PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	24/3/22	Prepared by	Monica	Serial no.	
Supplier name	SSLLP			HO inward no.	
Firm/Company	MPPL	Project	Saph Laes App	HO received date	
PO/WO date	19/3/22	PO/WO No.	86536	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22664	19/3/22	5721.82	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5721.82/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 105278	Proof of delivery matches MRN ☑ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5721.82/-
Amount E – PO / WO value:	5721.82/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/3/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monica	Prabhakar			
Sign:	Monica	APPROVED			
Date	24/3/22	25 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	22664
Modi Properties Pvt Ltd	Invoice Date.	19-03-2022
Sapphire Apartments, Flat no. 105, Chikoti Gardens, Begumpet, Hyderabad	PO No.	86536
	PO Date.	19-03-2022
	Req ID	72969
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	14-01-2022
	Loc Req No	183371

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5052 - Equipment - other - Water Purifier - other - Aquasure		1	4849.00	4,849.00	18	872.82
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	4,849.00		872.82
	436.41	436.41	Total Invoice Amount		5,721.82	

Rupees : Five Thousand Seven Hundred Twenty One and Paise Eighty Two Only.

SUMMIT SALES LLP INWARD No. 92357 Date: 19/3 Sign: R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

 19-03-2022 11:28:28

Purchase Order

86536
16.03.22 2:13:31

From Company :	**Modi Properties Pvt.Ltd.** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	86536	183371
Doc Date	19-03-2022	
Quote No	Nil	
Quote Date	19-03-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5052 - Equipment - other - Water Purifier - other - nos *Aquasure*	1.00	4,849.00	0.00	18.00	5,721.82
Rupees : Five Thousand Seven Hundred Twenty One and Paise Eighty Two Only.					**Total Order Value . . .**	**5,721.82**

Terms and Conditions :-

Specification / Brand	Brand is Aqua guard, eureka forbs
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Sapphire Apartments Flat No. 105, Chikoti Gardens, Begumpet, Hyderabad. Road next to Nalli Silks Phone. Contact: Security -2776-0476
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as specified the above order is for Gaurang modi-Flat no 105, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

B
Requisition Form

Company Name:	MPPL	Date:	14-01-2021
Site & Phase :	SAPHHAIRE APP	Time:	10:30 AM
Supplier		Req. No.	183371
Material required before date:	Urgent	ID No.	72969

No	Description	Size	Quantity	Units	Inward No	Date
1	AQUA GUARD	STD	01	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks : Towards Gaurang modi flat 105 purpose.

Prepared By	MEENAKSHI.N	Approved by	
Sign.& Date	14- 01-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

14/1/22

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☑ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
17 JAN 2022
SOHAM MODI
MANAGING DIRECTOR

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	19370
Modi Properties Pvt Ltd	DC Date.	19-03-2022
Sapphire Apartments, Flat no. 105, Chikoti Gardens, Begumpet, Hyderabad	PO No.	86536
	PO Date.	19-03-2022
	Req ID	72969
	Req Date	14-01-2022
GSTIN : 36AABCM4761E1ZM	Loc Req No	183371

	Description of Goods	HSN/SAC	Qty
1	5052 - Equipment - other - Water Purifier - other - nos		1
2			
3			
4			
5			
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Material Recd

SUMMIT SALES LLP
INWARD No: 78684
Date: 23/3
Sign:
R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory