

Form for closure of purchase order

Data required from site/engineers:					
PO no.:	81074			PO date:	28/9/21
Req. no.:	187444			Req. date:	25/9/21
Material received	☐ Part ☐ Full			MRN nos.:	
If material partially delivered then can balance material be ordered by new requisition/PO	☐ No further material required and PO can be closed. ☐ No material cannot be ordered by new PO. ☐ PO can be closed and balance material can be ordered by new requisition.			Can PO be closed?	☒ Yes ☐ No
Remarks by engineer: Material not delivered po closed.					
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.					
Prepared by	Sign	Date	Project manager	Sign	Date
Janki	AP	4/3/22	M. Ramprasad	Ry-hl	4/3/22
Data required from accounts:					
Are any bills received wrt to this PO.			☐ Yes for full PO ☐ Yes for part of PO ☒ No.		
Scan ID nos. of advice for credit to supplier					
Remarks by Accountants:					
Notes: 1. Accountants to attach hard copy of purchase voucher.					
Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
Rajyalaluh	AP	5/3/22			
Action taken by purchase:					
Status of PO			☐ PO closed and email sent to supplier. ☐ PO open material awaited.		
Status of proof of delivery:			☐ Proof of delivery received. ☐ Proof of delivery not available with site or purchase.		
Original barcoded PO available			☐ Yes ☐ No – certified copy received from accounts.		
Original bill available			☐ Yes ☐ No – certified copy obtained from supplier.		
Supplier's ledger available			☐ Yes ☐ No		
Advice for credit to supplier			☐ Prepared for entire PO ☐ Part of PO and PO closed. ☐ Prepared for part of PO and balance material awaited.		
Remarks by purchase:					
Prepared by	Sign	Date	Purchase manager	Sign	Date
				nnn	
Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not delivered or other reasons) attach this note to original PO, original requisition, original bill and proof of delivery and send to MD.					

CANCELLED

5/04/22

Purchase Order

Page(s) 1 Of 1

05-03-2022 10:46:22

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

KPR INFRA
H NO
1-2-6/1&2ETT/201,Kakatiyanagar,Habsiguda,Medchal-Malkajgiri,Telanga
na.
GSTIN 36AARFK4673N1ZG
9640496402

Doc No	81074	187444
Doc Date	28-09-2021	
Quote No	NIL	
Quote Date	28-09-2021	
SupplyType	Supply	

Kind Attn : Purshottam Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 1013 - Building material - Ready Mix Concrete - NA - cu. mtrs. M-10	30.00	3,000.00	0.00	0.00	90,000.00
Total Order Value . . .					90,000.00

Rupees : Ninty Thousand Only.

Terms and Conditions :-**Specification / Brand** All items shall be of ___ brand/company**Payment Terms** Within 30 days of delivery.**Tax** All taxes included in above price.**Delivery Date** Next Day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _____, Admin 9502211011

Penalty For Delay Nil**Transportation Cost** Included in the above price.**Warranty** Nil**Advance Paid** NIL**Other Terms** Payment will be made only after inspection of material.Above material for filling area slab at A-Block flat no 5 retaining morrum and PCC work purpose.**Completion Date** NA**Measurment** Nil**Security** Nil**Remarks** Delivery at GMR Contact Person Mr Ramprasad-8309938133.For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **KPR INFRA**

Name : _____

Name : _____

Date : __/__/__

Purchase Order



81074

27.09.21 3:07:17

Pages: 1 of 1

28-09-2021 9:52:23 AM

Original

From Company : **Modi Reality Mallapur LLP**
 5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
 G S T No. : 36AAEFM1459R1ZP

Supplier Details

* KPR INFRA
 M NO
 1-2-6/182ETT/201, Kakatiyanagar, Habsiguda, Medchal-Malkajgiri, Telanga
 na.
 9640496402

Doc No 81074 187444
 Doc Date 28-09-2021
 Quote No NIL
 Quote Date 28-09-2021
 SupplyType Supply

Kind Attn : Purshottam Reddy

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 Phone Contact: Security _____, Admin 9502211011

Penalty For Delay Nil

Transportation Cost Included in the above price

Warranty Nil

Advance Paid Nil

Other Terms Payment will be made only after inspection of material Above purpose

Completion Date NA

Measurement Nil

Security Nil

Remarks Delivery at GMR Contact Person Mr Ramprasad-9309938133.

Need Bill
Cancelled

FOR MD'S APPROVAL

- ☒ High Value/quantity beyond limits.
- ☒ Po/Ret. processed post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSLP stock
- ☐ Other

APPROVED BY

28 SEP 2021

SOHAM MODI
MANAGING DIRECTOR

Books of accounts verified
 no bills with this PO were
 received by accounts

Name: Rajyagadula

Sign: HR

Date: 3/3/22

For Modi Reality Mallapur LLP

Authorised Signatory

Accepted the above Terms And Conditions

For KPR INFRA

Name :

Name :

Date : / /