

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 22/3/22		Prepared by: T.D.N. Puri		Serial no. 2342	
Supplier name: Yousuf Ali				HO inward no.	
Firm/Company: NPPC		Project: REP		HO received date	
PO/WO date: 21/1/22		PO/WO No.: 8507A		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	373	15/3/22	57,773-00	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A - Bills total (Excluding Transport & Hamali Charges): 57,773-00

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B - Other Credits : Transportation charges: -

Amount C - Other Debits : -

Amount D (D=A+B-C) - Amount to be credited to the supplier: 57,773-00

Amount E - PO / WO value: 63,720-00

Amount F - Difference (A - E): - 5,947-00

Quantity received as per PO / WO	☐ Yes ☐ Excess received ☒ Short received ☐ Part received
Close PO / WO	☒ Yes ☐ No - wait for balance material ☐ Other
Payment - due date	28/3/22.

Remarks: Estimate and Measurement sheet is attached.

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	T.D.N. Puri				
Sign:					
Date	23 MAR 2022				
Approval limit	Upto 20k	MANISH PARIKH MANAGER-PROCUREMENT	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Cell: 9885864330

YOUSUF ALI INTERIORS

Spl.in Gypsum False Ceiling, Gypsum Partition, Pvc False Ceiling, Grid Ceiling,
Thermocol, Boarders, Flowers & etc, All types of False Ceiling Work is done

2-2-50/A/1, Rahat Nagar, Amberpet, Hyderabad, Telangana - 500 013.

GSTIN : 36AFBPY 8773N1ZE

M/s. Modi Properties PVT LTD

Invoice No. 373 Date : 15/03/2022

Address: Hyderabad

P.O. No. 85027 Date : _____

Phone: _____

GSTIN: 36AABCM4761E1ZM

S.No.	PARTICULARS	HSN Code	Quantity	Rate	Amount
	Plane false Ceiling work C-BLOCK LIFT LOBBY				
1	Plane false ceiling —	—	910	36	32760
2	Vertical. —	—	450	36	16200



Total Amount Before Tax	48960=00
CGST %	4406=50
SGST %	4406=50
IGST %	—
Grand Total	57773=00

For YOUSUF ALI

Authorized Signatory

79: 67674

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		1086		Date - site bills Register		07/03/2022	
Company Name:		MPL		Site:		May Flower platform	
Name of Contractor		Yousuf ALP					
Nature of work		False ceiling					
Work done		From Date		20/2/2022		To Date	
						3/3/2022	

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	False ceiling work c-block					
2.	lift lobby					
3.	plain ceiling	910	36/-	SqL	32,760=-	
4.	Vertical	450	36/-	Rft	16,200=-	
5.	(10 floors)					
6.	Subtotal				48,960=-	
7.	GST 18%				8813=-	
8.						
9.						
10.						
11.	Total:				57,773=-	

Bill required	YES NO.	GST bill required	YES NO.
Measurement & estimate sheet:	Required Not required	Measurement & estimate sheet:	Enclosed Not enclosed
PO/WO no.	85027	PO/WO date:	31/01/2022

Remarks :

✓

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 8/3/2022	Date: 09/03/22	Date: 10 MAR 2022
Sign: [Signature]	Sign: Nagalaxmi	Sign: SOHAM MODI MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET									
Company Name		NPH		Approved					
Project		M/S Tower Park Hotel							
Work Description		False Ceiling Work at C-blocks lift opposite lobby							
Name of the Contractor		Yousuf A							
Provided By		N. Narendra Reddy							
Date		07.03.2022							
S No.	Item Head	Item Description		A	B	C	D	E=AxBxCxD	G=Sum of E
	False Ceiling Work at C-block lift opposite lobby			Length	Width	Height	Nos.	Quantity	Units
	False Ceiling	False Ceiling Work at C-blocks lift							
		cebrste area		13.00	1.00	7.00	10.00	910.00	
		Verticals		45.00	1.00	1.00	10.00	450.00	
									1360

ESTIMATE SHEET									
Company Name:		MPI						Approved	
Project:		May Flower Platinum							
Work Description:		False Ceiling Work at C-block lift opposite lobby		(10 floors)					
Name of the Contractor		Yousaf Ali							
Prepared By		K. Narendra Reddy							
Date:		07-03-2022							
S No.		Item Head		Item Description		Quantity		Units	
1		False Ceiling Work at C-block lift opposite lobby		Plain false ceiling		910.00		sft	
				Verticals		450.00		sft	
								48960	
				GST				8,812.80	
				Total				57773	
Amount in words Fifty Seven Thousand Seven Hundred and Seventy Three rupees only									

Purchase Order

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31-01-2022 16:34:12



85027

31.01.22 4:50:16

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Mr. Yousuf Ali
#2-2-50/A/1, Rahat Nagar, Amberpet, Hyderabad - 500013

GSTIN 36AFBPY8773N1ZE

9885864330

Doc No	85027	178353
Doc Date	31-01-2022	
Quote No	Nil	
Quote Date	19-07-2021	
SupplyType	Supply And Installation	

Kind Attn : Mr. Yousuf Ali

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6022 - Miscellaneous - False Ceiling - NA - sft Gypsum False Ceiling - Plain	1,500.00	36.00	0.00	18.00	63,720.00
Rupees : Sixty Three Thousand Seven Hundred Twenty Only.					Total Order Value . . . 63,720.00

Terms and Conditions :-

- Specification / Brand** Above rate as per guideline cir.no.852(E) dtd. 19-07-2021 issued by our M.D. and accepted by contractor. Above rates are inclusive of all.
- Payment Terms** 50% at the time of PO/WO. Balance on completion of work.
- Tax** All taxes included in above price.
- Delivery Date** Within 4days.
- Delivery Location** May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999
- Penalty For Delay** Bills must be submitted to H.O. within 30 days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
- Transportation Cost** Included in the above price.
- Warranty** One year on workmanship
- Advance Paid** Rs. 31,860/- to be pay vide cheque no. , dt.
- Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for C block lift opposite lobby purpose.
- Completion Date** Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
- Measurment** Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
- Security** Supplier shall be responsible for security and storage of material at site at its risk and cost.
- Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

31/01/2022

Name : _____

Accepted the above Terms And Conditions

For **Mr. Yousuf Ali**

Date : ____/____/____

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		29.01.2022	
e & Phase :		May Flower Platinum		Time:		16:02	
Supplier		Yousuf Ali		Req.No.		178353	
Material required before date:			02.02.2022		ID No.		73386
No	Description	Size	Quantity	Units	Inward No	Date	
1	False ceiling	-	1500	SFT			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: Towards C block lift opposite lobby use purpose							
Prepared By		B.Nandini		Approved by		S.V.Subba Reddy	
Sign.& Date		29.01.2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

