PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	23/03/22	Prepared by	Ramya	Serial no.	
Supplier name	Shubham Enterprises			HO inward no.	
Firm/Company	SSCLP	Project	SHCLP	HO received date	
PO/WO date	17/2/22 ~~22/3/22~~	PO/WO No.	85643	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	SE/21-22/2972	22/3/22	8,098/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	8.098/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	105210	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8.098/-
Amount E – PO / WO value:	247,287.88
Amount F – Difference (A – E):	239,189
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	28/03/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	[signature]				
Date	23/03/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 29308151

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/2972	**Date :** 22-Mar-22	P.O. No. : 85643 // 169475	Date : 22-Mar-22
Reverse Charge (Y/N) : No		D.C. No. :	Date :
State : Telangana	State Code : 36	Vehicle No. :	E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**	**SUMMIT SALES LLP** 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 D LINK CAT 6 DATA CABLE	85444992	305 METER	22.50	6,863.00
				6,863.00
CGST TAX 9 %				617.67
SGST TAX 9%				617.67
ROUNDED				(-)0.34
				8,098.00

INWARD
Inward No: 17910 Dt: 22/3/22
MRN No: 105210 Dt: 23/3/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 925/3
Date: 22/3
Sign:
R.R. DIST.

9246364748

Indian Rupees Eight Thousand Ninety Eight Only
Despatched Through :
Destination :

SUDHAKAR PIPES AND FITTINGS | Honeywell THE POWER OF CONNECTED | norisys® | AKG | Bharat M.S. Pipes | HAVELLS | MODI'S CASING 'N' CAPPING | CONDUIT PIPES TRUNKINGS | TAPES | FLEX FIT

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. **Cheque return Charges Rs. 500/-**
5. Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
   IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

SHUBHAM ENTERPRISES SEC'BAD

Purchase Order

 21-02-2022 13:05:07

85643
14.02.22 2:32:33

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises 5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc No**	85643	169475
	Doc Date	17-02-2022	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote No**	NIL	
040-66318150/23468151 9849153774	**Quote Date**	14-02-2022	
	SupplyType	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3509 - Computers and Peripherals - Internet Cable - NA - mtrs *Cat-6 cable-305mtrs*	305.00	20.50	0.00	18.00	7,377.95
2	4782 - Electrical - wires - A1 service Wire - 7/20 - mts	500.00	17.00	0.00	18.00	10,030.00
3	4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos	600.00	191.46	50.00	18.00	67,776.84
4	4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos	900.00	151.65	50.00	18.00	80,526.15
5	4500 - Electrical - conducting - PVC bend - other - nos *1.5*	1,500.00	18.76	50.00	18.00	16,602.60
6	4546 - Electrical - other - Deep Box - 25mm - nos	300.00	81.36	50.00	18.00	14,400.72
7	4777 - Electrical - conducting - Junction Box - 25mm - nos	900.00	59.02	50.00	18.00	31,339.62
8	4564 - Electrical - other - Fan Box - 1 In - nos	50.00	23.00	0.00	18.00	1,357.00
9	4585 - Electrical - other - Insulation tape - NA - nos	540.00	9.00	0.00	18.00	5,734.80
10	4617 - Electrical - other - Metal box - 8way - nos	90.00	46.00	0.00	18.00	4,885.20
11	4613 - Electrical - other - Metal box - 2way - nos	100.00	22.00	0.00	18.00	2,596.00
12	4801 - Electrical - conducting - PVC round cover - 6 In - Nos	200.00	8.00	0.00	18.00	1,888.00
13	4568 - Electrical - other - Flexible pipe - 19mm - mtrs	500.00	4.70	0.00	18.00	2,773.00
					Total Order Value . . .	**247,287.88**

Rupees : Two Lakh(s) Fourty Seven Thousand Two Hundred Eighty Seven and Paise Eighty Eight Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	SE/21-22/2605	25/2/22	2,39,915.00
2.			
3.			
4.			
5.			

Terms and Conditions :-

Specification / Brand All items shall be of Sudhkhar brand

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

For ***Summit Sales LLP***

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ______

Date : __/__/____

Purchase Order

 21-02-2022 13:05:07

Original / Office Copy / Purchase Div.Copy

Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Prices shall remain fixed(Subject to change in GST) for a period of 4 months.

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ______________

Date : __/__/___

Requisition Form

Company Name:	SSLLP	Date:	14.02.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169475
Material required before date: 10.01.2022		ID No.	73872

No	Description	Size	Quantity	Units	Inward No	Date
1	Ct 6 cable	305mtrs	1	Bundle		
2	A1 service wire	7/20	500	Mtrs		
3	Pipe	1"1.5mm	600	Nos		
4	Pipe	1"1.2mm	900	Nos		
5	Bends	1.5mm	1500	Nos		
6	Deep box	25mm	300	Nos		
7	Junction box	25mm	900	Nos		
8	Fan box	1"	50	Nos		
9	Insulation tapes		540	Nos		
10	Metal box 85643	8	90	Nos		
11	Metal box	6	500	Nos		
12	Metal box	2	100	Nos		
13	PVC Round covers	6"	200	Nos		
14	Flexible pipe	19mm	500	Nos		

Remarks: For Stock Repleneshing purpose

APPROVED BY
16 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

Prepared By	N.Vanajakshi	Approved by	
Sign.& Date	14.02..2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.