PURCHASE DIVISION
Advice for approval for credit to supplier

6

Date:	23/03/22	Prepared by	Kavitha	Serial no.	2392
Supplier name	Summit Sales llp			HO inward no.	
Firm/Company	Silver oak villas llp	Project	SOV	HO received date	
PO/WO date	03/02/22	PO/WO No.	85129	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22619	14/03/22	16,256/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	16,256/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	104901	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	16,256/-
Amount E – PO / WO value:	79,059/-
Amount F – Difference (A – E):	62,805/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	28/03/22
Remarks:	- Part Bill -

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	23/03/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	22619
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	14-03-2022
	PO No.	85129
	PO Date.	03-02-2022
	Req ID	73468
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	01-02-2022
	Loc Req No	183911

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In	4418	6	2296.00	13,776.00	18	2,479.68
2							
3							
4							
5							
6							
7							
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9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	13,776.00	2,479.68
	1,239.84	1,239.84	Total Invoice Amount	16,255.68	

Rupees : Sixteen Thousand Two Hundred Fifty Five and Paise Sixty Eight Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 92266
Date: 14/3
Sign:
DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 03-02-2022 15:24:12

85129
31.01.22 4:50:17

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	85129	183911
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	03-02-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	03-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	6.00	2,296.00	0.00	18.00	16,255.68
2	2340 - Carpentry - doors - Panel Door 30 mm - 32 In x 80 In - Nos	1.00	3,359.00	0.00	18.00	3,963.62
3	2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	6.00	1,866.00	0.00	18.00	13,211.28
4	2360 - Carpentry - doors - Panel Doors - Others - Nos *26"x80"*	2.00	1,820.00	0.00	18.00	4,295.20
5	2169 - Carpentry - hardware - SS Mortise Lock - other - nos	2.00	2,350.00	0.00	18.00	5,546.00
6	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	22.00	541.00	0.00	18.00	14,044.36
7	2285 - Carpentry - hardware - SS Hinges - Others - nos *4"*	72.00	218.00	0.00	18.00	18,521.28
8	2092 - Carpentry - hardware - Door Stopper - NA - nos	26.00	105.00	0.00	18.00	3,221.40
				Total Order Value . . .		**79,058.82**

Rupees : Seventy Nine Thousand Fifty Eight and Paise Eighty Two Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	21980	9/2/22	62,802-00
2.	22619	14/3/22	16,256-00
3.			
4.			
5.			

Final Bill received on 15/3/22

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.Rate per sft Rs/- 126 + 18% Gst, Hardware will be Dorset
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all GST taxes
Delivery Date	with in a day
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V no 104,105, purpose

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [x] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [ ] Other

APPROVED BY
04 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

For *Silver Oak Villas LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Purchase Order

 03-02-2022 15:24:12 Original / Office Copy / Purchase Div.Copy

Completion Date Nil

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

PART DELIVERY DETAILS			
S.no.	Bill no.	Bill Dt.	Amount
1.	21980	9/2/22	62,803-00
2.			
3.			
4.			
5.			

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : __________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : __________

Date : __/__/___

Requisition Form - WPC Panal Doors and hardware

Company	Silver oak Villas llp-III	Site & Phase	SOV
Req. no.	183911	Req. Date	01-02-2022
Material required before	06-02-2022	ID no.	73468
Prepared by:	B.Meenakshi	Approved by (sign):	
Flat / Block no:	V no 104,105		
Type A1 1100 Sft 2BHK Order Valu	2 Flats		
Type A2 1100 Sft 2BHK Order Valu	0 Flats		

S No.	Item Description	Units	Qty required for type B 1790 sft 2BHK flat	Qty required for type A 1620 sft 3BHK flat	3 BHK flats requirement	3BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Qty in sft	Qty in sq mts	Inward No	Date
1	Panel Doors-38" x 80"	nos	-	1	-	-	-	-	-	-	-		
2	Panel Doors-32" x 82"	nos	-	3	-	2	6	-	6	109.33	10.16		
3	Panel Doors-32"x 80"	nos	-	1	-	1	1	-	1	17.78	1.65		
4	Panel Doors-26" x 82"	nos	-	3	-	2	6	-	6	109.33	10.16		
5	Panel Doors-26" x 80"	nos	-	1	-	2	2	-	2	35.56	3.30		
6	Mortise Lock	nos	-	1	-	2	2	-	2	-			
7	Cylindrical Locks	nos	-	11	-	2	22	-	22	-	-		
8	SS Hinges-4" with screws	nos	-	36	-	2	72	-	72	-	-		
9	Magnetic Door Stopper	nos	-	13	-	2	26	-	26	-	-		
	Total						137	-	137	272.00	25.28		

APPROVED BY
04 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

85/29

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No.	19334
DC Date.	14-03-2022
PO No.	85129
PO Date.	03-02-2022
Req ID	73468
Req Date	01-02-2022
Loc Req No	183911

	Description of Goods	HSN/SAC	Qty
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	4418	6
2			
3			
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1845 Dt: 14/3/22

104901 Dt: 15/3/22

Received by: Sign:

SILVER OAK VILLAS PART-III

INWARD No. 78574 Date: 17/3 Sign:

SUMMIT SALES LLP

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory