PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/12/21	Prepared by:	Honda
PO/WO no.	83680	PO / WO Date.	17/12/21
Supplier Name	Sri Arihant Steel	PO/WO amount	56,144/-
Firm/Company	SSLLP	Project	SRUP Sorcup
Sl. No.	Bill No.	Bill Date	Bill amount
1	1307	17/12/21	59,733/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			56,505/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	1307	17/12/21	100944	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	2500/- + 18%, Less 236+18%	3,228/-
Amount C –Other Debits :		
Amount D (D=A+B-C) – Amount to be credited to the supplier:		59,733/-
Amount E – PO / WO value:		56,144/-
Amount F – Difference (A – E): GST-18%		3,589/-

Quantity received as per PO /WO	□ Yes ☑ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. -/- ☑ No
Payment – due date	3/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 27 DEC 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 1,00,000/-

To scan

Form for closure of purchase order Scan Id 93385

Data required from site/engineers:				
PO no.:	83680		PO date:	17/1/24
Req. no.:	169271		Req. date:	"
Material received	☐ Part ☑ Full . Excon		MRN nos.:	
If material partially delivered then can balance material be ordered by new requisition/PO	☐ No further material required and PO can be closed. ☐ No material cannot be ordered by new PO. ☐ PO can be closed and balance material can be ordered by new requisition.		Can PO be closed?	☑ Yes ☐ No
Remarks by engineer:	PO closed			

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date
Harsha	[signature]	4/3			

Data required from accounts:	
Are any bills received wrt to this PO.	☑ Yes for full PO ☐ Yes for part of PO ☐ No.
Scan ID nos. of advice for credit to supplier	
Remarks by Accountants:	Bill received

Notes: 1. Accountants to attach hard copy of purchase voucher.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
Dhanraj	[signature]	5/3/22			

Action taken by purchase:	
Status of PO	☑ PO closed and email sent to supplier. ☐ PO open material awaited.
Status of proof of delivery:	☑ Proof of delivery received. ☐ Proof of delivery not available with site or purchase.
Original barcoded PO available	☑ Yes ☐ No – certified copy received from accounts.
Original bill available	☑ Yes ☐ No – certified copy obtained from supplier.
Supplier's ledger available	☐ Yes ☑ No
Advice for credit to supplier	☑ Prepared for entire PO ☐ Part of PO and PO closed. ☐ Prepared for part of PO and balance material awaited.
Remarks by purchase:	PO closed

Prepared by	Sign	Date	Purchase manager	Sign	Date
Harsha	[signature]	4/3		nnn	

Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not delivered or other reasons) attach this note to original PO, original requisition, original bill and proof of delivery and send to MD.

PO close

5/3/22

Form for closure of purchase order dt 3-3-22 ver2

Tax Invoice (ORIGINAL FOR RECIPIENT)

Sri Arihant Steels
17, 1st Floor, H.M. Ishaque Estate
M.G.Road, Secunderabad.
GSTIN/UIN: 36ADZPG3609B1ZK
State Name : Telangana, Code : 36
E-Mail : sriarihantsteels@gmail.com

Invoice No. 1307/21-22 e-Way Bill No. 171413108147	Dated 17-Dec-21
Delivery Note 1307	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No. 83680/169271	Dated 17-Dec-21
Dispatch Doc No.	Delivery Note Date 17-Dec-21
Dispatched through By Road	Destination
Bill of Lading/LR-RR No.	Motor Vehicle No. TS 07 UB 2069
Terms of Delivery	

Consignee (Ship to)
Summit Sales LLP
Behind Kingston PG College, Cherlapally
Hyerabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
Summit Sales LLP
5-4-187/3 & 4 , II Floor , M.G. Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Place of Supply : Telangana

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Tube 73069090**	73069090	**0.785 TN**	61,000.00	TN	**47,885.00**
	Loading & Other Exps					**236.00**
	Freight A/c					**2,500.00**
	CGST @ 9%			9	%	**4,555.89**
	SGST @ 9%			9	%	**4,555.89**
	Round Off					**0.22**
	Total		**0.785 TN**			**₹ 59,733.00**

E. & O.E

SUMMIT SALES LLP
IN WARD
No: 88923
Date: 24/12
Sign:
R.R. DIST.

Amount Chargeable (in words)
INR Fifty Nine Thousand Seven Hundred Thirty Three Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	50,621.00	9%	4,555.89	9%	4,555.89	9,111.78
73069090 Total	**50,621.00**		**4,555.89**		**4,555.89**	**9,111.78**

Tax Amount (in words) : **INR Nine Thousand One Hundred Eleven and Seventy Eight paise Only**

Company's Bank Details
A/c Holder's Name: **Sri Arihant Steels**
Bank Name : **DBS Bank India Ltd A/c No : - 856200069474**
A/c No. : **856200069474**
Branch & IFS Code: **Mumabi & DBSS0IN0811**

Declaration
1.We declare that this invoice shows the actual price of the goods described & that all particulars are true & correct.
2.Discrepancy in quality or quantity should be intimated at the time of delivery only or 72 hrs else deemed that material is specified as per Purchase order.
3.After Due date Credit charges will be charged @ 24 % PA., Or 40/- Rs PMT, till the date of receipt which ever is higher. 4. MSME UDYAM : UDYAM-TS-02-0006685

for Sri Arihant Steels
SRI ARIHANT STEELS SEC'BAD
Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Subject to Secunderabad Jurisdiciton

SRI ARIHANT STEELS

Iron & Steel, Hardware & Project Suppliers

17, F.F., H.M. Ishaque Estate, M.G. Road, Secunderabad - 500 003.

Office : 040-48512299, E-mail : sriarihantsteeis@gmaii.com

GSTIN : 36ADZPG3609B1ZK

No. 1307

DELIVER CHALLAN / TAX INVOICE

Date : 17-12-21

Quotation No. Verbal	P.O. No.: 83680 / 169271
Quotation Date : 17.12.21	P.O. Date : 17.12.21
Vehicle No. : TS 07 UB 2067	Way Bill No. : 171413108147

Details of Receiver (Billed to)

Summit Sales LLP
5-4-187/3&4. IInd floor
MG Road, Secunderabad - 03

GSTIN : 36ACOFS2044C1Z7

Details of Consignee (Shipped to)

Summit Housing LLP
Behind Kingston PG College
Chelapally. Hyderabad-51
9618244433

S.No.	DESCRIPTION	HSN/SAC	Quantity	Units	Rate	Amount
1)	MS Tube 40x40x2.8mm 40x40	73069090	0.785	MTs	61000	47885 00
					loading	236 00
					Freight	2500 00
						50621 00
					CGst 9%	4555 89
					SGst 9%	4555 89
					Round off	0 22
						59733 00

INWARD
Inward No:
MRN No:
Received By:
Dt: 18/12/21
Dt:
Sign:
SUMMIT SALES LLP

Terms Conditions

1. We declare that this invoice shows the actual price of the goods described & that all particulars are true & correct.
2. Discrepancy in quality or quantity should be intimated at the time of delivery only or 72 hrs else deemed that material is specified as per Purchase order.
3. After Due date Credit charges will be charged @24% PA., or 4% Rs. PMT till the date of receipt which ever is higher

SUMMIT SALES LLP
IN WARD
No: 76454
Date: 24/12
Sign:
R.R. DIST.

For SRI ARIHANT STEELS

SRI ARIHANT STEELS SEC'BAD

Authorised Signatory

श्री

Subject to Secunderabad Jurisdiciton

SRI ARIHANT STEELS

Iron & Steel, Hardware & Project Suppliers

17, F.F., H.M. Ishaque Estate, M.G. Road, Secunderabad - 500 003.

Office : 040-48512299, E-mail : sriarihantsteels@gmail.com

GSTIN : 36ADZPG3609B1ZK

No. 1307

DELIVER CHALLAN / TAX INVOICE

Date : 17·12·21

Quotation No. Veebal	P.O. No. : 83680 | 169271
Quotation Date : 17·12·21	P.O. Date : 17·12·21
Vehicle No : TS 07 UB 2069	Way Bill No. : 171413108147

Details of Receiver (Billed to)

Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad-03

GSTIN : 36ACQFS2044C1Z7

Details of Consignee (Shipped to)

Summit Housing LLP
Behind Kingston PG College
Cheelapally, Hyderabad-51
9618244433

S.No.	DESCRIPTION	HSN/SAC	Quantity	Units	Rate	Amount
1)	MS Tube 40x40x2.8mm 40Nos	73069090	0.785	MTs	61000	47885
					loading	236
					Freight	2500
						50621
					CGst 9%	4555
					SGst 9%	4555
					Round Off	0
						59733

INWARD
Inward No: 17403 Dt: 20/12/21
MRN No: 100944 Dt: 21/12/21
Received By: Sign:
SUMMIT SALES LLP

INWARD
Inward No: 10595 Dt:
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

Terms Conditions
1. We declare that this invoice shows the actual price of the goods described & that all particulars are true & correct.
2. Discrepancy in quality or quantity should be intimated at the time of delivery only or 72 hrs else deemed that material is specified as per Purchase order.
3. After Due date Credit charges will be charged @24% PA., or 40/- Rs. PMT till the date of receipt which ever is higher
4. UDYAM : UDYAM-TS-02-0006685

For SRI ARIHANT STEELS

Authorised Signatory

ARJUN WEIGH BRIDGE

SHED NO. 1, PHASE II, CHERLAPALLY 500 051.
COMPUTERISED 100 TONNES WEIGH BRIDGE

Weigh Slip Recd on 20/12/21

SERIAL No.: 835 VEHICLE No.: TS07UB2069

GROSS :	2690	Kg	DATE :	17-12-21	TIME :	16:38
TARE :	1900	Kg	DATE :	17-12-21	TIME :	17:16
NETT :	790	Kg				

WEIGHMENT CHARGES Rs. : 40

INWARD
Inward No: 1058 Dt: 17/12/21
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

Operator's Signature

* Our responsibility ceases once the Vehicle leaves the platform. 24 Hours Service

Purchase Order

 21-12-2021 14:48:16 Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Arihant Steels	**Doc No**	83680	169271
Shop No,17, 1 st floor, F.F.H.M. Ishaque Estates, M.G Road, Secunderabad-500003	**Doc Date**	17-12-2021	
	Quote No	Nil	
GSTIN 36ADZPG3609B1ZK	**Quote Date**	17-12-2021	
66382042/27816848 9246825558	**SupplyType**	Supply	

Kind Attn : Mr. Yogesh Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8104 - Steel - other - Sq. pipe - 40x40mm - kgs *1 1/2" x 1 1/2" x 2.7mm thick - 40 lengths*	780.00	61.00	0.00	18.00	56,144.40
			Total Order Value . . .			**56,144.40**

Rupees : Fifty Six Thousand One Hundred Fourty Four and Paise Fourty Only.

Terms and Conditions :-

Specification /	Item shall be of 19.5kgs per 20' length. weighment slip must be attach.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for making of MS Gate of GVRC site.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Sri Arihant Steels***