

Form for closure of purchase order

Data required from site/engineers:

PO no.:	82914	PO date:	23/11/21
Req. no.:	180009	Req. date:	15/11/21
Material received	☐ Part ☐ Full	MRN nos.:	-
If material partially delivered then can balance material be ordered by new requisition/PO	☒ No further material required and PO can be closed. ☐ No material cannot be ordered by new PO. ☐ PO can be closed and balance material can be ordered by new requisition.	Can PO be closed?	☒ Yes ☐ No
Remarks by engineer: Material not required, PO may be Cancelled			

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date
G. Chandrasekhar		01/03/22	K. Pusshotham		01/03/22

Data required from accounts:

Are any bills received wrt to this PO.	☐ Yes for full PO ☐ Yes for part of PO ☒ No.
Scan ID nos. of advice for credit to supplier	
Remarks by Accountants: NOT RECEIVED	

Notes: 1. Accountants to attach hard copy of purchase voucher.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
D. Vinay Raju		4/3/22			

Action taken by purchase:

Status of PO	☐ PO closed and email sent to supplier. ☐ PO open material awaited.
Status of proof of delivery:	☐ Proof of delivery received. ☐ Proof of delivery not available with site or purchase.
Original barcoded PO available	☐ Yes ☐ No – certified copy received from accounts.
Original bill available	☐ Yes ☐ No – certified copy obtained from supplier.
Supplier's ledger available	☐ Yes ☐ No
Advice for credit to supplier	☐ Prepared for entire PO ☐ Part of PO and PO closed. ☐ Prepared for part of PO and balance material awaited.

Remarks by purchase:

Prepared by	Sign	Date	Purchase manager	Sign	Date

Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not delivered or other reasons) attach this note to original PO, original requisition, original bill and proof of delivery and send to MD.

CANCELLED

PO- 513

APPROVED BY
05 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

82914

23.11.21 11:49:57

From Company : **Paramount Estates**
 5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
 G S T No. : 36AAJFP4202C1ZP

Supplier Details

Summit Sales LLP
 5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Doc No	82914	180009
Doc Date	23-11-2021	
Quote No	Nil	
Quote Date	23-11-2021	
SupplyType	Supply	

Item Name	Qty	Rate	Dis%	GST	Amount
1 2360 - Carpentry - doors - Panel Doors - Others - Nos 38"x80"	1.00	2,660.00	0.00	18.00	3,138.80
2 2169 - Carpentry - hardware - SS Mortise Lock - other - nos	1.00	2,350.00	0.00	18.00	2,773.00
3 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	4.00	541.00	0.00	18.00	2,553.52
4 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	3.00	218.00	0.00	18.00	771.72
5 2092 - Carpentry - hardware - Door Stopper - NA - nos	5.00	105.00	0.00	18.00	619.50

Rupees : Nine Thousand Eight Hundred Fifty Six and Paise Fifty Four Only.

Total Order Value ... 9,856.54**Terms and Conditions :-**

Specification / Brand	As per details given in the quotation. Rate per sft Rs/- 112.35 + 18% Gst
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all GST taxes
Delivery Date	with in a day
Delivery Location	Paramount Residency - Phase I Sy No. 176, Near Shilpa Layout, Nagaram, Hyderabad. Phone. Contact: Security 65137111, Admin. - 9246824538
Penalty For Delay	Nil
Transportation Cost	Transport by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 2C Block flat no 505, purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

*This material not Received
 Please Cancel the Po*

Chud
 26/02/22

For **Paramount Estates**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name : _____

Date : / /

Purchase Order

Page(s) 1 Of 1

23-Nov-21 2:29:53 PM



82914

23.11.21 11:49:57

From Company : **Paramount Estates**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAJFP4202C1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

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SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

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Delivery Date with in a day

Delivery Location Paramount Residency - Phase I
Sy No. 176, Near Shilpa Layout, Nagaram, Hyderabad.

Phone. Contact: Security 65137111, Admin. - 9246824538

Penalty For Delay Nil

Transportation Cost Transport by us

Warranty Nil

Advance Paid Nil

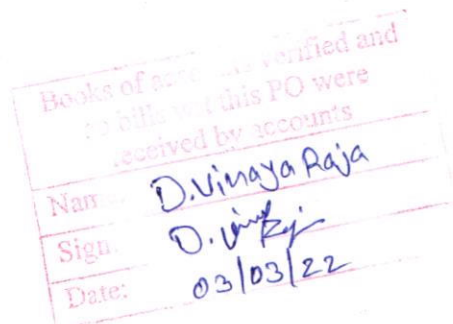
Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for 20 Block flat no 505, purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

**CANCELLED**

PO - 513

For **Paramount Estates**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name :

Date : _/_/

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Requisition Form - WPC Panel Doors and hardware													
Company		Paramount Estate		Site & Phase		Paramount Residency(PMR-1)							
Req. no.		180009		Req. Date		15-11-2021							
Material required before		Urgent		ID no.		71238							
Prepared by:		G. Chandra kanth		Approved by (sign):									
Flat / Block no:		2C-Block Flat no :-505											
Type A1 1100 Sft 2BHK Order Value:		1		Flats									
Type A2 1100 Sft 2BHK Order Value:		0		Flats									
S No.	Item Description	Units	Qty required for type B 1790 sft 2BHK flat	Qty required for type A 1620 sft 3BHK flat	3 BHK flats requirement	3BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Qty in sft	Qty in sq mts	Inward No	Date
1	Wpc Panel Doors-38" x 80"	nos	-	1	-	1	1	-	1	20.6	1.9		
2	Wpc Panel Doors-32" x 82"	nos	-	-	-	1	-	-	0	0.00	0.00		
3	Wpc Panel Doors-32" x 80"	nos	-	-	-	1	-	-	0	0.00	0.00		
4	Wpc Panel Doors-26" x 82"	nos	-	-	-	1	-	-	0	0.00	0.00		
5	Wpc Panel Doors-26" x 80"	nos	-	-	-	1	-	-	0	0.00	0.00		
6	Mortise Lock	nos	-	1	-	1	1	-	1	-	-		
7	Cylindrical Locks	nos	-	4	-	1	4	-	4	-	-		
8	SS Hinges-4" with screws	nos	-	3	-	1	3	-	3	-	-		
9	Magnetic Door Stopper	nos	-	5	-	1	5	-	5	-	-		
	Total						14	-	14	20.56	1.91		

APPROVED
11 NOV 2021
P. PREBHA R
MANAGE PURCHASE

8/2/14