Concelled Purchase order by Site

Data required from site/engineers:   Maferial root   Received	Torin for closure	of purchase	oruci						V
Podate:   27   21	Data required t	from site/eng	ineers:	Mat	terial Not Re	ceive	ed.		
Material received  If Parl Full  NIL  MRN nos.:  If material partially delivered then can balance material be ordered by pordered by no material cannot be ordered by new PO.  If material partially delivered then can balance material be ordered by pordered by new PO.  If material be ordered by pordered by new PO.  If material be ordered by pordered by new requisition.  Note: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of sard copy to Ashaiya.  Prepared by  Sign  Date  Project manager  Note: 1. Accountants:  Are any bills received wrt to this PO.  Scan ID nos. of advice for credit to supplier  Remarks by Accountants:  Are any bills received wrt to this PO.  Scan ID nos. of advice for credit to supplier  Remarks by Accountants:  Note: 1. Accountants to attach hard copy of purchase voucher.  Prepared by  Sign  Date  Accounts manager (approval required for Sign  Date  PO ones than 10k)  I Note: 1. Accountants to attach hard copy of purchase voucher.  Prepared by  Sign  Date  PO open material awaited.  Original barcoded PO available  Status of POO  Original barcoded PO available  Sy Yes  Original barcoded PO available  Original bill available  Original by purchase:  Purchase:  Original barcoded PO available  Original bill a	PO no.:							27/12/21	
If material partially delivered then can balance material required and PO can be closed. Can PO be closed?  Note: 1. Provide details of material received by may of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of sard copy to Ashaiya.  Prepared by Sign Date Project manager Sign Date  K. Sacha Saclot 4/03/11 A. Suresh 4. Suresh 5/10/18 P. Project manager Sign Date  Notes: 1. Accountants: 6. 1/1/18 P. Received  Notes: 1. Accountants to attach hard copy of purchase voucher.  Prepared by Sign Date Promote than 10k)  1. Notes: 1. Accountants to attach hard copy of purchase voucher.  Prepared by Sign Date Accounts manager (approval required for Sign Date PO more than 10k)  1. Notes: 1. Accountants to attach hard copy of purchase voucher.  Prepared by Sign Date Accounts manager (approval required for Sign Date PO more than 10k)  1. Notes: 1. Accountants to attach hard copy of purchase voucher.  Propor of delivery received.  Proof of delivery not available with site or purchase.  3. Fyes No Cortified copy received from accounts.  Original bill available Dyes of delivery not available with site or purchase.  3. Fyes No Cortified copy obtained from supplier.  1. Propared for part of PO and PO closed.  1. Prepared for part of PO and PO closed.  2. Prepared for part of PO and PO closed.  2. Prepared for part of PO and PO closed.  2. Prepared for part of PO and PO closed.  3. No - certified copy received from accounts.  3. No - certified copy received from accounts.  4. Supplier's ledger available Dyes of part of PO and PO closed.  3. No - certified copy obtained from supplier.  1. Prepared for part of PO and PO closed.  3. Prepared for part of PO and PO closed.  4. Prepared by Sign Date Porchase manager Sign Date	Req. no.:					Req. date	e:	18/12/21	
delivered then can balance material be ordered by   Do an be closed and balance material can be ordered by   PO can be closed and balance material can be ordered by new requisition.    Remarks by engineer:	Material receiv	red (	5 Par	rt 🗆 Full	= NIL		MRN no	s.:	_
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.  Prepared by Sign Date Project manager Sign Date  K. S. C. S.	delivered then material be ord new requisition	can balance ered by PO	□ No	material can	not be ordered by new PO. If and balance material can be	and the second s		pe .	⊒Yes □ No
Project manager   Sign   Date   Project manager   Sign   Si	Remarks by en	gineer:	-						
Data required from accounts:  Are any bills received wrt to this PO.  Scan ID nos. of advice for credit to supplier  Remarks by Accountants: 2/11 / Not Remarks by Accountants: 2/11 / Not Remarks by Accountants: 3/11 / Not Remarks by Accountants to attach hard copy of purchase voucher.  Prepared by Sign Date Accounts manager (approval required for Sign Date PO more than 10k)  1					그들은 사람들은 사람들이 되었다. 그렇게 되었다면 하는 사람들이 되는 것이 없는 것이 없는 것이 없다. 그렇게 되었다면 없다면 없다면 없다면 없다면 없다면 없다면 없다면 없다면 없다면 없	y of DCs/		livery +	PO. 3. Provide copies of
Data required from accounts:  Are any bills received wrt to this PO.  Scan ID nos. of advice for credit to supplier  Remarks by Accountants: 6,11 not Recounts  Notes: 1. Accountants to attach hard copy of purchase voucher.  Prepared by Sign Date Accounts manager (approval required for Sign Date PO more than 10k)  1. Nagurable PO more than 10k)  Status of PO  Status of PO PO poen material awaited.  Status of proof of delivery:  Proof of delivery received.  Proof of delivery received from accounts.  Original barcoded PO available Pyes  No - certified copy received from supplier.  Original bill available Pyes  No - certified copy obtained from supplier.  Pyes  No - certified copy obtained from supplier.  Prepared for cerdit to supplier Prepared for entire PO Pant of PO and PO closed.  Prepared for part of PO and PO closed.  Prepared by Sign Date Phrebase manager Sign Date  Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In fast-quarter for payment to supplier cannot be prepared (material not Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In fast-quarter for payment to supplier cannot be prepared (material not Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In fast-quarter for payment to supplier cannot be prepared (material not Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In fast-quarter for payment to supplier cannot be prepared (material not Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In fast-quarter for payment to supplier cannot be prepared (material not Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In fast-quarter for payment to supplier cannot be prepared (material not Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In fast-quarter for payment to supplier cannot be prepared (material not Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In fast-quar	Prepared by	Sign		Date	Project manager		Sign	1	Date
Are any bills received wrt to this PO.  Scan ID nos. of advice for credit to supplier  Remarks by Accountants: 2   Not Remarks by Accountants: 2   Not Remarks by Accountants: 3   Not Remarks by Accountants: 4   Not Remarks by Accountants: 5   Not Remarks by Accountants: 6   Not Remarks by Accountants: 6   Not Remarks by Accountants to attach hard copy of purchase voucher.  Prepared by Sign Date   Accounts manager (approval required for Sign Date	K. Snehon	Snel	01	4/03/22	A. Suresh		( )	W	4/3/22
Scan ID nos. of advice for credit to supplier  Remarks by Accountants: 27   1	Data required fi	rom accounts	:						
Notes: 1. Accountants to attach hard copy of purchase voucher.  Prepared by Sign Date Accounts manager (approval required for Sign Date PO more than 10k)  1. Natural 1977 04 - 32-21  Actionataken by purchase: 644 1970 closed and email sent to supplier.  PO open material awaited.  Status of PO Proof of delivery received.  Proof of delivery received.  Proof of delivery not available with site or purchase.  Original barcoded PO available Pves  No – certified copy received from accounts.  Original bill available Pves  No – certified copy obtained from supplier.  Supplier's ledger available Prepared for entire PO Part of PO and PO closed.  Prepared for part of PO and PO closed.  Prepared for part of PO and PO closed.  Prepared by Sign Date Purchase manager Sign Date  Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In age advice for payment to supplier cannot be prepared (material not leave).	Scan ID nos. of	advice for ci	edit to	supplier		r part of	PO is No	).	
Prepared by Sign Date Accounts manager (approval required for PO more than 10k)  Action taken by purchase: 641  Status of PO  Status of PO  Proof of delivery:  Proof of delivery received.  Proof of delivery received.  Proof of delivery not available with site or purchase.  Original bill available  Prepared for part of PO and PO closed.  Supplier's ledger available  Prepared for entire PO Part of PO and PO closed.  Prepared for part of PO and PO closed.  Prepared for part of PO and PO closed.  Prepared by Sign Date  Prepared by Sign Date  Prepared to supplier.  Sign Date  Prepared to supplier of PO and PO closed.  Prepared by Sign Date  Prepared to supplier Sign Date  Prepared by Sign Date  Prepared to supplier Sign Date	Remarks by Ac	countants: Q	sill h	iot Reu	hued				
Prepared by Sign Date Accounts manager (approval required for PO more than 10k)  Action taken by purchase: 641  Status of PO  Status of PO  Proof of delivery:  Proof of delivery received.  Proof of delivery received.  Proof of delivery not available with site or purchase.  Original bill available  Prepared for part of PO and PO closed.  Supplier's ledger available  Prepared for entire PO Part of PO and PO closed.  Prepared for part of PO and PO closed.  Prepared for part of PO and PO closed.  Prepared by Sign Date  Prepared by Sign Date  Prepared to supplier.  Sign Date  Prepared to supplier of PO and PO closed.  Prepared by Sign Date  Prepared to supplier Sign Date  Prepared by Sign Date  Prepared to supplier Sign Date									
Action laken by purchase: 601  Status of PO  Status of PO  PO closed and email sent to supplier.  PO open material awaited.  Status of proof of delivery:  Proof of delivery received.  Proof of delivery not available with site or purchase.  Proof of delivery not available with site or purchase.  Original bill available  No – certified copy received from accounts.  Original bill available  Prepared for entire PO Part of PO and PO closed.  Prepared for part of PO and balance material awaited.  Remarks by purchase:  Prepared by Sign Date  Purchase manager Sign Date  Prepared (material not loss)			copy of			- A 1 4 7 7 1			A STREET, STRE
Status of PO  PO closed and email sent to supplier.  PO open material awaited.  Status of proof of delivery:  Proof of delivery received.  Proof of delivery not available with site or purchase.  Original barcoded PO available  No – certified copy received from accounts.  Original bill available  Prepared for entire PO Part of PO and PO closed.  Prepared for part of PO and balance material awaited.  Remarks by purchase:  Prepared by Sign Date  Prepared by Sign Date  Prepared for eredit to supplier of point point point propagation.  Prepared by Sign Date  Prepared for part of PO and point	Prepared by	Sign		Date		iired for	Sign		Date
Status of PO  Status of PO closed and email sent to supplier.  PO open material awaited.  Status of proof of delivery:  Proof of delivery received.  Proof of delivery not available with site or purchase.  Original barcoded PO available  Yes  No – certified copy received from accounts.  Original bill available  Yes  No – certified copy obtained from supplier.  Supplier's ledger available  Prepared for entire PO Part of PO and PO closed.  Prepared for part of PO and balance material awaited.  Remarks by purchase:  Prepared by Sign Date  Purchase manager Sign Date  Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not leaves).	1. Nagmall	NA	10311	or 04-03-21					
Status of proof of delivery:  Proof of delivery received.  Proof of delivery not available with site or purchase.  Original barcoded PO available  Yes  No – certified copy received from accounts.  Original bill available  Yes  No – certified copy obtained from supplier.  Supplier's ledger available  Prepared for entire PO Part of PO and PO closed.  Prepared for part of PO and PO closed.  Prepared for part of PO and Balance material awaited.  Remarks by purchase:  Purchase  Date  Prepared by Sign  Date  Purchase manager  Sign  Date  Date  Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not		purchase: 6	XI						
Status of proof of delivery:    Proof of delivery received.   Proof of delivery not available with site or purchase.    Original barcoded PO available	Status of PO						er.		
Proof of delivery not available with site or purchase.  Original barcoded PO available  Pyes  No – certified copy received from accounts.  Original bill available  Pyes  No – certified copy obtained from supplier.  Supplier's ledger available  Prepared for entire PO Part of PO and PO closed.  Prepared for part of PO and balance material awaited.  Remarks by purchase:  Purchase  Original bill available  Prepared for credit to supplier.  Prepared for entire PO Part of PO and PO closed.  Prepared for part of PO and balance material awaited.  Remarks by purchase:  Purchase  Original bill available  Prepared for credit to supplier.  Prepared for entire PO Part of PO and PO closed.  Prepared by Sign  Date  Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not payment).	Status of proof of delivery:								
Original barcoded PO available    No - certified copy received from accounts.   No - certified copy obtained from supplier.   Yes	status of proof of derivery.			에게 오늘 때문 그 아이트 살아내면 하고 있다. 그는 그 아이들은 그는					
Original bill available    Yes   No - certified copy obtained from supplier.    Yes   No	Original barcoded PO available								
No – certified copy obtained from supplier.  Supplier's ledger available  Advice for credit to supplier  Prepared for entire PO Part of PO and PO closed.  Prepared for part of PO and balance material awaited.  Remarks by purchase:  Purchase Dade Cantilled by Site  Prepared by Sign Date  Purchase manager Sign Date  Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not									
Advice for credit to supplier    Prepared for entire PO   Part of PO and PO closed.	Original bill available								
Advice for credit to supplier  Prepared for entire PO Part of PO and PO closed.  Prepared for part of PO and balance material awaited.  Remarks by purchase:  Prepared by Sign Date Purchase manager Sign Date  Waitta  Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In ease advice for payment to supplier cannot be prepared (material not	Supplier's ledger available								
Prepared by Sign Date Purchase manager Sign Date  Woutha  Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not	Advice for credit to supplier			☐ Prepared for entire PO ☐ Part of PO and PO closed.					
Prepared by Sign Date Purchase manager Sign Date  Wattha  Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not	Remarks by pure	chase:	Puni	hase	DA SA	by	site		
Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not					Dh/	0			
Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not	Prepared by	Sign		Date	Purchase manager Sign	1		D	Pate
Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not	Kouritta				17/1/				
	Notes: 1. Purchase t	o attach hard co	pies of	'advice for credi	t to supplier'. 2. In case advice for p	ayment to	supplier ca	annot be	prepared (material not

## **Purchase Order**

Pa	qe	(5),	1	Of	1

27-12-2021 1:15:56 PM

From Company: Villa Orchids LLP

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

GSTNo.: 36AANFG4817C1ZH



5:35:32

Supplier Details				
Legend Elevations	Doc No	83928	63808	
3-5-967,Narayanguda,Hyderabad.	Doc Date	27-12-2021		
	Quote No	NIL		
GSTIN 36AIKPG0292L2Z1	Quote Date	Quote Date 18-12-2021 SupplyType Supply		
9246101075	SupplyType			

Kind Attn: Mr.Ravi Kiran

Purchase Order for the Supply of following Items.

Qty	Rate	Dis%	GST	Amount
16.00	12.00	0.00	18.00	226.56
the state of the s	Total Order Value		226.56	
		16.00 12.00	16.00 12.00 0.00	16.00 12.00 0.00 18.00

Terms and Conditions :-

Specification /

As per details given in the quotation.

**Payment Terms** 

After Delivery & Production of bill

Tax

GST included in above price.

**Delivery Date** 

Within 7 days

**Delivery Location** 

Villa Orchids

kowkur, Alwal

Phone. .

Penality For Delay Nil

Transportation

Included in the above price.

Warranty

5 years warranty on finish.

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and epecifications. Name plate fixing purpose.

Nil

Completion Date Measurment

Nil

Security

Remarks

Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For Villa Orchids LLP Authorised Signatory

Accepted the above Terms And Conditions

Material Not Received.

For Legend Elevations

Name:

Date : \_\_/\_/\_\_