PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/03/2022	Prepared by	MANISH.	Serial no.	2463
Supplier name	Reflections Electricals Pvt Ltd.			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	23/03/2022	PO/WO No.	86675.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4683.	24/03/2022	24,638/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		24,638/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	105299.	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			24,638/-
Amount E – PO / WO value:			24,638/-
Amount F – Difference (A – E):			- NIL -
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	04/04/2022		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
25 MAR 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **4683**	Dated **24-Mar-2022**
	Delivery Note **1127**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **4683 dt. 24-Mar-2022**	Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **86675/169595**	Dated **24-Mar-2022**
	Dispatch Doc No.	Delivery Note Date **24-Mar-2022**
	Dispatched through **Your Self**	Destination **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**MCB 6A SP C Curve WM6ASPC**	853650	18 %	**96.0000 nos**	105.00	nos	**10,080.00**
2	**Isolator 40A FP WMISO40AFP**	853650	18 %	**24.0000 nos**	450.00	nos	**10,800.00**
							20,880.00
	OUTPUT CGST						**1,879.20**
	OUTPUT SGST						**1,879.20**
	Less : ***Rounding Off***						**(-)0.40**
	Total			**120.0000 nos**			**₹ 24,638.00**

INWARD
Inward No: 17922 Dt: 24/3/22
MRN No: 105299 Dt: 25/3/22
Received By: Sign: 81
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 92621
Date: 25/3
Sign:
R.R. DIST.

E. & O.E

Amount Chargeable (in words)

INR Twenty Four Thousand Six Hundred Thirty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
853650	20,880.00	9%	1,879.20	9%	1,879.20	3,758.40
Total	**20,880.00**		**1,879.20**		**1,879.20**	**3,758.40**

Tax Amount (in words) : **INR Three Thousand Seven Hundred Fifty Eight and Forty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

 23-03-2022 3:39:47 PM

Purchase Order

86675
16.03.22 2:13:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Doc No	86675	169595
Doc Date	23-03-2022	
Quote No	NIL	
Quote Date	21-03-2022	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4605 - Electrical - other - MCB - 6Amps - nos	96.00	105.00	0.00	18.00	11,894.40
2	4798 - Electrical - other - FP Isolator - NA - nos *40Amps*	24.00	450.00	0.00	18.00	12,744.00
					Total Order Value . . .	**24,638.40**

Rupees : Twenty Four Thousand Six Hundred Thirty Eight and Paise Fourty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand.
Payment Terms	Within 7 days of delivery.
Tax	Inclusive of all taxes
Delivery Date	Within 3days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	5 yrs
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	21.03.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169595
Material required before date:		ID No.	74894

No	Description	Size	Quantity	Units	Inward No	Date
1	Wall light for all rooms	Type-6	20	Nos		
2	Wall light for all rooms	Type-7	10	Nos	86673.	
3	MCB	6amps	96	Nos		
4	Isolater	40amps	24	Nos	86675	
5	Distribution box	6way	10	Nos	86676	

Remarks: For Stock repleneshing purpose.

Prepared By	Vanajakshi	Approved by	
Sign.& Date	21.03..2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
22 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED BY
21 MAR 2022
SOHAM MODI
MANAGING DIRECTOR