advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	22638
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	16-03-2022
	PO No.	86252
	PO Date.	09-03-2022
	Req ID	74503
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	09-03-2022
	Loc Req No	169542

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5502 - Furniture - Chairs - NA - nos		100	436.00	43,600.00	18	7,848.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	43,600.00	7,848.00
	3,924.00	3,924.00	Total Invoice Amount	51,448.00	

Rupees : Fifty One Thousand Four Hundred Fourty Eight Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 92360
Date: 16/3
Sign:

Subject to Hyderabad Jurisdiction

Purchase Order

 09-03-2022 15:26:29

86252
28.02.22 2:52:29

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	86252	169542
	Doc Date	09-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	09-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5502 - Furniture - Chairs - NA - nos	100.00	436.00	0.00	18.00	51,448.00
					Total Order Value . . .	**51,448.00**

Rupees : Fifty One Thousand Four Hundred Fourty Eight Only.

Terms and Conditions :-

Specification /	All items shall be of "Neelkamal" brand, with Arm Chair, White colour, CHR2061
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for Club house and Dining , purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
12 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form

Company Name	Modi Properties Pvt Ltd	Date:	09-03-22
Site & Phase	MPL	Time:	11:45AM
Supplier	SSLLP	Req. No.	169542
Material required before date:		ID No.	74503

No	Description	Size	Quantity	Units	Inward No	Date
1	Plastic chairs	Std	100	Nos		

96252

Remarks: - For Club house and Dining purpose

Prepared By	Prabhakar	Approved by	
Sign. & Date	09-03-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
09 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited..	DC No.	19353
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date	16-03-2022
	PO No.	86252
	PO Date.	09-03-2022
	Req ID	74503
	Req Date	09-03-2022
GSTIN : 36AABCM4761E1ZM	Loc Req No	169542

	Description of Goods	HSN/SAC	Qty
1	5502 - Furniture - Chairs - NA - nos		100
2			
3			
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24	INWARD 18920 16/3/22		
25			
26	104961		
27			
28			
29			
30			

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP INWARD No: 28571 Date: 16/3 Sign:

Authorised signatory