PURCHASE DIVISION

Advice for approval for credit to supplier

8

Date:	24/3/22	Prepared by	Monisha	Serial no.	2419
Supplier name	SSLLP			HO inward no.	
Firm/Company	MMRKLLP	Project	GHT	HO received date	
PO/WO date	23/3/22	PO/WO No.	86692	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22761	23/3/22	3,962.32/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,962.32/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	105253	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,962/-
Amount E – PO / WO value:	3,962/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	28/3/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monisha				
Sign:	Monisha				
Date	24/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22761
Mehta & Modi Realty Kowkur LLP	Invoice Date.	23-03-2022
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	86692
	PO Date.	23-03-2022
	Req ID	74913
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	23-03-2022
	Loc Req No	141307

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7021 - Plumbing - CP - Angle cock - 1/2 In - nos		13	258.30	3,357.90	18	604.42
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	3,357.90		604.42
	302.21	302.21	Total Invoice Amount		3,962.32	

Rupees : Three Thousand Nine Hundred Sixty Two and Paise Thirty Two Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 9256 3
Date: 23/3
Sign: L

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Fage(s) 1 Of 1   23-03-2022 13:41:36

86692
16.03.22 2:13:34

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	86692	141307
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	23-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7021 - Plumbing - CP - Angle cock - 1/2 In - nos	13.00	258.30	0.00	18.00	3,962.32
					Total Order Value . . .	**3,962.32**

Rupees : Three Thousand Nine Hundred Sixty Two and Paise Thirty Two Only.

Terms and Conditions :-

Specification /	All items shall be of Item No 1to 8 Parryware brand, Jasper moder quarter turn range
Payment Terms	Within 01 days of delivery.
Tax	All taxes included in above price.
Delivery Date	Within 3 days
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Included by us !
Warranty	7 years warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for A-Block model flat -101 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	23-03-2022
Site & Phase :	GHT	Time:	12:49
Supplier		Req. No.	141307
Material required before date: 24-03-2022		ID No.	74913

No	Description	Size	Quantity	Units	Inward No	Date
1	Angle cock-7021	Std	13	Nos		
2						
3.						
4						
5						
6	8669					
7						
8						
9						
10						

Remarks: - For A-block model flat no 101 purpose

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	23-03-2022	Sign. & Date	23-03-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
2 3 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No	19462
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date	23-03-2022
	PO No	86692
	PO Date	23-03-2022
	Req ID	74913
	Req Date	23-03-2022
GSTIN : 36ABLFM7631F1Z3	Loc Req No	141307

	Description of Goods	HSN/SAC	Qty
1	7021 - Plumbing - CP - Angle cock - 1/2 In - nos		13
2			
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INWARD
Inward No: 2282 Dt: 23/03/22
MRN No: 105253 Dt: 24/3/22
Received By:
MEHTA & MODI

16:02

SUMMIT SALES LLP
INWARD
No: 78719
Date: 24/3
Sign:

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory