

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 24/3/22		Prepared by: [Signature]		Serial no. 2418	
Supplier name: SSKLP				HO inward no.	
Firm/Company: [Signature]		Project: GHT		HO received date	
PO/WO date: 23/3/22		PO/WO No. 86693		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22455	23/3/22	1,652/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1,652/-
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 105258	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,652/-
Amount E – PO / WO value:			1,652/-
Amount F – Difference (A – E):			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		28/3/22	
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[Signature]				
Sign:	[Signature]				
Date	24/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	22755		
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010 GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F				Invoice Date.	23-03-2022		
				PO No.	86693		
				PO Date.	23-03-2022		
				Req ID	74912		
				Req Date	23-03-2022		
				Loc Req No	141306		
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1 7558 - Stationery - other - Ink Catridge - NA - nos Epson M-200		2	700.00	1,400.00	18	252.00	
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount	1,400.00		252.00	
	126.00	126.00	Total Invoice Amount	1,652.00			

Rupees : One Thousand Six Hundred Fifty Two Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

23-03-2022 13:41:36



86693

16.03.22 2:13:34

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	86693	141306
Doc Date	23-03-2022	
Quote No	Nil	
Quote Date	23-03-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7558 - Stationery - other - Ink Catridge - NA - nos Epson M-200	2.00	700.00	0.00	18.00	1,652.00
Total Order Value . . .					1,652.00

Rupees : One Thousand Six Hundred Fifty Two Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Greenwood Heights

Sy no: 196, Kowkur.

Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for office purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:	MMR Kowkur Ilp	Date:	23-03-2022			
Site & Phase :	GHT	Time:	10:12			
Supplier		Req. No.	141306			
Material required before date:	24-03-2022	ID No.	74912			
No	Description	Size	Quantity	Units	Inward No	Date
1	Blue ink for stamp	28ml	02	Boxes		
2	Red ink for stamp	28ml	02	Boxes		
3.	Ink for Printer (Epson)	100ml	02	Boxes		
4						
5						
6						
7						
8						
9						
10						
Remarks: - For office purpose						
Prepared By	K.Sneha	Approved by	A.Suresh			
Sign.& Date	22-03-2022	Sign. & Date	22-03-2022			

Note: On receipt of material at site write inward number and date in last 2 columns.



DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

1 of 1 : 23-03-2022

Supplier / Customer / Transporter - Copy

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

GSTIN/UNI: 36ACQFS2044C1Z7

DC No	19456
DC Date	23-03-2022
PO No	86693
PO Date	23-03-2022
Req ID	74912
Req Date	23-03-2022
Loc Req No	141306

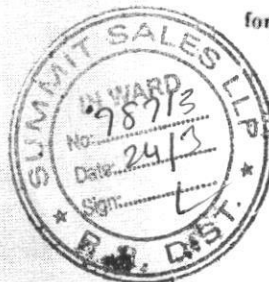
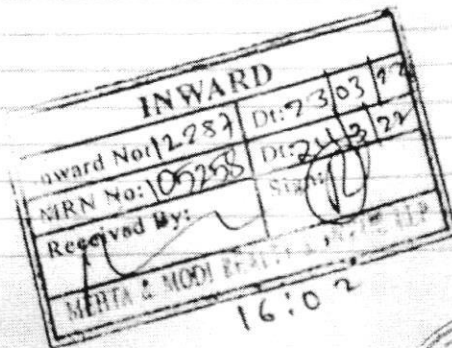
HSN/SAC

Qty

2

Description of Goods

7558 - Stationery - other - Ink Catridge - NA - nos



for Summit Sales LLP

Authorized signatory

Subject to Hyderabad Jurisdiction