6

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25/03/22	Prepared by	Prabhakar	Serial no.	2508
Supplier name	SPS Hardware			HO inward no.	
Firm/Company	Enviro	Project	Innopolis.	HO received date	
PO/WO date	16/3/22	PO/WO No.	86469	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	481	21/3/22	442.74	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	442.74
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 10505	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	442.74
Amount E – PO / WO value:	442.74
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/3/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:					
Date		25/3/22			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
25 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST INVOICE

SFS HARDWARE #30-26 3rd FLOOR PLOT NO 36 BURHANI HOUSING SOCIETY RTC COLONY TRIMULGHEERY HYDERABAD 500-015 Mobile : 9550505717 **Company's GSTIN: 36BJJPG3515K1Z6**	**Invoice No : 481** Delivery challan no : PO NO : **86469 - 164737** PO Date : 16-03-2022	**Dated : 21-03-2022** Dated :
Buyer: **M/s. G V RESERCH CENTRES PVT LTD** 5-4-187/3 & 4, II FLOOR, SOHAM MANSION MG ROAD SECUNDERABAD - 500003 **Buyer's GSTIN : 36AAHCG4562D1ZP**	**Despatched Through :** Despatched Date : State Code: **36**	**BY HAND / DRIVER** 21-03-22

S.No	Description of Goods	HSN	Quantity	Rate	GST %	Amount
1	ANCHOR BOLT (PIN TYPE) SIZE : 08 X 50 MM	7318	50.00 NOS	7.50	18.00%	375.00
	INWARD Inward No: 8705 Dt: 21/3/22 ... No: 10505 Dt: 22/3/22 Received By: Sign: G.V.R.C. PVT. LTD.					
	TRANSPORTATION CHARGES :					
					TOTAL :	**375.00**
			Total Tax Amount:	67.50	**CGST @ 9 %**	33.75
					SGST @ 9 %	33.75
					Round off	0.24
					Grand Total	**442.74**

SUMMIT SALES LLP R.R. DIST.
INWARD No: 21242 Date: 22/3

Amount Chargeable (in words)

Rs: FOUR THOUSAND EIGHT HUNDRED AND SEVENTY SIX ONLY

Company's Bank Details

Current A/c No : 3719725147
Bank Name : CENTRAL BANK OF INDIA
IFSC Code : CBIN0283477
Branch : TRIMULGHEERY , HYD

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
This is a computer generated Invoice / Subject to Secunderabad Juridiction.

For SFS HARDWARE

Authorised Signatory

Purchase Order

 16-03-2022 3:11:33 PM Oric

86469
28.02.22 2:52:30

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

SFS Hardware
30-26,III Floor,Plot no 36,Burhani Housing Society,RTC Colony,Tirumulgery,Secunderabad-15

9550505717

Doc No	86469	164737
Doc Date	16-03-2022	
Quote No	NIL	
Quote Date	16-03-2022	
SupplyType	Supply	

Kind Attn : Mr Khuzem

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	2049 - Carpentry - hardware - Anchor Bolt (pin type) - 8mm - nos *8MM X 50MM*	50.00	7.50	0.00	18.00	442.50
			Total Order Value . . .			**442.50**

Rupees : Four Hundred Fourty Two and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	Payment will be made only after inspection of material.Above material forsite use purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : 16/03/2022

Accepted the above Terms And Conditions

For *SFS Hardware*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	16.03.2022
Site & Phase:	Innopolis.	Time:	12:40
Supplier		Req. No.	164737
Material required before date:		ID No.	74712

No	Description	Size	Quantity	Units	Inward No	Date
1.	Anchor bolts (pin-type)	8mm	50	No's		
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

PO 86469.

Remarks: Towards site use purpose

Prepared By	Abdul Rahman	Approved by	Mr.Madhu
Sign. & Date	16.03.2022	Sign. & Date	16.03.2022

Note:

APPROVED
25 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE