PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/03/2022	Prepared by	MINISH.	Serial no.	2369
Supplier name	Santosh Tarpaulin.			HO inward no	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	19/03/2022	PO/WO No.	86582	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	139.	22/03/2022	53,550/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3				☐ Yes ☐ No
4.				

Amount A – Bills total (Excluding Transport & Hamali Charges):	53,550/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos: 105150.	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	53,550/-
Amount E – PO / WO value:	53,550/-
Amount F – Difference (A – E):	NIL.
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	28/03/2022.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:					-
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
22 MAR 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To SUMMIT SALES LLP 5-4-187/3&3 IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36ACQFS2044C1Z7**	Invoice No: **139** Invoice Date: 22/03/2022 P.O.No.86582/169589 P.O.Date: 19.03.2022

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	SAFETY NET 5 mtr X 10mtr	5608	12 NOS	@ 4,250.00	51,000.00

Rupees in words FIFTY THREE THOUSAND FIVE HUNDRED FIFTY THREE ONLY	**Total ::**	**51,000.00**
	CGST @ 2.5 %	**1,275.00**
	SGST @ 2.5 %	**1,275.00**
	IGST 18% ::	
	Grand Total ::	**53,550 .00**
Receiver Signature & Seal	**For SANTHOSH TARPAULIN** **Authorized Signatory**	

INWARD
Inward No: 17907 Dt: 22/3/22
MRN No: 105150 Dt: 22/3/22
Received By: Sign:
MRN. 105150.
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 92488
Date: 22/3
Sign:
R.R. DIST.

Purchase Order

 22-03-2022 10:16:20

86582
16.03.22 2:13:32

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Santosh Tarpaulin 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010 **GSTIN** 36ATWPA1307P1ZC 9642662732	**Doc No**	86582	169589
	Doc Date	19-03-2022	
	Quote No	NIL	
	Quote Date	19-03-2022	
	SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6033 - Miscellaneous - Safety Net - NA - nos *5 meters x 10 meters*	12.00	4,250.00	0.00	5.00	53,550.00
					Total Order Value . . .	**53,550.00**

Rupees : Fifty Three Thousand Five Hundred Fifty Only.

Terms and Conditions :-

Specification /	All items shall be of 'ICON' brand, double core. Blue HDPE net Border mounted with 12mm Poly Propline yellow colour rope with tie cord, Rs 86/- per sq.mtr. + tax.
Payment Terms	After delivery and production of bill.
Tax	All taxes included in above price.
Delivery Date	Within 7 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Summit Sales LLP***
Authorised Signatory

Name : 22/03/2022

Accepted the above Terms And Conditions
For ***Santosh Tarpaulin***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	19.03.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169589
Material required before date:		ID No.	74800

No	Description	Size	Quantity	Units	Inward No	Date
1	Safety Net 86582	5mtrsx10mtrs	12	Bundle		

Remarks: For GVDC PO Number : 86458 purpose.

~~Prepared By~~	Vanajakshi	Approved by	
Sign.& Date	19.03..2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
19 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE