

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 25/03/2022		Prepared by: MINISH.		Serial no. 2471	
Supplier name: Sri Sai Robith Marketing Company		HO inward no.			
Firm/Company: MRMLIP.		Project: BMR		HO received date	
PO/WO date: 07/03/2022		PO/WO No. 86180.		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	261	07/03/2022	15,406/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 15,406/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 104619.	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 15,406/-

Amount E – PO / WO value: 15,406/-

Amount F – Difference (A – E): NIL

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 04/04/2022

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

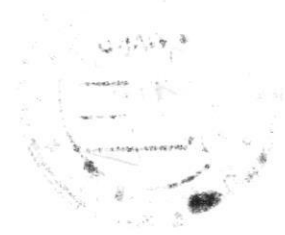
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Purchase Order

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07-03-2022 16:46:08

Or



86180

28.02.22 2:52:28

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Sri Sai Rohith Marketing Company
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur,
Hyderabad - 500 076.

GSTIN 36AMHPC9678H1ZM

9866512288

Doc No	86180	192888
Doc Date	07-03-2022	
Quote No	Nil	
Quote Date	07-03-2022	
SupplyType	Supply	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2226 - Carpentry - wood - Plywood - 12mm - sft 8'x4'-6 nos	192.00	68.00	0.00	18.00	15,406.08
Total Order Value . . .					15,406.08

Rupees : Fifteen Thousand Four Hundred Six and Paise Eight Only.

Terms and Conditions :-**Specification / Brand** All items shall be of 'Hardwood plywood, Laminate is greenlam**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Within 4days.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _____, Admin 9502211011

Penalty For Delay Nil**Transportation Cost** Nil**Warranty** Nil**Advance Paid** Nil

Other Terms We reserve the right items not confirming to qty & specs. Damage is in suppliers account, Above order for A Block drive way work,purpose.

Completion Date Nil**Measurment** Nil**Security** Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Sri Sai Rohith Marketing Company**

Name : _____

Date : ____/____/____

Company Name:		Requisition Form		24.02.22	
Site & Phase :		MODI REALTY MALLAPUR LLP		Date:	
Supplier		GULMOHAR RESIDENCY		Time:	
Material required before date:		Sai Rohit		Req. No.	
		URGENT		ID No.	
No	Description	Size	Quantity	Units	Inward No
				No's	Date
1.	Plywood (12mm)	8'x4'	6		
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

Remarks: For A-block drive way work purpose at GMR site .

Prepared By	A.janaki	Approved by	
Sign. & Date	24.02.22	Sign. & Date	

Note:



