Form for closure of purchase order

Data required from site/engineers: 04/3/2022			
PO no.:	83842	PO date:	23/12/2021
Req. no.:	181792	Req. date:	20/12/2021
Material received	☑ Part □ Full	MRN nos.:	
If material partially delivered then can balance material be ordered by new requisition/PO	☑ No further material required and PO can be closed. □ No material cannot be ordered by new PO. □ PO can be closed and balance material can be ordered by new requisition.	Can PO be closed?	☑ Yes □ No
Remarks by engineer: MRN no's: 101193, 101194, 101195, 101196, 101197, 101198			
101199, 101200, 101201, 101202, 101203, 101204, 101205, 101206, 101207, 101209.			
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.			

Prepared by	Sign	Date	Project manager	Sign	Date
Shravani	[signature]	04/3/22	Vijay Raj	[signature]	4/3/22

Data required from accounts:	
Are any bills received wrt to this PO.	□ Yes for full PO ☑ Yes for part of PO □ No.
Scan ID nos. of advice for credit to supplier	
Remarks by Accountants: Part bill received for 4,21,991/-	
Notes: 1. Accountants to attach hard copy of purchase voucher.	

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
[signature]	[signature]	5/3/22			

Action taken by purchase:	
Status of PO	□ PO closed and email sent to supplier. □ PO open material awaited.
Status of proof of delivery:	□ Proof of delivery received. □ Proof of delivery not available with site or purchase.
Original barcoded PO available	□ Yes □ No – certified copy received from accounts.
Original bill available	□ Yes □ No – certified copy obtained from supplier.
Supplier's ledger available	□ Yes □ No
Advice for credit to supplier	□ Prepared for entire PO □ Part of PO and PO closed. □ Prepared for part of PO and balance material awaited.
Remarks by purchase:	

Prepared by	Sign	Date	Purchase manager	Sign	Date
				nnn	

Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not delivered or other reasons) attach this note to original PO, original requisition, original bill and proof of delivery and send to MD.

Close PO,

APPROVED BY
05 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

 04-03-2022 11:01:33 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
KPR INFRA	**Doc No**	83842	181792
H NO 1-2-6/1&2ETT/201,Kakatiyanagar,Habsiguda,Medchal-Malkajgiri,Telangana.	**Doc Date**	23-12-2021	
	Quote No	NIL	
GSTIN 36AARFK4673N1ZG	**Quote Date**	23-12-2021	
9640496402	**SupplyType**	Supply	

Kind Attn : Purshottam Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1013 - Building material - Ready Mix Concrete - NA - cu. mtrs. *M-25*	180.00	3,900.00	0.00	0.00	702,000.00
					Total Order Value . . .	**702,000.00**

Rupees : Seven Lakh(s) Two Thousand Only.

Terms and Conditions :-

Specification / Brand	All items shall be of ___ brand/company
Payment Terms	Within 30 days of delivery.
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	NIL
Other Terms	Payment will be made only after inspection of material.Above material for A-Flat no-1to 3 and 5 to 9-Slab-1 (Lower Basement)casting purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Delivery at Pocharam Contact Person Mr Vijay-9849497484.

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***KPR INFRA***

Name : ________________

Name : ________________

Date : __/__/____

Internal memo no. 903/35/A
Annexure - B
RMC pour report

Company/ firm:	Modi realty pocharam LLP	Block No.:	CA
Project:	Nilgiri heights	Flat / Villa no.:	-
Supplier:	KPR infra	Slab no.:	-
Requisition nos.:	181792	A. Estimated quantity:	180 cu.m
PO nos.:	83842	B. Requisition quantity:	180 cu.m
		C. Actual quantity poured	108 cu.m
		D. Difference (C-A)	72 cu.m

Details of RMC pour

Sl. No	Date	Time of dispatch from RMC plant	Time of receipt at site	Time of pour	Quantity poured	Dc No. / Batch no.	Specified wt @2400 kgs/m3	Measured weight (kgs)	Short fall in weight in kgs	Deduction for shortfall in Rs.	7 day cube test strength in kN/m2	28 days cube test strength in kN/m2
1.	23.12.21	12:15	01:06	15:09	3 cu.m	045	7200	7520			-	-
2.	24.12.21	13:15	13:15	13:56	7 cu.m	056	16800	17010				
3.	24.12.21	13:15	13:56	14:47	7 cu.m	057	16800	16990				
4.	24.12.21	15:00	3:36	16:02	7 cu.m	058	16800	16760	40	60/-		
5.	24.12.21	15:15	3:50	16:18	7 cu.m	059	16800	17300				
6.	24.12.21	3:30	4:10	4:10	7 cu.m	060	16800	17240				
7.	24.12.21	15:45	4:45	18:07	7 cu.m	061	16800	16960				
8.	24.12.21	4:00	5:00	18:24	7 cu.m	062	16800	16900	-	-	-	-
9.	24.12.21	16:40	5:15	18:52	7 cu.m	063	16800	16970	-	-	-	-
10.	24.12.21	5:00	5:00	5:40	7 cu.m	064	16800	16900	-	-	-	-
11.	24.12.21	18:55	19:00	19:57	7 cu.m	067	16800	17420				
12.	24.12.21	19:05	19:40	20:11	7 cu.m	068	16800	17230				
13.	24.12.21	19:39	20:17	20:40	7 cu.m	070	16800	16990				
14.	24.12.21	19:55	20:40	21:44	7 cu.m	071	16800	17260				
15.	24.12.21	20:30	21:09	21:46	7 cu.m	072	16800	17370				
16.	24.12.21	20:43	11:00	01:13	7 cu.m	073	16800	17110				

APPROVED BY
28 DEC 2021
G. VIJAY RAJ
NILGIRI HEIGHTS