PURCHASE DIVISION
Advice for approval for credit to supplier

(e)

Date:	22/3/22	Prepared by	Manju	Serial no.	**. 2332**
Supplier name	Barcode Enterprises			HO inward no.	
Firm/Company	SSLLP	Project	Ho	HO received date	
PO/WO date	19/3/22	PO/WO No.	86545	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	696	12/3/22	5298/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,298/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	105145	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,298/-
Amount E – PO / WO value:	5,298/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	28/3/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manju				
Sign:	Manju				
Date	22/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Barcode Enterprises Reg:H.No:-13-1-131/2, Plot.no.26, Sagar Bhai Jewelry,opp Line, Tulja Nivas, Motinagar,Hyderabad Mobile: 810 66 89 372 GSTIN/UIN: 36BYQPP0197Q1ZC E-Mail:barcodeenterprisess@gmail.com	Invoice No. GST/ 696	Dated. 12-03-2022
	Delivery Note	Mode/Terms of payment 100% advance
	Supplier's Ref.	Other Reference(s)
Buyer **SUMMIT SALES LLP** **5-4-187/3&4,II nd floor, MG Road,** **Secunderabad -500003.** **Telangana - 36** E-mail:**ksuneelkumar.2012@gmail.com** **Ph No :+ 919502199355** **GSTIN/UIN :36ACQFS2044C1Z7**	Buyer's Order No. Verbal	Date 09-03-2022
	Despatch Doc. No.	Date
	Despatched thro.	Date

Sl No.	Description of Goods	Quantity	Rate	Per	Amount
1.	Plain Label - Polyester Size : 50mm x 25mm - 1Acc HSN CODE:39199010	6 Rolls	344.00		3,440.00
2.	Ribbon - Resin Size : 55mm x 74mtrs HSN CODE:96121010	5 No's	210.00		1,050.00
					4,490.00
	SGST@9%				404.00
	CGST@9%				404.00
	Total				5,298.00

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 92497
Date: 22/3
Sign:

ENTERED
Inward No: 827 Dt: 12-3-22
MRN No: 105145
Received By: Samarth
MOM PROPERTIES

Amount Chargeable (in Words)

Indian Rupees: five Thousand Two hundred and Ninety Eight Rupees only

HSN/SAC	Total Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount
	5,298.00	9%	404.00	9%	404.00
Total	5,298.00		404.00		404.00

Tax amount in words : Eight hundred and Eight Rupees only

Bank Details:- M/S.BARCODE ENTERPRISES
Bank Name : Union Bank of India
A/c.No.: 135511100001404
Branch : Rajeev Nagar
IFS Code : UBIN0813559

for Barcode Enterprises

Authorised Signatory

86545

Purchase Order

 19-03-2022 11:33:44

86545
16.03.22 2:13:32

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Barcode Enterprises H.no.13-1-131/2 plot.no.26, Tulja Nivas, Moti Nagar Hyderbad	**Doc No**	86545	183439
	Doc Date	19-03-2022	
GSTIN 36BYQPP0197Q1ZC	**Quote No**	Nil	
8106689372	**Quote Date**	19-03-2022	
	SupplyType	Supply	

Kind Attn : Mr.Magendra Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6174 - Miscellaneous - labels - NA - Rolls *5000 each rolls*	6.00	573.33	0.00	18.00	4,059.18
2	6175 - Miscellaneous - Ribbon - NA - Rolls *Was Resion 5000 each rols*	5.00	210.00	0.00	18.00	1,239.00
			Total Order Value . . .			**5,298.18**

Rupees : Five Thousand Two Hundred Ninty Eight and Paise Eighteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	100% as advance
Tax	Inclusive of all taxes
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	1 yr
Advance Paid	Rs.18880/- vide cheq...... dtd..... of yes bank
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Barcoading purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

APPROVED BY
2 1 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory
Name : ____________

Accepted the above Terms And Conditions
For *Barcode Enterprises*
Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Summit Sales LLP	Date:	12-03-2022
Site & Phase :	HO	Time:	
Supplier		Req. No.	183439
Material required before date:		ID No.	74637

No	Description	Size	Quantity	Units	Inward No	Date
1	Polyester label		6	Rolls		
2	Ribbon		5	Nos		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: This is for HO

Prepared By	K.Suneel	Approved by	
Sign.& Date	12-03-2022	Sign. & Date	

APPROVED BY
21 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
15 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.