

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 25/03/22		Prepared by: Prabhakar		Serial no. 2514	
Supplier name: Santhosh Tarpaulin				HO inward no.	
Firm/Company: GVRCL		Project: GVRCL		HO received date	
PO/WO date: 16/3/22		PO/WO No.: 86464		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	138	17/3/22	3,257/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.			/	☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				3,257/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	105250		Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				3,257/-	
Amount E – PO / WO value:				3,257/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		28/03/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE**SANTHOSH TARPAULIN**

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC

Email id: santhoshtarp@gmail.com

Cell: 9642662732

Bank Account : AXIS BANK

Acc.No.919020039284737

IFSC CODE :UTIB0001378

To G V RESERCH CENTERS PVT LTD

5-4-187/3&3 IInd floor SOHAM

MANSION MG ROAD

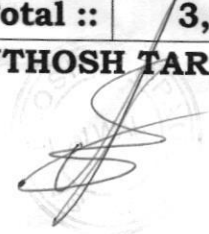
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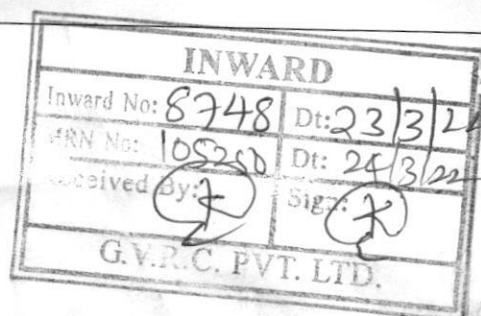
GSTIN No. 36AAHCG4562D1ZPInvoice No: **138**

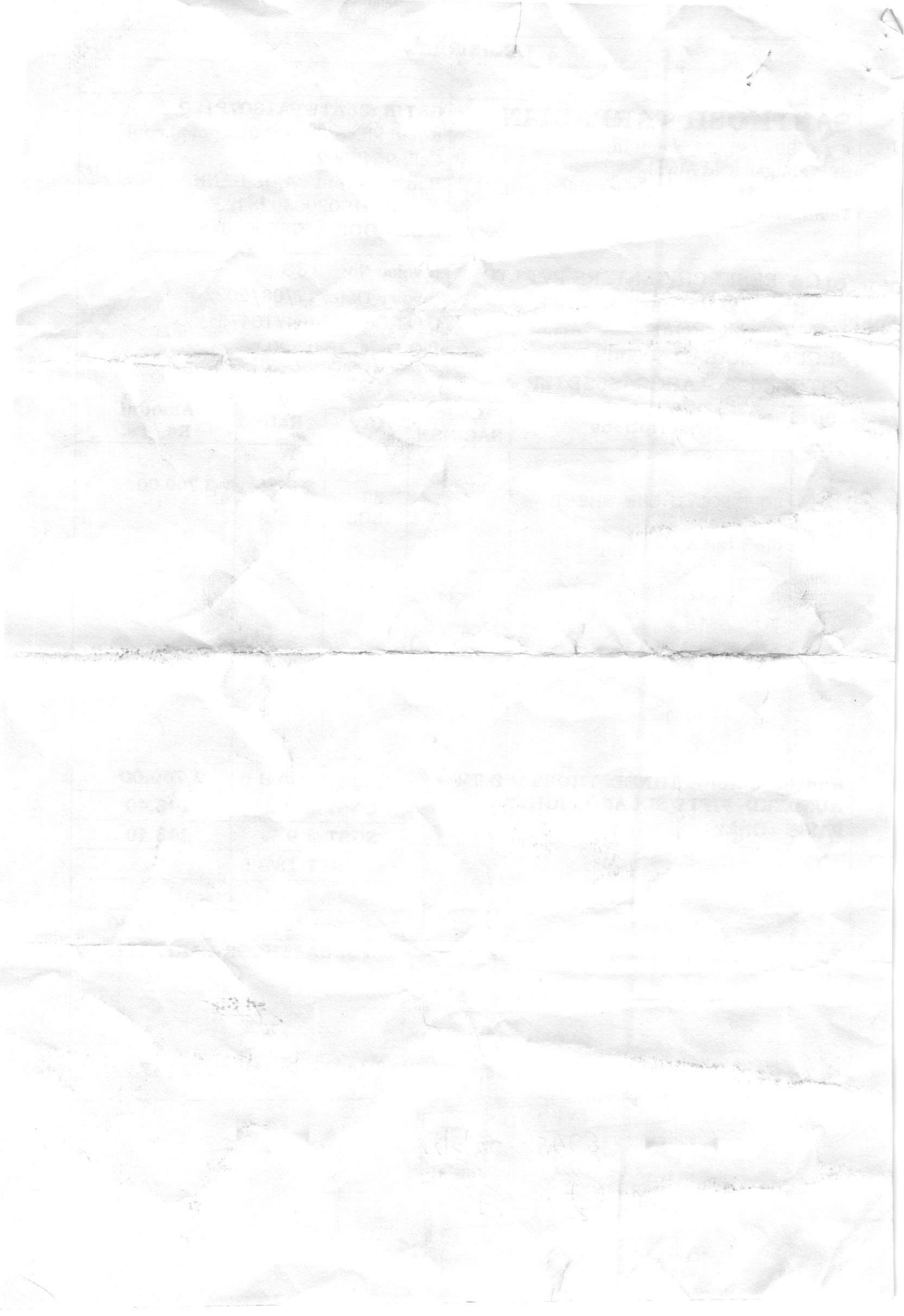
Invoice Date: 17/03/2022

P.O.NO :- 86464/164731

P.O.Date: 16.03.2022

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	LDPE POLYTHENE SHEET SIZE 12ft X 15ft	3920	30 KGS	@ 92 /-	2,760.00
Rupees in words THREE THOUSAND TWO HUNDERD FIFTY SIX AND EIGHTY PAISE ONLY				Total ::	2,760.00
				CGST @ 9 %	248.40
				SGST @ 9 %	248.40
				IGST 18% ::	
				Grand Total ::	3,256.80
Receiver Signature & Seal				For SANTHOSH TARPAULIN  Authorized Signatory	





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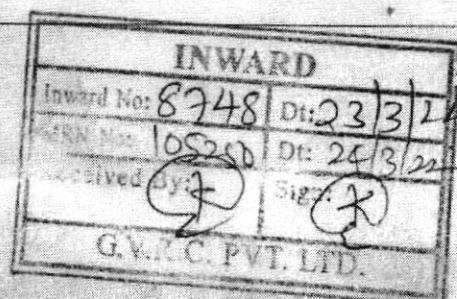
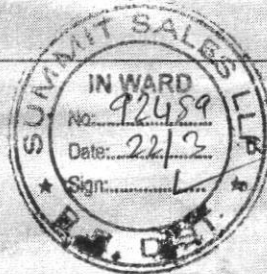
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				Authorized Signatory	



Purchase Order



86464

28.02.22 2:52:30

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16-03-2022 13:25:21

From Company : **G V Reserch Centers Pvt Ltd**

5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad 500000

G S T No. : 36AAHCG4562D1ZP

Supplier DetailsSantosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist
-500010**GSTIN** 36ATWPA1307P1ZC

9642662732

Doc No	86464	164731
Doc Date	16-03-2022	
Quote No	NIL	
Quote Date	16-03-2022	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4051 - Consumables - Polythene Covers - other - pkts LDPE Black cover- 12' x 15'	30.00	92.00	0.00	18.00	3,256.80
Total Order Value . . .					3,256.80

Rupees : Three Thousand Two Hundred Fifty Six and Paise Eighty Only.

Terms and Conditions :-**Specification /** All Items shall be of 1st qty.196 sft in 1 kg polythin cover**Payment Terms** After Delivery & Production of bill.**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for East side road of 5600C and 5600E road use purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Santosh Tarpaulin**

Name : _____

Date : __/__/__

Requisition Form

Company Name.	GV Research Centers Pvt Ltd.	Date	15.03.2022
Site & Phase:	Innopolis.	Time.	16:12
Supplier		Req. No.	164731
Material required before date:		ID No.	74675

No	Description	Size	Quantity	Units	Inward No	Date
1.	Black cover	-	30	No's		
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

Remarks: Towards east side road of 5600c and 5600E

Prepared By	S.Nagamani	Approved by	Mr Ramesh reddy
Sign. & Date	15.03.2022	Sign. & Date	15.03.2022

Note:

