PURCHASE DIVISION
Advice for approval for credit to supplier

(F)

Date:	23/03/22	Prepared by	Ramya	Serial no.	
Supplier name	Ganesh tube traders			HO inward no.	
Firm/Company	SSCLP	Project	SHCLP	HO received date	
PO/WO date	07/3/22	PO/WO No.	86133	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	756	21/3/22	9,912./-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			9,912/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	105214	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			9,912/-
Amount E – PO / WO value:			16,225/-
Amount F – Difference (A – E):			6,613/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/03/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	[signature]				
Date	23/03/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

GANESH TUBE TRADERS

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:

lair

Bill To : **SUMMIT SALES LLP** 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Invoice No. : **756** Ref. No. : **86133** Invoice Date : **21-Mar-2022** Destination :
Ship To : **SUMMIT SALES LLP** 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Vehicle No. : E-way Bill No : Despatch From :

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**WALL PUTTY** *30KG*	321490	18 %	**10 NO**	840.00	NO		**8,400.00**
	CGST							**756.00**
	SGST							**756.00**
					Total:			**9,912.00**

INWARD
Inward No: 17913 Dt: 22/3/22
MRN No: 105214 Dt: 23/3/22
Received By: Sign:
SUMMIT SALES LLP

9246364748

Total Amount In Words: **INR Nine Thousand Nine Hundred Twelve Only**

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
321490	8,400.00	9%	756.00	9%	756.00	1,512.00
Total	**8,400.00**		**756.00**		**756.00**	**1,512.00**

Tax Amount (in words) : **INR One Thousand Five Hundred Twelve Only**

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200014835551**
Branch & IFS Code: **PG ROAD,SEC-BAD & HDFC0000042**

SUMMIT SALES LLP S. DIST. INWARD No. 92511 Date: 22/3 Sign:

For GANESH TUBE TRADERS

GANESH TUBE TRADERS SEC-BAD

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct

Jaquar SUDHAKAR ASTRAL VIKING Finolex

5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ , SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066568587 9246330441
Email : ganeshtubetraders@gmail.com

Purchase Order

 07-03-2022 12:13:18

86133
28.02.22 2:52:28

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganesh Tube Traders 5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.	**Doc No**	86133	169527
	Doc Date	07-03-2022	
	Quote No	Nil	
GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751	**Quote Date**	07-03-2022	
9246330441. 9949248666	**SupplyType**	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6602 - Paints - Wall Care Putti - NA - kgs *30kg*	10.00	840.00	0.00	18.00	9,912.00
2	6613 - Paints - Red Oxide Powder - NA - Kgs	30.00	75.00	0.00	18.00	2,655.00
3	6614 - Paints - Blue Oxide Powder - NA - Kgs	20.00	80.00	0.00	18.00	1,888.00
4	6517 - Paints - Black oxide powder - NA - kgs	20.00	75.00	0.00	18.00	1,770.00
					Total Order Value . . .	**16,225.00**

Rupees : Sixteen Thousand Two Hundred Twenty Five Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	739	12/3/22	6,613/-
2.			
3.			
4.			
5.			

Blnc Amount: 9,912/-

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Ganesh Tube Traders***

Name : ____________

Date : __/__/__

Requisition Form

Company Name:	SSLLP	Date:	04.03.2022
Site & Phase :	SSHLP	Time:	1:00
Supplier		Req.No.	169527
Material required before date:		ID No.	74387

No	Description	Size	Quantity	Units	Inward No	Date
1	Wallcare putty	20kg	10	Bags		
2	Black oxide 86133	1kg	20	nos		
3	Blue oxide	1kg	20	nos		
4	Red oxide	1kg	30	nos		
5	Turpentine oill	1ltrs	10	nos		
6	Indigo Floor paint (yellow,grey)	4ltrs	10	ltrs		

Remarks: For Stock Repleneshing purpose

Prepared By	N.Vanajakshi	Approved by	APPROVED BY
Sign.& Date	04.03..2022	Sign. & Date	05 MAR 2022

Note: On receipt of material at site write inward number and date in last 2 columns.

SOHAM MODI
MANAGING DIRECTOR