PURCHASE DIVISION
Advice for approval for credit to supplier

8

Date:	22/3/22	Prepared by	Manohar	Serial no.	2311
Supplier name	Reflections Electricals pvt Ltd			HO inward no.	
Firm/Company	19MRkhlp	Project	GHT	HO received date	
PO/WO date	12/3/22	PO/WO No.	86323	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4567	16/3/22	4481/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			4481/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	104967	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			4481/-
Amount E – PO / WO value:			2508/-
Amount F – Difference (A – E):			2061/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	28/3/22		
Remarks:	Final Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manohar				
Sign:	Manohar				
Date	22/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **4567**	Dated **16-Mar-2022**
	Delivery Note **1114**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **4567 dt. 16-Mar-2022**	Other References
Consignee (Ship to) **Mehta & Modi Realty Kowkur LLP** 5-4-187/3&4, II Floor, MG Road, Soham Mansion, Secunderabad 500 003 GSTIN/UIN : 36ABLFM7631F1Z3 State Name : Telangana, Code : 36	Buyer's Order No. **86323/141266**	Dated **12-Mar-2022**
	Dispatch Doc No.	Delivery Note Date **16-Mar-2022**
	Dispatched through **Your Self**	Destination **Kowkoor**
Buyer (Bill to) **Mehta & Modi Realty Kowkur LLP** 5-4-187/3&4, II Floor, MG Road, Soham Mansion, Secunderabad 500 003 GSTIN/UIN : 36ABLFM7631F1Z3 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**LED Bulb 5w E27 2700k N51002**	853952	12 %	**5.0000 nos**	80.00	nos	**400.00**
	OUTPUT CGST						**24.00**
	OUTPUT SGST						**24.00**
	Total			**5.0000 nos**			**₹ 448.00**

MODI PROPERTIES PVT. LTD. INWARD No. 579 Date 17/3/22 Sign. SEC'BAD

SUMMIT SALES LLP INWARD No. 92379 Date 19/3 Sign. DIST.

M. Modi

Amount Chargeable (in words)

E. & O.E

INR Four Hundred Forty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
853952	400.00	6%	24.00	6%	24.00	48.00
Total	**400.00**		**24.00**		**24.00**	**48.00**

Tax Amount (in words) : **INR Forty Eight Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 14-03-2022 11:55:33 AM

86323
28.02.22 2:52:29

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5(
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	86323	141266
	Doc Date	12-03-2022	
	Quote No	NIL	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	10-03-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4746 - Electrical - other - LED Lights - NA - nos *5 Watts-Thread bulbs-warm*	28.00	80.00	0.00	12.00	2,508.80
					Total Order Value . . .	**2,508.80**

Rupees : Two Thousand Five Hundred Eight and Paise Eighty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand North west series
Payment Terms	After Delivery & Production of bill
Tax	VAT included in above price.
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	5yrs
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for A-101 model flats outside corridor ceiling lighting purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	4532	14/3/22	2061/-
2.	4567	16/3/22	448/-
3.			
4.			
5.			

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory

Name : ______________

Name : ______________

Accepted the above Terms And Conditions
For ***Reflections Electricals Pvt. Ltd.,***

Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Realty LLP	Date:	10-03-2022
Site & Phase :	GHT	Time:	10.00
Supplier		Req. No.	141266
Material required before date:	11-03-2022	ID No.	74533

No	Description/Brand/Model No.	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	**TYPE -7 LIGHTS WTIH FRAME & ThreadBULBS SET**	**Warm**	05	14	Nos	735	
2	TYPE 5 Ceiling lights with Thread bulbs	Warm	05	05	Nos	675	26323
3	TYPE 4 Hanging Lights with Thread Bulbs	Warm	05	05	Nos	675	
4	TYPE -13 Wall light for above wash basin	warm	05	03	Nos	70	
5	Type 3 – Light Above main door	warm	05	01	Nos		
6							
7	Notec : Intl Memo no 912/88/b						
8	Reference taken		86318				
9							
10							

Remarks: For A - 101 model flats inside fixing purpose

Prepared By	A SURESH	Approved by	APPROVED 10 MAR 2022
Sign.& Date	10-03-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

REFLECTIONS ELECTRICALS PVT. LTD.

Bright Ideas

5-4-187/7, M.G. Road, R.P. Road & M.G. Road Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776
GST No. : 36AADCR2047Q1ZZ

M/s. Mehta & Modi Realty Kowkoor LLP
Site: Kowkoor
Hyderabad.

Date: 16/03/22 No.: 1114

Invoice No.......................No.of Cases ....Date....................Way Bill No......................

S. No.	Description of Material	Qty.	No. of Boxes	No. PCS in Each Box	Remarks
	Doc No: 86323/141266 dt 12/03/22.				
1	N51002 LED Bulb 5W E27 8700K.	05	Nos.		Invoice No: 4567 dt 16/03/22

INWARD
Inward No: 2254 Dt: 16/03/22
MRN No: 10U962 Dt: 17/3/22
Received By: Sign:
MEHTA & MODI REALTY KOWKOOR LLP
18:04

Received the above material in Good condition

M. modi.

Received by

For REFLECTIONS ELECTRICALS PVT. LTD.

Authorised Signatory

SUMMIT SALES LLP
INWARD
No. 78624
Date: 22/3
Sign:
R.R. DIST.