PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25/03/2022	Prepared by	Minish.	Serial no.	2470
Supplier name	Mahalakshmi Traders.			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	01/03/2022	PO/WO No.	86612	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	7556.	24/03/2022	81,302/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 81,302/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	105294.	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	81,302/-
Amount E – PO / WO value:	81,302/-
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	04/04/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
25 MAR 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

MAHA LAKSHMI TRADERS
Beside Indian Overseas Bank,Main Road,
Alwal. Secunderabad - 500010
Ph - 9866920214 , 9177803094
GSTIN/UIN: 36AHEPK7054M1ZZ
State Name : Telangana, Code : 36
E-Mail : mahalakshmitradersalwal@gmail.com

Invoice No.	e-Way Bill No.	Dated
7556	151452753621	**24-Mar-22**
Delivery Note		
Reference No. & Date.		Other References
Buyer's Order No. **86612**		Dated **21-Mar-22**
Dispatch Doc No.		Delivery Note Date
Dispatched through		Destination
Bill of Lading/LR-RR No.		Motor Vehicle No. **TS10UA9758**

Consignee (Ship to)
Summit Housing LLP
Cherlapally,Behind Kingston PG College, Hyderabad, Ph -9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
Summit Sales Llp
5-4-187/3&4,11nd Floor ,Mg Road, Secunderabad, -500003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Place of Supply : Telangana

Sl No.	Description of Goods	HSN/SAC	Part No.	Quantity	Rate	per	Disc. %	Amount
1	**Geberit Alpha 15, Actuator Plates Bright Chrome**	39229000	115.045.21.2	**50 nos**	2,650.00	nos	48 %	**68,900.00**
	CGST							**6,201.00**
	SGST							**6,201.00**
	Total			**50 nos**				**₹ 81,302.00**

INWARD
Inward No: 17922 Dt: 24/3/22
MRN No: 105294 Dt: 25/3/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP IN WARD No. 92616 Date: 25/3 Sign: R.R. DIST.

9243647148

Amount Chargeable (in words)

E. & O.E

Indian Rupees Eighty One Thousand Three Hundred Two Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
39229000	68,900.00	9%	6,201.00	9%	6,201.00	12,402.00
Total	**68,900.00**		**6,201.00**		**6,201.00**	**12,402.00**

Tax Amount (in words) : **Indian Rupees Twelve Thousand Four Hundred Two Only**

Company's Bank Details
Bank Name : **Union Bank of India**
A/c No. : **560101000033494**
Branch & IFS Code : **Alwal & UBIN0910830**

Company's PAN : **AHEPK7054M**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAHA LAKSHMI TRADERS

MAHALAKSHMI TRADERS 9177803094 Alwal, Sec'bad

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 22-03-2022 10:52:27

86612
16.03.22 2:13:33

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Maha Lakshmi Traders
12/142, Beside India Overseas Bank, Main Road,Alwal

GSTIN 36ACQFS2044C1Z7

9866920214

Doc No	86612	169547
Doc Date	21-03-2022	
Quote No	Nil	
Quote Date	01-03-2022	
SupplyType	Supply	

Kind Attn : Mr.Kailash Choudhary

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7436 - Plumbing - sanitary - Flush Plate - NA - nos	50.00	2,650.00	48.00	18.00	81,302.00
			Total Order Value . . .			**81,302.00**

Rupees : Eighty One Thousand Three Hundred Two Only.

Terms and Conditions :-

Specification /	All items shall be of 'Geberit' brand, Alpha model.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 yrs on flush tank & 25 yrs guarantee on spare parts
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Replenshing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
23 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*

Authorised Signatory

Name : 22/03/2022

Accepted the above Terms And Conditions

For *Maha Lakshmi Traders*

Name : ____________

Date : __/__/____

Requisition Form

pany Name:	SSLLP	Date:	10.03.2022
ite & Phase :	SHLLP	Time:	10:[illegible]
Supplier		Req.No.	169547
Material required before date:		ID No.	74586

No	Description	Size	Quantity	Units	Inward No	Date
1	EWC+Seat cover+flush tank-wall hung		10	Nos		
2	Sanitary wash basin white	86339	20	Nos		
3	Sanitary wash basin pedastal	3/4	20	Nos		
4	Sanitary Concealed flush tank plate	8661	50	Nos		

Remarks: For Stock Replenish purpose

Prepared By	Vanajakshi	Approved by	APPROVED BY
Sign.& Date	10.03..2022	Sign. & Date	12 MAR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.