

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 22/3/22		Prepared by: T.D. Muneer		Serial no. 2339	
Supplier name: RDC Concrete India Pvt Ltd		HO inward no.			
Firm/Company: GUDC		Project: 119,191 Square		HO received date	
PO/WO date: 01/03/22		PO/WO No. 86026		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	Bill details attached		5,47,200 - w	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A - Bills total (Excluding Transport & Hamali Charges):			5,47,200 - w
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☒ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos:	Pour report is attached	Proof of delivery matches MRN	☒ Yes ☐ No
Amount B - Other Credits : Transportation charges			-
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			5,47,200 - w
Amount E - PO / WO value:			15,20,000 - w
Amount F - Difference (A - E):			- 9,72,800 - w
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☐ Short received ☒ Part received	
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ Other	
Payment - due date		28/3/22	
Remarks: Part bills received and PO closed at 144 cu/meter.			

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	T.D. Muneer	APPROVED			
Sign:		23 MAR 2022			
Date:	22/3/22	MINISH PARIKH			
Approval limit	Upto 20k	MANAGER PROCUREMENT	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

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Annexure to advice for approval for credit to supplier/-

Sl. No.	Bill no.	Bill date	Bill amount	Original attached
1.	2HY21ARS7169	06/03/2022	26,600-00	☒ Yes ☐ No
2.	2HY21ARS7171	06/03/2022	15,200-00	☒ Yes ☐ No
3.	2HY21ARS7177	06/03/2022	26,600-00	☒ Yes ☐ No
4.	2HY21ARS7178	06/03/2022	26,600-00	☒ Yes ☐ No
5.	2HY21ARS7181	06/03/2022	26,600-00	☒ Yes ☐ No
6.	2HY21ARS7179	06/03/2022	26,600-00	☒ Yes ☐ No
7.	2HY21ARS7182	06/03/2022	26,600-00	☒ Yes ☐ No
8.	2HY21ARS7183	06/03/2022	26,600-00	☒ Yes ☐ No
9.	2HY21ARS7184	06/03/2022	26,600-00	☒ Yes ☐ No
10.	2HY21ARS7186	06/03/2022	26,600-00	☒ Yes ☐ No
11.	2HY21ARS7187	06/03/2022	26,600-00	☒ Yes ☐ No
12.	2HY21ARS7188	06/03/2022	26,600-00	☒ Yes ☐ No
13.	2HY21ARS7189	06/03/2022	26,600-00	☒ Yes ☐ No
14.	2HY21ARS7190	06/03/2022	26,600-00	☒ Yes ☐ No
15.	2HY21ARS7191	06/03/2022	26,600-00	☒ Yes ☐ No
16.	2HY21ARS7192	06/03/2022	26,600-00	☒ Yes ☐ No
17.	2HY21ARS7193	06/03/2022	26,600-00	☒ Yes ☐ No
18.	2HY21ARS7194	06/03/2022	26,600-00	☒ Yes ☐ No
19.	2HY21ARS7195	06/03/2022	26,600-00	☒ Yes ☐ No
20.	2HY21ARS7196	06/03/2022	26,600-00	☒ Yes ☐ No
21.	2HY21ARS7197	06/03/2022	26,600-00	☒ Yes ☐ No
22.			1	☐ Yes ☐ No
23.			5,47,200-00 ✓	☐ Yes ☐ No
24.				☐ Yes ☐ No
25.				☐ Yes ☐ No
26.				☐ Yes ☐ No
27.				☐ Yes ☐ No
28.				☐ Yes ☐ No
29.				☐ Yes ☐ No
30.				☐ Yes ☐ No
31.				☐ Yes ☐ No
32.				☐ Yes ☐ No
33.				☐ Yes ☐ No

Internal memo no. 903/35/A
Annexure - B
RMC pour report

Company/ firm:	GV Discovery center	Block No.:	Atrium block slab casting purpose at Gvrc site
Project:	Genopolis	Flat / Villa no.:	-
Supplier:	RDC Concrete India pvt ltd	Slab no.:	-
Requisition nos.:	13494	A Estimated quantity	400 cub meter
PO nos.:	86026	B. Requisition quantity	400 cub meter
Sign of Security	Sign of Admin	C Actual quantity poured	144 cub meter
Sign of Project Manger	Sign of Project Manger	D Difference (C-A)	256 cub meter

Details of RMC pours

Sl. No	Date	Time of dispatch from RMC plant	Time of receipt at site	Time of pour	Quantity poured	De No / Batch no	Specified wt (a) 2400 kgs/m ³	Measured weight (kgs)	Short fall in weight in kgs	Deduction for shortfall in Rs.	7 day cube test strength in kN/m ²	28 days cube test strength in kN/m ²
1.	06.03.2022	07.46 am	08.43	09.40	7 m ³	2HY21AR S7169	16800	17200				
2.	06.03.2022	10.18 am	10.56	11.20	4 m ³	2HY21AR S7171	9600	9950				
3.	06.03.2022	13.56 pm	14.45	15.40	7 m ³	2HY21AR S7177	16800	16950				
4.	06.03.2022	14.13 pm	15.03	15.50	7 m ³	2HY21AR S7178	16800	16600	200			
5.	06.03.2022	14.57 pm	15.50	16.30	7 m ³	2HY21AR S7181	16800	16920				
6.	06.03.2022	14.30 pm	16.00	16.45	7 m ³	2HY21AR S7179	16800	16760				
7.	06.03.2022	15.12 pm	16.00	17.01	7 m ³	2HY21AR S7182	16800	17150				
8.	06.03.2022	16.01 pm	16.40	17.30	7 m ³	2HY21AR S7183	16800	17030				
9.	06.03.2022	16.19 pm	17.10	17.45	7 m ³	2HY21AR S7184	16800	16850				
10.	06.03.2022	16.03 pm	17.15	17.54	7 m ³	2HY21AR	16800	16750	50			

						S7186 ✓					
11.	06.03.2022	16.58 pm	17.53	18.00	7 m3	2HY21AR S7187 ✓	16800	16870			
12.	06.03.2022	17.11 pm	18.00	18.16	7 m3	2HY21AR S7188 ✓	16800	16960			
13.	06.03.2022	17.23 pm	18.00	18.30	7 m3	2HY21AR S7189 ✓	16800	16800			
14.	06.03.2022	17.35 pm	18.19	18.53	7 m3	2HY21AR S7190 ✓	16800	16680	120 ✓		
15.	06.03.2022	17.48 pm	18.35	19.05	7 m3	2HY21AR S7191 ✓	16800	16740	60 ✓		
16.	06.03.2022	18.01 pm	18.54	19.22	7 m3	2HY21AR S7192 ✓	16800	17000			
17.	06.03.2022	18.27 pm	19.19	19.38	7 m3	2HY21AR S7193 ✓	16800	16870			
18.	06.03.2022	18.46 pm	19.39	20.00	7 m3	2HY21AR S7194 ✓	16800	16810			
19.	06.03.2022	18.58 pm	19.48	20.25	7 m3	2HY21AR S7195 ✓	16800	16500	300 ✓		
20.	06.03.2022	19.11 pm	20.00	20.42	7m3	2HY21AR S7196 ✓	16800	16580	220 ✓		
21.	06.03.2022	19.26 pm	20.15	23.00	7 m3	2HY21AR S7197 ✓	16800	17030			
Total:		21			144 m3		3,45,600	3,47,000	950 ✓		
Remarks		144 m3 consumed and close the po									

Note: 1. Report to be sent on a daily basis to purchase department and report adding the signature of site. 2. Report must be prepared during pour and not later. 3. Report must be sent within one working day. 4. Multiple report can be sent for one PO. 5. Weigh all vehicles. 6. 6 cubic meters vehicle should have a net weight of 14,110 kgs at 2,400 kgs/m3. If the shortfall is more than 50 kgs per load purchase to debit supplier shortfall amount on pro-rata basis. 7. Site to calculate shortfall. 8. Maintain original report + weighment slips + pour reports + test reports + photographs at site.

(Signature)

Purchase Order

Page(s) 1 Of 1

01-03-2022 4:37:08 PM

Original



86026

28.02.22 2:52:27

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details

RDC Concrete India Private Limited
Sy.No-518,Plot No-15,Kistapur Village,Medchal
Mandal,Hyderabad-501401.

Doc No 86026 13494
Doc Date 01-03-2022
Quote No NIL
Quote Date 01-03-2022
SupplyType Supply

9010200559

Kind Attn : **B.Sai Kumar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 1013 - Building material - Ready Mix Concrete - NA - cu. mtrs. M-25	400.00	3,800.00	0.00	0.00	1,520,000.00

Total Order Value . . . 1,520,000.00

Rupees : Fifteen Lakh(s) Twenty Thousand Only.

Terms and Conditions :-

Specification / Brand All items shall be of RDC brand/company

Payment Terms Within 30 days of delivery.

Tax All taxes included in above price.

Delivery Date Same Day

Delivery Location 119, 191 Synergy Square 1.Contact Person Mr Sachin-9866222222.

Phone. -

Penalty For Delay 5% penalty for delay in delivery beyond due date. Thereafter, 5% penalty for each week of delay.

Transportation Cost Supplier's sole responsibility to deliver the material to site. Transport Cost shall be borne by you / us. Estimated cost is Rs. ____

Warranty Nil

Advance Paid Nil

Other Terms Payment as per actual receipt of material. Above material for GVRC Atrium slab purpose.

Completion Date NA

Measurement Nil

Security Nil

Remarks Original Invoice+copy of proof of delivery is required to process invoice for payment.Do Not send original invoice to site.Original invoices must be sent to HO Office or Purchase site Office. proof of delivery/DC Can be sent by email.

For RDCs APPROVAL

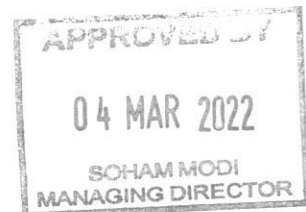
☒ High Value/quantity beyond limits.

☒ Po/Req. processed-post approval.

☐ Approval for technical details/clarification

☐ Replenishing SLLP stock

☐ Other



Po closed at 144 cu/mtr

11/3/22

For **G V Discovery Center Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **RDC Concrete India Private Limited**

Name : 01/03/2022

Name : _____

Date : ____/____/____

Requisition Form

Company Name:	G. V. Discovery Centre	Date:	01.03.2022
Site & Phase :	Genopolis	Time:	13:00 Hrs
supplier		Req. No.	13494
Material required before date:	Urgent	ID No.	74285

No	Description	Size	Quantity	Units	Inward No	Date
1	RMC	M25	400	CUM		
2						
3						
4						
5						
6						
7						
8						

Remarks: For GVRC Atrium slab purpose

Prepared By:	Brahmam	Approved by	bharath
Sign. & Date	01.03.2022	Sign. & Date	01.03.2022

(K. NARSINGA RAO)

