

PURCHASE DIVISION
Advice for approval for credit to supplier

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Date: 22/3/22		Prepared by: <i>[Signature]</i>		Serial no. 2316	
Supplier name: Vivid world				HO inward no.	
Firm/Company: MPP		Project: MPP		HO received date	
PO/WO date: 17/3/22		PO/WO No. 86634		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	2297	17/3/22	2236/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				2236/-	
Proof of delivery by way of: <input checked="" type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	105723		Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2236/-	
Amount E – PO / WO value:				2236/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		28/3/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	<i>[Signature]</i>				
Sign:	<i>[Signature]</i>				
Date	22/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

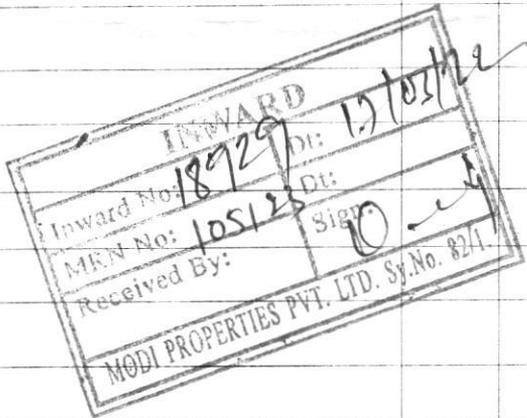
TAX INVOICE

Invoice No. : 2297	Transport Mode :
Invoice Date :17/03/2022	Vehicle Number :
Reverse Charge (Y/N) :	Date of Supply :
State : TELANGANA	Code 36

Bill to Party	Ship to Party
Address: M/s. MAY FLOWER PATINUM (MALLAPUR SITE) (MODI PROPERTIES PVT LTD),, 5-4-187/3&4, 2 ND FLOOR, SOHAM MANSION, MG RD, SECBAD	GATE PASS NO :6379

GST: 36AABCM4761E1ZM.	GSTIN :
State : TELANGANA	State :

Product Description	HSN Code	UOM	Qty	Rate	Amount	TAXABLE VALUE	CGST		SGST		TOTAL
							RATE	AMT	RATE	AMT	
HP 12A LASER TONER REFILLING	3707		04	230.00	920.00	165.60	9%	82.80	9%	82.80	1085.60
HP 12 ALASER TONER DRUM	8443		03	325.00	975.00	175.50	9%	87.75	9%	87.75	1150.50
					1895.00	341.10					2236.10

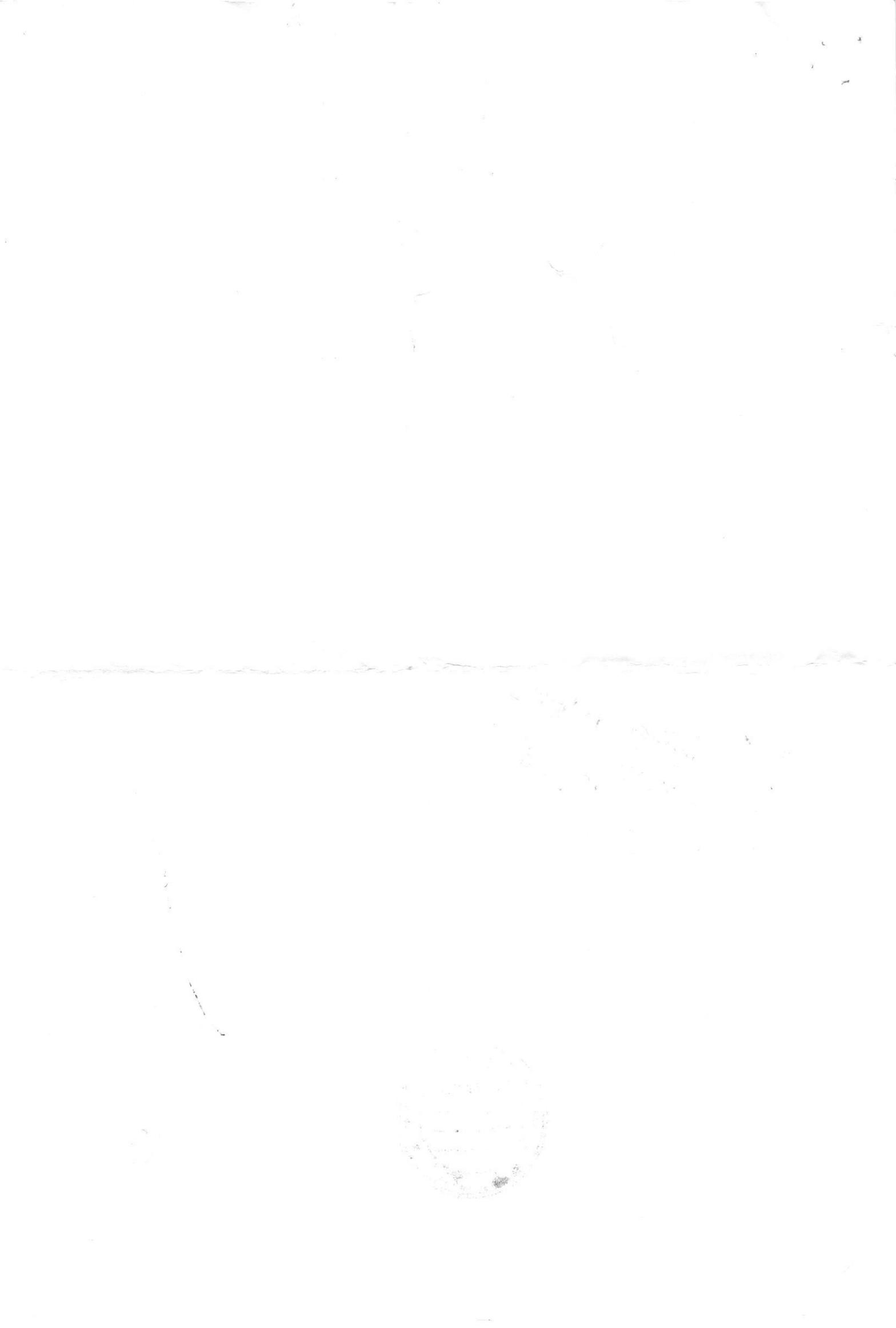


RS. TWO THOUSAND TWO HUNDRED THIRTY SIX AND TEN PAISE ONLY... (RS.2236.10)	ADD CGST 9%	170.55
	ADD SGST 9%	170.55
	Total Amount After Tax	2236.10

Bank Details	
Bank Name	: INDIAN BANK
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015



Certified that the particulars given above are true and correct
For VIVID WORLD
(Signature)
Authorized Signatory



Purchase Order

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22-03-2022 11:23:43

86634
16.03.22 2:13:33

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

Doc No	86634	178409
Doc Date	17-03-2022	
Quote No	Nil	
Quote Date	17-03-2022	
SupplyType	Supply	

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	4.00	230.00	0.00	18.00	1,085.60
2 3522 - Computers and Peripherals - Toner drum - NA - nos	3.00	325.00	0.00	18.00	1,150.50
Total Order Value . . .					2,236.10

Rupees : Two Thousand Two Hundred Thirty Six and Paise Ten Only.

Terms and Conditions :-

Specification / As per details given in the quotation**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Same Day**Delivery Location** May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999**Penalty For Delay** Nil**Transportation** Included in the above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not conforming to quality and specifications. Above order for Site office Purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Date : ___/___/___

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		05.03.2022	
Site & Phase :		May Flower Platinum		Time:		12:32	
Suppiier				Req.No.		178409	
Material required before date:		08.03.2022		ID No.		74404	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Cartridge	std	4	Nos			
2							
3							
4							
5							
6	86634						
7							
8							
9							
10							
Remarks: Towards Site office use purpose.							
Prepared By		N.Subhash		Approved by		S.V.Subba Reddy	
Sign.& Date		05.03.2022		Sign. & Date			

APPROVED

22 MAR 2022

MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.