PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	22/3/22	Prepared by	Monika	Serial no.	2308
Supplier name	SSLLP			HO inward no.	
Firm/Company	MMRKLLP	Project	GHT	HO received date	
PO/WO date	19/3/22	PO/WO No.	86543	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22686	19/3/22	1941.10/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1941.10/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	105053	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,941/-
Amount E – PO / WO value:			1,941/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	28/3/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monika				
Sign:	Monika				
Date	22/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details			
Mehta & Modi Realty Kowkur LLP		Invoice No.	22686
Sy No. 196, Kowkur, Hyderabad, 500010		Invoice Date.	19-03-2022
		PO No.	86543
		PO Date.	19-03-2022
		Req ID	74701
		Req Date	16-03-2022
GSTIN : 36ABLFM7631F1Z3	PAN ABLFM7631F	Loc Req No	141287

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8087 - Steel - other - MS Sheet - NA - sft		35	47.00	1,645.00	18	296.10
	Kerbee sheet - 3'6" x 5'0 - 02 nos						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,645.00		296.10
	148.05	148.05	Total Invoice Amount		1,941.10	

Rupees : One Thousand Nine Hundred Fourty One and Paise Ten Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 92386
Date: 19/3
Sign:
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 19-03-2022 11:44:46

86543
16.03.22 2:13:32

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	86543	141287
	Doc Date	19-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	16-07-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8087 - Steel - other - MS Sheet - NA - sft *Kerbee sheet - 3'6" x 5'0 - 02 nos*	35.00	47.00	0.00	18.00	1,941.10
					Total Order Value . . .	**1,941.10**

Rupees : One Thousand Nine Hundred Fourty One and Paise Ten Only.

Terms and Conditions :-

Specification / Brand	Items shall be of 'ISI' - 'SR' brand. 0.50mm thick. Ivory colour.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for A block south side scaffolding work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : 19/03/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	16-03-2022
Site & Phase :	GHT	Time:	11.35
Supplier		Req. No.	141287
Material required before date:	Urgent	ID No.	74701

No	Description	Size	Quantity	Units	Inward No	Date
1	MS Powder coated Sheet	3'.6'' x 5'	02	Lengths		
2	MS Sq Pipe (2 mm)	11/2'' x112''	03	Nos		
3	MS Round Pipe (2.5 mm)	40 mm	10	Lengths		
4	MS Flat Patti	2''	01	Lengths		
5						
6						
7	86543					
8						
9						
10						

Remarks: - For A Block South Side Scaffolding work purpose

Prepared By	A Suresh	Approved by	APPROVED BY
Sign.& Date	16-03-2022	Sign. & Date	17 MAR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

T.D.[illegible]
18/3/22

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	19392
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date	19-03-2022
	PO No.	86543
	PO Date	19-03-2022
	Req ID	74701
GSTIN : 36ABLFM7631F1Z3	Req Date	16-03-2022
	Loc Req No	141287

	Description of Goods	HSN/SAC	Qty
1	8087 - Steel - other - MS Sheet - NA - sft		35
2			
3			
4			
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6			
7			
8			
9			
10			
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INWARD
Inward No: 2265 Dt: 19/03/22
MRN No: 105053 Dt: 21/3/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
15:44

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 78620
Date: 22/3
Sign:
R.R. DIST.

Authorised signatory