Form for closure of purchase order . Scan Id 79553

Data required from site/engineers:				
PO no.:	77496		PO date:	18/6/21
Req. no.:	168375		Req. date:	8/6/21
~~Material received~~	☑ ~~Part~~ □ Full		~~MRN nos.:~~	
If material partially delivered then can balance material be ordered by new requisition/PO	☑ No further material required and PO can be closed. □ No material cannot be ordered by new PO. □ PO can be closed and balance material can be ordered by new requisition.		Can PO be closed?	☑ Yes □ No
Remarks by engineer:	Po to close			

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date
Harsha	[signature]	4/3			

Data required from accounts:	
Are any bills received wrt to this PO.	☑ Yes for full PO □ Yes for part of PO □ No.
Scan ID nos. of advice for credit to supplier	
Remarks by Accountants:	Full bill received

Notes: 1. Accountants to attach hard copy of purchase voucher.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
D. Hary	[signature]	4/3/22			

Action taken by purchase:	
Status of PO	□ PO closed and email sent to supplier. □ PO open material awaited.
Status of proof of delivery:	☑ Proof of delivery received. □ Proof of delivery not available with site or purchase.
Original barcoded PO available	☑ Yes □ No – certified copy received from accounts.
Original bill available	☑ Yes □ No – certified copy obtained from supplier.
Supplier's ledger available	□ Yes ☑ No
Advice for credit to supplier	□ Prepared for entire PO ☑ Part of PO and PO closed. □ ~~Prepared for part of PO and balance material awaited.~~
Remarks by purchase:	Po to close

Prepared by	Sign	Date	Purchase manager	Sign	Date
Harsha	[signature]	4/3		~~nnn~~	

Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not delivered or other reasons) attach this note to original PO, original requisition, original bill and proof of delivery and send to MD.

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6/7/21	Prepared by:	HEMENDRA
PO/WO no.	77496	PO / WO Date.	18/6/21
Supplier Name	Palani Trading Co	PO/WO amount	15,22,500/=
Firm/Company	S.S LLP	Project	SS LLP MA
Sl. No.	Bill No.	Bill Date	Bill amount
1	13	1/7/21	33,130/-
2	14	2/7/21	33,130/-
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			66,260/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN /
1.	—	—	—	□ Yes □ No
2.	—	—	—	□ Yes □ No
3.				□ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier: 62,947/-	~~66,260/-~~
Amount E – PO / WO value:	15,22,500/=
Amount F – Difference (A – E): GST-18%	14,56,240/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. ___ /- □ No ~~76,800/-~~ 76,800/- (-) 5% 3315
Payment – due date	10/7/21
Remarks: Amount to be Payable Rs. 62,947/-	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 06 JUL 2021 MITESH PATODI MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36BGRPM0894E1Z0 Subject to Tandur Jurisdiction Ph. 9885277560 9440564247

PASARI TRADING COMPANY

Suppliers of : All kinds of Rough & Polished Stones & Fullers Earth Products

Plot No. 10, Sy. No. 108, Pathakunta, Near Saipur Road, TANDUR-501 141. Vikarabad Dist. (T.S.)

TAX INVOICE

Invoice No. 13 Date 1.7.2021

M/s. Summit sales LLP
M.G. Road Secunderbad (T.S)

GSTIN: 36ACQFS2044C1Z7 Lorry No. TS34T 2050

Way Bill No. ——

HSN Code	PARTICULARS	No. of Stones	SIZES	Total Sq. Fts.	Rate per Sq. Ft.	AMOUNT Rs.	Ps.
2521	Lime stone	544	2x2	2176	14/50	31552	00

INWARD
Inward No: 1687 Dt: 2/7/21
MRN No: Dt:
Received By: Sign: Nizam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

Rupees Thirty Three Thousand one Thirty only

TOTAL	31552	00
CGST 2/5%	789	00
SGST 2/5%	789	00
IGST ___%	——	
TOTAL	33130	00

Bank Details :

N.B. : We are not responsible for any damage or breakage in transit or accident.

Customer Signature.

81956
617

For : PASARI TRADING COMPANY

GSTIN : 36BGRPM0894E1Z0 Subject to Tandur Jurisdiction Ph. 9885277560 9440564247

PASARI TRADING COMPANY

Suppliers of : All kinds of Rough & Polished Stones & Fullers Earth Products

Plot No. 10, Sy. No. 108, Pathakunta, Near Saipur Road, TANDUR-501 141. Vikarabad Dist. (T.S.)

TAX INVOICE

Invoice No. 14 Date 2.7.2021

M/s. Summit Sales LLP

M.G Road, Secunderabad (T.S)

GSTIN: 36ACGFS2044C1Z7 Lorry No. TS12UC4466

Way Bill No.

HSN Code	PARTICULARS	No. of Stones	SIZES	Total Sq. Fts.	Rate per Sq. Ft.	AMOUNT Rs.	Ps.
2521	Limestone	544	2x2	2176	14/50	31552	00

INWARD 16818 2/7/21 Nizam

Rupees Thirty Three Thousand one Thirty only	TOTAL	31552	00
	CGST 2.5 %	789	00
	SGST 2.5 %	789	00
Bank Details :	IGST ___ %	—	
	TOTAL	33130	00

N.B.: We are not responsible for any damage or breakage in transit or accident.

Customer Signature.

INWARD No. 81957 Date 6/7

For : PASARI TRADING COMPANY

Purchase Order

77496
10.06.21 10:30:29

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Pasari Trading Company	**Doc No**	77496	168735
Plot no. 10, Sy.No. 108, Pathakunta, Near Saipuri Road, Tandur - 501141, Vikarabad Dist.(T.S.)	**Doc Date**	18-06-2021	
	Quote No	Nil	
GSTIN 36BGRPM0894E1Z0	**Quote Date**	07-06-2021	
7013445730	**SupplyType**	Supply	

Kind Attn : Mr. Madhu Pasari

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8525 - Stone - other - Tandoor Stone - other - sft 23" x 23"	100,000.00	14.50	0.00	5.00	1,522,500.00
			Total Order Value . . .			**1,522,500.00**

Rupees : Fifteen Lakh(s) Twenty Two Thousand Five Hundred Only.

Terms and Conditions :-

Specification / Brand	All items machine cut. 25mm to 30mm thickness.
Payment Terms	Balance on delivery in parts on raising bills - less 5% advance paid.
Tax	All taxes included in above price.
Delivery Date	4000sft per Truck load x 2 = 8000sft approx. per week.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra Rs. 1/- per sft for Genome Valley site.
Warranty	Nil
Advance Paid	Rs. 76,800/- to be pay advance vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage in your account. Above order for SSLLP stock replenishing purpose. ldng included & uldng in our scope.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

1/7/21 - B.No. 13 = 33,130/-
2/7/21 B.No. 14 = 33,130/-
66,260/-

For *Summit Sales LLP*
Authorised Signatory
21/06/2021
Name :

Accepted the above Terms And Conditions
For *Pasari Trading Company*
Name :

Requisition Form

Company Name:	SUMMIT SALES LLP		Date:	08-06-2021	
Site & Phase :	SUMMIT HOUSING LLP		Time:	11:00	
Supplier			Req. No	168735	
Material required before date:			ID No.	66537	

No	Description	Size	Quantity	Units	Inward No	Date
1	Tandur Stone	23" x 23"	100000	sft		
	77496					

Remarks: For SSLLP Stock Replenishing

Prepared By	BHAVANI		
Sign. & Date	08-06-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
-9 JUN 2021
SOHAM MODI
MANAGING DIRECTOR

Tax	All taxes included in above price.
Delivery Date	4000sft per Truck load x 2 = 8000sft approx. per week.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra Rs. 1/- per sft for Genome Valley site.
Warranty	Nil
Advance Paid	Rs. 1,52,500/- to be pay advance vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage in your account. Above order for SSLLP stock replenishing purpose. ldng included & uldng in our scope.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For MDs APPROVAL
- [x] High Value/quantity beyond limits.
- [ ] Fo/Req. processed-post approval.
- [ ] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [ ] Other

T.D. Mpeeley 18/6/21

APPROVED BY
17 JUN 2021
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Pasari Trading Company*