

Prepared by:	T.D. Murthy		
Report Date	25-03-2022		
Site	Silver Oak Villas - III		

List of requisitions Where PO/WO not prepared 3 working days after requisition:

Requisition No	Requisition Date	Material Description	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
183988	05-03-2022	UPVC Windows	Cancelled		
183993	07-03-2022	MS Gate	Cancelled		
184003	10-03-2022	MI Cameras	PO issued no. 86404		
184008	10-03-2022	Powder Coated Grills	PO to be issued - Req. missed		
184009	10-03-2022	Powder Coated Grills	PO to be issued - Req. missed		
184015	15-03-2022	Crema Marfil	PO to be issued - Req. missed		
184019	16-03-2022	PVC Materials	Delivered		
184020	16-03-2022	CPVC Material	Delivered		
184021	16-03-2022	Eco Drain materials	PO issued no. 86569,86605		
184022	16-03-2022	Eco Drain materials	PO issued no. 86568,86602,86603		
184023	16-03-2022	CPVC Material	Delivered		
184024	16-03-2022	PVC Materials	Delivered		

List of requisitions Where PO/WO is prepared and items have not received at site

183780	11-12-2021	Urban wood natural - 56 boxes	Collect from SSLLP		
183909	01-02-2022	Regal Beige	Collect from SSLLP		
183913	01-02-2022	Door panels and hardware	Delivered		
183925	24-12-2021	Ultra Sprinkler HL	Delivered		
183946	16-02-2022	CPVC Material	Delivered		
183949	19-02-2022	Bathroom Tiles	Collect from SSLLP		
183952	19-02-2022	Bathroom Tiles	Collect from SSLLP		
183953	22-02-2022	Ultra sprinkler	Delivered		
183954	24-02-2022	Country Alomond Tiles	Collect from SSLLP		
183956	25-02-2022	Regal Beige	Collect from SSLLP		
183957	25-02-2022	Bathroom Tiles	Delivered		
183958	25-02-2022	Bathroom Tiles	Delivered		
183962	25-02-2022	Water Tanks	Delivered		
183968	01-03-2022	Bathroom Tiles - Ultra Sprinklers	Collect from SSLLP		
183969	01-03-2022	Bathroom Tiles - Ultra Sprinklers	Collect from SSLLP		
183972	01-03-2022	Bathroom Tiles - Jaipur Panna	Collect from SSLLP		
183973	01-03-2022	Bathroom Tiles	Collect from SSLLP		
183975	03-03-2022	Electrical bends and junction box	Delivered		
183976	03-03-2022	Bathroom Tiles	Collect from SSLLP		
183977	03-03-2022	Country Rosso tiles	Collect from SSLLP		
183979	03-03-2022	Bathroom Tiles	Collect from SSLLP		
183980	03-03-2022	ISL Carara Tiles	Collect from SSLLP		
183981	03-03-2022	ISL Carara Tiles	Delivered		
183982	03-03-2022	Bathroom Tiles	Collect from SSLLP		
183985	04-03-2022	Electrical Conducting material	Delivered		
183987	05-03-2022	UPVC Windows	Contact supplier		
183994	07-03-2022	UPVC Windows	Contact supplier		
184000	10-03-2022	PVC pipes	Delivered		
184002	10-03-2022	Electrical switches	Delivered		
184013	12-03-2022	WPC Door Frames	Delivered		
184016	16-03-2022	Concealed Flush Tank	Collect from SSLLP		
184017	16-03-2022	Concealed Flush Tank	Collect from SSLLP		
184018	16-03-2022	Rigid pipes and elbows	Delivered		
184025	16-03-2022	General Items	Delivered		

T.D. Murthy
25/3/22

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silver Oak Villas part-III	Date:	19-03-2022
Site:	Silver Oak Villas part-III	Prepared by:	B.Meenakshi
Report From / To	11-03-2022 to 19-03-2022 (fri to sat)	Approved by:	K Purshotham
Report Date	19-03-2022		

List of requisitions numbers missing in the report*:

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO*
183988	05-03-22	1-8	UPVC windows	
183993	07-03-22	1-4	MS gates	Cancelled
184003	10-03-2022	1	MI cameras	
184008	10-03-2022	1-5	Powder coated grills	
184009	10-03-2022	1-5	Powder coated grills	
184015	15-03-2022	1-11	Crema marfil	P.O. take inn
184019	16-03-2022	1-32	PVC material	D
184020	16-03-2022	1-36	CPvc material	D
184021	16-03-2022	1-5	Eco drain material	86569, 86605
184022	16-03-2022	1-5	Eco drain material	86568, 86602, 86603
184023	16-03-2022	1-36	CPvc material	D
184024	16-03-2022	1-32	PVC material	D

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s
183780	11-12-2021	1	Urban wood natural 56 box pending	Material not available
183909	01-02-2022	01	Regal Beige	Material not available
183913	01-02-2022	08	Door pannels and hardware	Stock not available at supplier
183925	24-12-2022	01	Ultra sprinkle HL	Stock not available at supplier
183946	16-02-2022	02	CPVC union 1 1/4"-10 nos pending & hacksaw blade single and double pending	Material available at supplier and will be delivered by Tuesday
183949	19-02-2022	08	Bathroom tiles	Stock not available at supplier
183952	19-02-2022	08	Bathroom tiles	Stock not available at supplier
183953	22-02-2022	1-4	Bathroom tiles ultra sprinkler	Stock not available
183954	24-02-2022	1-7	Country almond tiles	Material available delivery by monday
183956	25-02-2022	1-7	Regal beige tiles	Stock not available
183957	25-02-2022	1-4	Bathroom tiles	Stock not available
183958	25-02-2022	1-4	Bathroom tiles	Stock not available
183962	25-02-2022	1-36	Water tanks pending	Material available delivery by monday
183968	01-03-2022	01-4	Bathroom tiles ultra sprinkler tiles	Stock not available
183969	01-03-2022	1-4	Bathroom tiles ultra sprinkler tiles	Stock not available
183972	01-03-2022	1-11	Jaipur panna tiles pending	Stock not available
183973	01-03-2022	1-4	Bathroom tiles	Stock not available
183975	03-03-2022	1-3	Electrical bends & junction box	Stock available delivery by Tuesday
183976	03-03-2022	1-4	Bathroom tiles	Stock not available
183977	03-03-2022	1-5	Country Rosso tiles	Stock available at supplier delivery by monday
183979	03-03-22	1-4	Bathroom tiles	Stock not available
183980	03-03-22	7	ISL Carara	Stock not available
183981	03-03-22	7	ISL Carara	Stock not available
183982	03-03-22	1-4	Bathroom tiles	Stock not available

183985	04-03-2022	1-11	Electrical conducting internal	Stock available delivery by Tuesday
183987	05-03-22	1-8	UPVC windows	Supplier delivery by Tuesday
183994	07-03-2022	1-8	UPVC windows	Supplier delivery by monday
184000	10-03-2022	1	PVC pipes pending	Stock available delivery by Tuesday
184002	10-03-22	1-24	Electrical switches	Material available delivery by monday
184013	12-03-22	1-5	WPC door frames	Delivery by wednesday
184016	16-03-22	1	Concealed Flush tanks	Material available delivery by monday
184017	16-03-22	1	Concealed Flush tanks	Material available delivery by monday
184018	16-03-22	1-2	Rigid pipes and elbows	Material available delivery by monday
184025	16-03-22	1-10	General items	Material available delivery by monday

No. of gate passes issued this week:

1 / 5

From No.

6593

To No.

6597

Delivery van site visit on: 1

14-03-2022, 16-03-2022, 19-03-2022

Inward report (MRN/other) & stock report emailed in pdf format to purchase?

Yes

Items not ordered but received:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74	-	-	
2.	10mm	.617	7.404	-	-	
3.	12mm	.89	10.68	-	-	
4.	16mm	1.58	18.96	-	-	
5.	20mm	2.47	29.64	-	-	
6.	25mm	3.86	46.32	-	-	
7.	32mm	6.32	75.84	-	-	
8.	Binding wire	-		Nill	Nill	Nill
OPC stock	Nill	OPC last weeks stock	Nill	PPC/PSC stock	Nill	PPC/PSC last weeks stock
Details	Project Manager			Admin Officer/Manager		Admin Audit
Sign				Munakshi		
Date	19-03-2022			19-03-2022		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiva@modiproperties.com and raikumar@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval input. 8. S Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material. 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!